

Wood Dale Public Library District
May Regular Board Meeting Minutes
Board of Library Trustees the Wood Dale Public Library District
May 15, 2023
7:30 p.m.

1. Call to Order

President Dunn called the May Regular Board Meeting of the Board of Library Trustees of the Wood Dale Public Library District to order on May 15, 2023, at 7:30 p.m. at the Wood Dale Public Library District at 520 North Wood Dale Road, Wood Dale, IL 60191.

2. Roll Call

Present: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Szabo, Zaremba
Others Present: Klos, Renkosiak

3. Public Comment: No Public Comment

4. Oath of Office: Trustee Dunn, Trustee Matuszewski, Trustee Szabo

The Oath of Office for Trustee Dunn, Trustee Matuszewski, and Trustee Szabo was administered by Director Renkosiak.

5. Election of Board Officers

Trustee Matuszewski made a motion proposing the same slate of Board Officers with Trustee Dunn as President, Trustee Szabo as Vice-President, Trustee Zaremba as Secretary, and Trustee Krebasch as Treasurer. Trustee Norris seconded the motion.

Roll Call Vote- Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Szabo, Zaremba.
Motion passed.

6. Secretary's Report

a. Minutes: April 17, 2023 - Regular April Board of Library Trustees Meeting Minutes

Trustee Zaremba presented the April 17, 2023 Regular Board of Library Trustees Meeting Minutes. A motion to approve the April 17, 2023 Regular Board of Library Trustees Meeting Minutes was made by Trustee Krebasch and seconded by Trustee Sparacio.

Roll Call Vote- Ayes: Dunn, Krebasch, Sparacio, Szabo, Zaremba; Abstain: Matuszewski, Norris. Motion passed.

7. Financial Report

a. Treasurer's Report: Revenue/Expenses by Fund/Investment Report

Trustee Krebasch presented the Treasurer's Report to the Board. A motion to approve the Treasurer's Report was made by Trustee Krebasch and seconded by President Dunn.

Roll Call Vote- Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Szabo, Zaremba.
Motion passed.

b. Bill List/Cash Disbursements

Trustee Krebasch presented the Bill List/Cash Disbursements to the Board. Trustee Matuszewski asked two questions that were answered by Director Renkosiak. A motion to approve the Bill List/Cash Disbursements was made by Trustee Krebasch and seconded by President Dunn.

Roll Call Vote- Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Szabo, Zaremba.
Motion passed.

8. Director's Report

Director Renkosiak presented his report to the Board. He discussed the change in the library's cleaning company. Director Renkosiak reported on the maintenance items required at the Library Programing Center, including the need for emergency repair of the basement foundation. The Early Literacy Grant items for the outdoors have been ordered, including play structures for the back lawn and benches. We are on track to finalizing the grant ordering. Several job postings were discussed and the recent tree evaluation. A motion to approve the Director's Report was made by Trustee Sparacio and seconded by Trustee Szabo.

Roll Call Vote- Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Szabo, Zaremba.
Motion passed.

9. President's Report: No Report

10. Correspondence and Communications: None

11. Legal/Ethics Report: None

12. Continuing Business

a. Independent Construction Services Report

Director Renkosiak reported on the recent corrective HVAC work that was completed and the monitoring that is now taking place. A meeting with the Architect is scheduled to review any other outstanding items.

13. New Business

a. Approve Fiscal Year Compliance Calendar for FY2023-2024

Director Renkosiak presented the attorney-approved Fiscal Year Compliance Calendar to the Board. A motion to Approve Fiscal Year Compliance Calendar for FY2023-2024 was made by Trustee Matuszewski and seconded by Trustee Krebasch. Roll Call Vote- Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Szabo, Zaremba. Motion passed.

b. Review the Policy Review Schedule Draft

Director Renkosiak presented the draft Policy Review Schedule and discussed the need to update many policies including the personnel policies. Trustee Matuszewski suggested forming a policy review committee. Trustee Norris and Trustee Krebasch agreed and volunteered for the committee.

c. Board Bylaws Review

Director Renkosiak presented the proposed changes to the Board Bylaws for review to the Board. The Board discussed the need for additional changes to the Bylaws. Director Renkosiak will have a final draft available for approval at the June meeting.

d. FY2023-2024 Budget Review

The FY2023-2024 proposed budget was reviewed by the Board. Director Renkosiak discussed the additions and deletions of certain budget lines and areas of budget increases that reflect increasing costs and plans for the upcoming fiscal year.

14. Executive Session: None

15. Discussion/Action Resulting from the Above Closed Session: No action or discussion

16. Adjournment

A motion to adjourn the May 15, 2023 Regular Board of Library Trustees meeting at 8:57 p.m. was made by Trustee Zaremba and seconded by Trustee Norris.

Roll Call Vote- Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Szabo, Zaremba. Motion passed.