

Wood Dale Public Library District  
July Regular Board Meeting Minutes  
Board of Library Trustees the Wood Dale Public Library District  
July 17, 2023  
7:30 p.m.

**1. Call to Order**

President Dunn called the July Regular Board Meeting of the Board of Library Trustees of the Wood Dale Public Library District to order on July 17, 2023, at 7:32 p.m. at the Wood Dale Public Library District at 520 North Wood Dale Road, Wood Dale, IL 60191.

**2. Roll Call**

Present: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Szabo

Absent: Zaremba

Others Present: Klos, Renkosiak

**3. Public Comment:** No Public Comment

**4. Secretary's Report**

**a. Minutes: June 19, 2023 - Regular June Board of Library Trustees Meeting Minutes**

Trustee Zaremba presented the June 19, 2023 Regular Board of Library Trustees Meeting Minutes. A motion to approve the June 19, 2023 Regular Board of Library Trustees Meeting Minutes was made by Trustee Szabo and seconded by Trustee Sparacio.

Roll Call Vote - Ayes: Dunn, Sparacio, Szabo; Abstain: Krebasch, Matuszewski, Norris; Absent: Zaremba. Motion passed.

*Please note: Trustee Zaremba entered the meeting at 7:34 p.m.*

**5. Financial Report**

**a. Treasurer's Report: Revenue/Expenses by Fund/Investment Report**

Trustee Krebasch presented the Treasurer's Report to the Board. A motion to approve the Treasurer's Report was made by Trustee Krebasch and seconded by Trustee Matuszewski.

Roll Call Vote - Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Szabo, Zaremba. Motion passed.

**b. Bill List/Cash Disbursements**

Trustee Krebasch presented the Bill List/Cash Disbursements to the Board. A motion to approve the Bill List/Cash Disbursements was made by Trustee Krebasch and seconded by Trustee Sparacio.

Roll Call Vote - Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Szabo, Zaremba. Motion passed.

## **6. President's Report**

President Dunn reported that she, Trustee Szabo, and Director Renkosiak attended the Wood Dale Park District grant award ceremony. A motion to approve the President's Report was made by Trustee Matuszewski and seconded by Trustee Norris.

Roll Call Vote - Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Szabo, Zaremba. Motion passed.

## **7. Director's Report**

Director Renkosiak presented his report to the Board. He reported on the status of quotes requested for a new outdoor sign and the electric vehicle charging station. He informed the Board that summer reading program participation rates are high especially due to this year's partnership with the City of Wood Dale to provide youth participants with Prairie Fest carnival wristbands. The Ice Cream Social is coming up and Director Renkosiak inquired about Trustee attendance at the event. Medical insurance renewal was discussed and the Director's upcoming panel discussion about book banning.

A motion to approve the Director's Report was made by Trustee Matuszewski and seconded by Trustee Szabo.

Roll Call Vote - Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Szabo, Zaremba. Motion passed.

## **8. Correspondence and Communications:**

The following correspondence was received: Communication regarding about a local shredding event on July 22.

## **9. Legal/Ethics Report:**

- a. None

## **10. Committee Updates**

### **a. Policy Committee Updates**

Trustee Norris reported on the Policy Committee meeting during which the committee reviewed the first part of updated personnel handbook. The highlights of the new handbook were reviewed with the board, including work-from-home limitations, expanded bereavement pay, holiday library closings, and election judge pay. The next meeting of the committee is planned for either August 7 or August 14.

## **11. Continuing Business**

### **a. Post-Construction Update**

Director Renkosiak reported that he is still waiting for a response from the architect after the architect's HVAC site visit. He reported that dehumidification is still an

option that would be needed.

**12. New Business**

**a. Ordinance #1 FY24 – Levy of Special Tax of .02% for Building and Maintenance**

Director Renkosiak presented Ordinance #1 FY24 – Levy of Special Tax of .02% for Building and Maintenance. A motion to approve Ordinance #1 FY24 – Levy of Special Tax of .02% for Building and Maintenance was made by Trustee Krebasch and seconded by President Dunn.

Roll Call Vote - Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Szabo, Zaremba. Motion passed.

**b. Ordinance #2 FY24 – Approve Tentative Budget & Appropriation Ordinance**

Director Renkosiak presented Ordinance #2 FY24 – Tentative Budget & Appropriation Ordinance. A motion to approve Ordinance #2 FY24 – Tentative Budget & Appropriation Ordinance was made by Trustee Krebasch and seconded by Trustee Norris.

Roll Call Vote - Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Szabo, Zaremba. Motion passed.

**c. Approve Tentative Budget & Appropriation Ordinance Notice**

A motion to approve the Budget & Appropriation Ordinance Notice was made by Trustee Krebasch and seconded by President Dunn.

Roll Call Vote - Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Szabo, Zaremba. Motion passed.

**d. Accept Statement of Cash Receipts and Disbursements – July 1, 2022 through June 30, 2023**

A motion to accept the Statement of Cash Receipts and Disbursements – July 1, 2022 through June 30, 2023 was made by Trustee Krebasch and seconded by Trustee Matuszewski.

Roll Call Vote - Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Szabo, Zaremba. Motion passed.

**e. Approve authorization for Library Director to accept 3-year Audit Proposal**

A motion to authorize the Library Director to accept the 3-year Audit Proposal with Sikich LLP was made by Trustee Krebasch and seconded by Trustee Matuszewski.

Roll Call Vote - Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Szabo, Zaremba. Motion passed.

**13. Executive Session: None**

**14. Discussion/Action Resulting from the Above Closed Session: None**

## **15. Adjournment**

A motion to adjourn the July 17, 2023 Regular Board of Library Trustees meeting at 8:20 p.m. was made by Trustee Zaremba and seconded by Trustee Sparacio.

Roll Call Vote - Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Szabo, Zaremba.

Motion passed.