

Wood Dale Public Library District  
February Regular Board Meeting Minutes  
Board of Library Trustees the Wood Dale Public Library District  
February 20, 2023  
7:30 p.m.

**I. Call to Order**

President Dunn called the February Regular Board Meeting of the Board of Library Trustees of the Wood Dale Public Library District to order on February 20, 2023, at 7:34 p.m. at the Wood Dale Public Library District at 520 North Wood Dale Road, Wood Dale, IL 60191.

**II. Roll Call**

Present: Dunn, Matuszewski, Norris, Szabo, Sparacio, Zaremba

Absent: Krebasch

Others Present: Klos, Renkosiak

**III. Public Comment:** No public comments were made.

**IV. Secretary's Report**

**A. Minutes: January 16, 2023 – Regular January Board of Library Trustees Meeting Minutes**

A motion to approve the January 16, 2023 Regular January Board of Library Trustees Meeting Minutes was made by Trustee Matuszewski and seconded by Trustee Norris. Roll Call Vote- Ayes: Dunn, Matuszewski, Norris, Szabo, Zaremba; Abstain: Sparacio; Absent: Krebasch. Motion passed.

**B. Minutes: February 7, 2023 – Special Board of Library Trustees Meeting Minutes**

A motion to approve the February 7, 2023 Special Board of Library Trustees Meeting Minutes was made by Trustee Matuszewski and seconded by Trustee Sparacio. Roll Call Vote- Ayes: Dunn, Matuszewski, Norris, Sparacio, Szabo, Zaremba; Absent: Krebasch. Motion passed.

**C. Minutes: February 8, 2023 – Special Board of Library Trustees Meeting Minutes**

A motion to approve the February 8, 2023 Special Board of Library Trustees Meeting Minutes was made by Trustee Matuszewski and seconded by Trustee Sparacio. Roll Call Vote- Ayes: Dunn, Matuszewski, Norris, Sparacio, Szabo, Zaremba; Absent: Krebasch. Motion passed.

**D. Minutes: February 15, 2023 – Special Board of Library Trustees Meeting Minutes**

A motion to approve the February 7, 2023 Special Board of Library Trustees Meeting Minutes was made by Trustee Matuszewski and seconded by Trustee Sparacio. Roll Call Vote- Ayes: Dunn, Matuszewski, Norris, Sparacio, Szabo, Zaremba; Absent: Krebasch. Motion passed.

## **V. Financial Report**

### **A. Treasurer's Report: Revenue/Expenses by Fund/Investment Report**

Trustee Norris presented the Treasurer's Report to the Board. A motion to approve the Treasurer's Report was made by Trustee Norris and seconded by Trustee Szabo. Roll Call Vote- Ayes: Dunn, Matuszewski, Norris, Sparacio, Szabo, Zaremba; Absent: Krebasch. Motion passed.

### **B. Bill List/Cash Disbursements**

Trustee Norris presented the Bill List/Cash Disbursements to the Board. A motion to approve the Bill List/Cash Disbursements was made by Trustee Norris and seconded by Trustee Sparacio. Roll Call Vote- Ayes: Dunn, Matuszewski, Norris, Sparacio, Szabo, Zaremba; Absent: Krebasch. Motion passed.

## **VI. Director's Report**

Acting Director Klos presented the Director's Report. She informed the Board that planning with the City of Wood Dale to provide carnival wristbands as a reading incentive for kids is still continuing. As part of the Early Literacy Grant the library is acquiring a new collection of LaunchPads for children. Acting Director Klos announced that with the current payment to IFB, the construction related furniture spending is now finalized. She also reminded the Board that with the upcoming in-service the library will be closed to the public on Friday, February 24. A motion to approve the Director's Report was made by Trustee Norris and seconded by Trustee Matuszewski. Roll Call Vote- Ayes: Dunn, Matuszewski, Norris, Sparacio, Szabo, Zaremba; Absent: Krebasch. Motion passed.

**VII. President's Report** – President Dunn reported on a positive patron comment that she received regarding the library and the services it provides.

## **VIII. Correspondence and Communications**

Acting Director Klos presented the Board with a thank you note from a recently retired employee and the former Wood Dale Park District Director. A letter announcing new partners at Robbins Schwartz was also presented.

## **IX. Legal/Ethics**

- A. Legal Memos** – No Report
- B. Ethics Update** – No Report

## **X. Continuing Business**

### **A. Staff Recognition Event Planning**

President Dunn reported that the staff recognition venue arrangements are finalized. Acting Director Klos reported on the attendance and that additional planning items are on track.

- B. Independent Construction Services Report** – No report.

## **XI. New Business**

### **A. Hiring of Executive Director**

A motion to hire Christopher Renkosiak as the Executive Director was made by Trustee Szabo and seconded by Trustee Matuszewski. Roll Call Vote- Ayes: Dunn, Matuszewski, Norris, Sparacio, Szabo, Zaremba; Absent: Krebasch. Motion passed.

### **B. Resolution #1 2023 – A Resolution Authorizing the Participation in the Northern Illinois Municipal Electric Collaborative (NIMEC) and Authorizing the Director to Approve a Contract with the Lowest Cost Electricity Provider for a Period Up to 36 Months.**

A motion to approve Resolution #1 2023 – A Resolution Authorizing the Participation in the Northern Illinois Municipal Electric Collaborative (NIMEC) and Authorizing the Director to Approve a Contract with the Lowest Cost Electricity Provider for a Period Up to 36 Months was recited and made by Trustee Norris and seconded by Trustee Sparacio. Roll Call Vote- Ayes: Dunn, Matuszewski, Norris, Sparacio, Szabo, Zaremba; Absent: Krebasch. Motion passed.

## **XII. Executive Session**

### **A. 5 ILCS 120/2(c)(21) Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.**

A motion to go into Executive Session at 8:07 pm citing 5 ILCS 120/2(c)(21) Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. was made by Trustee Sparacio and seconded by President Dunn. Roll Call Vote- Ayes: Dunn, Matuszewski, Norris, Sparacio, Szabo, Zaremba; Absent: Krebasch. Motion passed.

A motion to exit the Executive Session at 8:17 pm made by President Dunn and seconded by Trustee Norris. Roll Call Vote- Ayes: Dunn, Matuszewski, Norris, Sparacio, Szabo, Zaremba; Absent: Krebasch. Motion passed.

### **B. 5 ILCS 120/2(c)1 Personnel: The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body.**

No Action

The regular meeting reconvened at 8:17 pm with the following Trustees present: Dunn, Matuszewski, Norris, Sparacio, Szabo, Zaremba; Absent: Krebasch.

## **XIII. Approval of Executive Session Minutes**

A motion to approve and open the August 8, 2022 Executive Minutes I was made by Trustee Norris and seconded by Trustee Sparacio. Roll Call Vote- Ayes: Dunn, Matuszewski, Norris, Sparacio, Szabo, Zaremba; Absent: Krebasch. Motion passed.

A motion to approve and keep closed the August 8, 2022 Executive Minutes II was made by Trustee Norris and seconded by President Dunn. Roll Call Vote- Ayes: Dunn, Matuszewski, Norris, Szabo, Zaremba; Abstain: Sparacio; Absent: Krebasch. Motion passed.

A motion to approve and keep closed the September 19, 2022 Executive Minutes was made by Trustee Norris and seconded by Trustee Szabo. Roll Call Vote- Ayes: Dunn, Matuszewski, Norris, Szabo, Zaremba; Abstain: Sparacio; Absent: Krebasch. Motion passed.

A motion to approve and keep closed the September 26, 2022 Executive Minutes was made by Trustee Norris and seconded by President Dunn. Roll Call Vote- Ayes: Dunn, Matuszewski, Norris, Sparacio, Szabo, Zaremba; Absent: Krebasch. Motion passed.

A motion to approve and keep closed the October 17, 2022 Executive Minutes was made by Trustee Norris and seconded by Trustee Szabo. Roll Call Vote- Ayes: Dunn, Matuszewski, Norris, Sparacio, Szabo, Zaremba; Absent: Krebasch. Motion passed.

A motion to approve and keep closed the November 21, 2022 Executive Minutes I was made by Trustee Norris and seconded by Trustee Sparacio. Roll Call Vote- Ayes: Dunn, Matuszewski, Norris, Sparacio, Szabo, Zaremba; Absent: Krebasch. Motion passed.

A motion to approve and keep closed the November 21, 2022 Executive Minutes II was made by Trustee Norris and seconded by Trustee Szabo. Roll Call Vote- Ayes: Dunn, Matuszewski, Norris, Sparacio, Szabo, Zaremba; Absent: Krebasch. Motion passed.

A motion to approve and keep closed the January 16, 2023 Executive Minutes was made by Trustee Norris and seconded by Trustee Szabo. Roll Call Vote- Ayes: Dunn, Matuszewski, Norris, Szabo, Zaremba; Abstain: Sparacio; Absent: Krebasch. Motion passed.

A motion to approve and keep closed the February 7, 2023 Executive Minutes was made by Trustee Norris and seconded by Trustee Sparacio. Roll Call Vote- Ayes: Dunn, Matuszewski, Norris, Sparacio, Szabo, Zaremba; Absent: Krebasch. Motion passed.

A motion to approve and keep closed the February 8, 2023 Executive Minutes was made by Trustee Norris and seconded by President Dunn. Roll Call Vote- Ayes: Dunn, Matuszewski, Norris, Sparacio, Szabo, Zaremba; Absent: Krebasch. Motion passed.

A motion to approve and keep closed the February 15, 2023 Executive Minutes was made by Trustee Norris and seconded by Trustee Szabo. Roll Call Vote- Ayes: Dunn, Matuszewski, Norris, Sparacio, Szabo, Zaremba; Absent: Krebasch. Motion passed.

**XIV. Discussion/Action Resulting from the Above Closed Session** – No action or discussion.

**XV. Adjournment**

A motion to adjourn the February 20, 2023 Regular Board of Library Trustees meeting at 8:23 pm was made by Trustee Zaremba and seconded by Trustee Sparacio. Roll Call Vote- Ayes: Dunn, Matuszewski, Norris, Sparacio, Szabo, Zaremba; Absent: Krebasch. Motion passed.