

Wood Dale Public Library District
June Regular Board Meeting Minutes
Board of Library Trustees the Wood Dale Public Library District
June 19, 2023
7:30 p.m.

1. Call to Order

President Dunn called the June Regular Board Meeting of the Board of Library Trustees of the Wood Dale Public Library District to order on June 19, 2023, at 7:31 p.m. at the Wood Dale Public Library District at 520 North Wood Dale Road, Wood Dale, IL 60191.

2. Roll Call

Present: Dunn, Sparacio, Szabo, Zaremba

Absent: Krebasch, Matuszewski, Norris

Others Present: Klos, Renkosiak

3. Public Comment: No Public Comment

4. Secretary's Report

a. Minutes: May 15, 2023 - Regular May Board of Library Trustees Meeting Minutes

Trustee Zaremba presented the May 15, 2023 Regular Board of Library Trustees Meeting Minutes. A motion to approve the May 15, 2023 Regular Board of Library Trustees Meeting Minutes was made by Trustee Sparacio and seconded by Trustee Szabo.

Roll Call Vote- Ayes: Dunn, Sparacio, Szabo, Zaremba; Absent: Krebasch, Matuszewski, Norris. Motion passed.

5. Financial Report

a. Treasurer's Report: Revenue/Expenses by Fund/Investment Report

President Dunn presented the Treasurer's Report to the Board. A motion to approve the Treasurer's Report was made by Trustee Sparacio and seconded by Trustee Szabo.

Roll Call Vote- Ayes: Dunn, Sparacio, Szabo, Zaremba; Absent: Krebasch, Matuszewski, Norris. Motion passed.

b. Bill List/Cash Disbursements

President Dunn presented the Bill List/Cash Disbursements to the Board. A payment for outdoor tables was noted and a short discussion on other outdoor equipment followed. A motion to approve the Bill List/Cash Disbursements was made by Trustee Szabo and seconded by President Dunn.

Roll Call Vote- Ayes: Dunn, Sparacio, Szabo, Zaremba; Absent: Krebasch, Matuszewski, Norris. Motion passed.

6. President's Report

President Dunn mentioned that she and Director Renkosiak will be representing the Library at the upcoming Park District event celebrating the receipt of a significant grant for improvements to Central Park.

7. Director's Report

Director Renkosiak presented his report to the Board. He reported that work on removing paneling in preparation for foundation work at the Library Programming Center will start soon, as well as the fixing of ceiling paneling in the main collection area of the library. The parade turned out great with the library distributing candy and items for babies along the parade route. Director Renkosiak reported that revisions to the Meeting Room Policy will be available for review next month and that circulation statistics for May increased by 1,000 when compared to last year. President Dunn inquired about progress of hiring new employees. Other maintenance projects were reviewed and Director Renkosiak provided an overview of new patron databases. A motion to approve the Director's Report was made by Trustee Sparacio and seconded by Trustee Szabo.

Roll Call Vote- Ayes: Dunn, Sparacio, Szabo, Zaremba; Absent: Krebasch, Matuszewski, Norris. Motion passed.

8. Correspondence and Communications:

The following correspondence was received: the Per Capita Grant Award letter from Secretary of State awarding the library \$18,977.35, a thank you letter from Congressman Raja for hosting a townhall and a collection of thank you notes to the Youth Services Department from students.

9. Legal/Ethics Report:

a. Paid Leave for All Workers Act

Director Renkosiak reviewed a handout regarding the new Paid Leave for All Workers Act and reviewed the current time off policy.

b. HB2789

Director Renkosiak reported that House Bill 2789, related to book banning and eligibility for state funding, was signed into law. The library's current Material Selection Policy addresses the ALA Bill of Rights.

10. Continuing Business

a. Post-Construction Update

Director Renkosiak reported on the meeting with the architect and HVAC engineer after the recently completed work on the HVAC system. The air compressors are experiencing alarms that the architect team is addressing. The current humidity

levels are not ideal in certain areas and a dehumidification solution may be needed. Additional suggestions for improvement were provided at the meeting and the library is continuing to monitor HVAC performance.

11. New Business

a. Approve Bylaws

Director Renkosiak presented the Bylaws with revisions as discussed at the previous board meeting. A motion to approve the revised Bylaws was made by President Dunn and seconded by Trustee Szabo.

Roll Call Vote- Ayes: Dunn, Sparacio, Szabo, Zaremba; Absent: Krebasch, Matuszewski, Norris. Motion passed.

b. Approve FY2023-2024 Working Budget

Director Renkosiak presented the FY2023-2024 Working Budget reviewing a few changes since the last board meeting. A motion to approve the FY2023-2024 Working Budget was made by Trustee Sparacio and seconded by President Dunn.

Roll Call Vote- Ayes: Dunn, Sparacio, Szabo, Zaremba; Absent: Krebasch, Matuszewski, Norris. Motion passed.

c. Ordinance #1 2023 – Transferring Funds to the Special Reserve Fund

Trustee Szabo recited the ordinance and made a motion to approve Ordinance #1 2023 – Transferring Funds to the Special Reserve Fund. President Dunn seconded the motion.

Roll Call Vote- Ayes: Dunn, Sparacio, Szabo, Zaremba; Absent: Krebasch, Matuszewski, Norris. Motion passed.

d. Ordinance #2 2023 – Establishing Meeting Dates Ordinance

Trustee Sparacio recited the ordinance. A motion to approve Ordinance #2 2023 – Establishing Meeting Dates Ordinance was made by Trustee Sparacio and seconded by Trustee Szabo.

Roll Call Vote- Ayes: Dunn, Sparacio, Szabo, Zaremba; Absent: Krebasch, Matuszewski, Norris. Motion passed.

e. Annual Report Activities – Audit of Records

Trustee Sparacio and Trustee Szabo volunteered to audit this year's records as part of the annual report activities.

14. Executive Session: None

15. Discussion/Action Resulting from the Above Closed Session: No action or discussion

16. Adjournment

A motion to adjourn the June 19, 2023 Regular Board of Library Trustees meeting at 8:27 p.m. was made by Trustee Zaremba and seconded by Trustee Szabo.

Roll Call Vote- Ayes: Dunn, Sparacio, Szabo, Zaremba; Absent: Krebasch, Matuszewski, Norris. Motion passed.