

Regular Meeting of the Library Board of Trustees Wednesday, October 8, 2025 • 7pm

MINUTES

1. Call to Order

President Szabo called the regular meeting of the Board of Library Trustees of the Wood Dale Public Library District to order on October 8, 2025, at 7:01 p.m. at the Wood Dale Public Library District at 520 North Wood Dale Road, Wood Dale, IL 60191.

2. Roll Call

Present: Dunn, Matuszewski, Norris, Szabo, Zaremba

Absent: Sparacio, Krebasch

Others Present: Klos, Renkosiak

3. Public Comment

No comment.

Trustee Dunn commented

4. Secretary's Report

- a. Minutes: September 17, 2025 - Special Board of Library Trustees: Budget and Appropriation Hearing Minutes

Trustee Zaremba presented the minutes. A motion to approve September 17, 2025 - Special Board of Library Trustees: Budget and Appropriation Hearing Minutes was made by Trustee Dunn and seconded by Trustee Norris.

Roll Call Vote – Ayes: Dunn, Matuszewski, Norris, Szabo, Zaremba. Absent: Krebasch, Sparacio. Motion passed.

- b. Minutes: September 17, 2025 - Regular Board of Library Trustees Meeting Minutes
Trustee Zaremba presented the minutes. A motion to approve September 17, 2025 - Regular Board of Library Trustees Meeting Minutes was made by Trustee Norris and seconded by Trustee Dunn.

Roll Call Vote – Ayes: Dunn, Matuszewski, Norris, Szabo, Zaremba. Absent: Krebasch, Sparacio. Motion passed.

5. Financial Report

- a. Treasurer's Report: Revenue/Expenses by Fund/Investment Report

Trustee Dunn presented the Treasurer's Report to the Board. A motion to approve the Treasurer's Report was made by Trustee Matuszewski and seconded by Trustee Norris.

Roll Call Vote – Ayes: Dunn, Matuszewski, Norris, Szabo, Zaremba. Absent: Krebasch, Sparacio. Motion passed.

b. **Bill List/Cash Disbursements**

Trustee Dunn presented the Bill List and Cash Disbursements to the Board. Director Renkosiak noted that the payment to Z-Best Landscaping was for tree cleanup following the recent storm. Trustee Zaremba inquired about the variability in the Blue Cross Blue Shield payment amounts and the purpose of the CityWide payment. Director Renkosiak explained that the fluctuations were due to adjustments in staff insurance enrollments reflected in recent invoices, and that the CityWide payment covered the library’s routine cleaning services. A motion to approve the Bill List/Cash Disbursements was made by Trustee Norris and seconded by Trustee Matuszewski. Roll Call Vote – Ayes: Dunn, Matuszewski, Norris, Szabo, Zaremba. Absent: Krebasch, Sparacio. Motion passed.

6. President’s Report

President Szabo reported that she represented the Library at the Shape of Wood Dale. A motion to approve the President’s Report was made by Trustee Matuszewski and seconded by Trustee Dunn. Roll Call Vote – Ayes: Dunn, Matuszewski, Norris, Szabo, Zaremba. Absent: Krebasch, Sparacio. Motion passed.

7. Director’s Report

Director Renkosiak invited questions from the Board. Trustee Matuszewski asked for clarification on the rotating locations of the CAC meetings and inquired about the elected officials expected to attend the upcoming ILA Legislative Day. Director Renkosiak requested that trustees inform him of their availability to participate in the event. A motion to approve the Director’s Report was made by Trustee Matuszewski and seconded by Trustee Dunn. Roll Call Vote – Ayes: Dunn, Matuszewski, Norris, Szabo, Zaremba. Absent: Krebasch, Sparacio. Motion passed.

8. Correspondence and Communications

No report.

9. Legal/Ethics Report

No report.

10. Committee Updates

a. Policy Committee Updates
No report.

11. Continuing Business

No report.

12. New Business

a. Illinois Library Standards Discussion

Director Renkosiak noted that the board packet includes a printout of the revised Illinois Library Standards, which are now available exclusively online. He asked trustees to begin reviewing the standards and to bring them to upcoming meetings for further discussion and review.

b. Board Action Chart

Director Renkosiak reported that changes to the library's primary book vendor will require significant attention and recommended postponing the patio shade project until next year. The Board agreed. Discussion continued regarding alternative book vendors. Director Renkosiak also noted two upcoming initiatives: the revision of the employee handbook and the implementation of Person in Charge training.

13. Adjournment

A motion to adjourn the October 8, 2025, Regular Board of Library Trustees meeting at 7:24 p.m. was made by Trustee Norris and seconded by Trustee Matuszewski.

Roll Call Vote – Ayes: Dunn, Matuszewski, Norris, Szabo, Zaremba. Absent: Krebasch, Sparacio. Motion passed.