

Regular Meeting of the Library Board of Trustees Wednesday, September 17, 2025 • 7pm

MINUTES

1. Call to Order

President Szabo called the regular meeting of the Board of Library Trustees of the Wood Dale Public Library District to order on September 17, 2025, at 7:00 p.m. at the Wood Dale Public Library District at 520 North Wood Dale Road, Wood Dale, IL 60191.

2. Roll Call

Present: Dunn, Krebasch, Matuszewski, Norris, Szabo, Zaremba

Absent: Sparacio

Others Present: Klos, Renkosiak

3. Public Comment

No comment.

4. Secretary's Report

- a. Minutes: August 20, 2025- Regular Board of Library Trustees Meeting Minutes
Trustee Zaremba presented the minutes. A motion to approve August 20, 2025- Regular Board of Library Trustees Meeting Minutes was made by Trustee Dunn and seconded by Trustee Matuszewski.

Roll Call Vote – Ayes: Dunn, Krebasch, Matuszewski, Norris, Szabo, Zaremba. Absent: Sparacio. Motion passed.

5. Financial Report

- a. Treasurer's Report: Revenue/Expenses by Fund/Investment Report
Trustee Krebasch presented the Treasurer's Report to the Board. A motion to approve the Treasurer's Report was made by Trustee Matuszewski and seconded by Trustee Dunn.
Roll Call Vote – Ayes: Dunn, Krebasch, Matuszewski, Norris, Szabo, Zaremba. Absent: Sparacio. Motion passed.
- b. Bill List/Cash Disbursements
Trustee Krebasch presented the Bill List/Cash Disbursements to the Board. Director Renkosiak explained the multiple checks to Illinois Library Association were for staff professional memberships. A motion to approve the Bill List/Cash Disbursements was made by Trustee Matuszewski and seconded by Trustee Dunn.
Roll Call Vote – Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Szabo, Zaremba. Motion passed.

Please note: Trustee Sparacio arrived at 7:03 pm.

6. President's Report

President Szabo reported that she will be speaking at the upcoming Shape of Wood Dale. She is looking forward to the upcoming library programs and reported that she and Director Renkosiak attended the groundbreaking for the new Wood Dale apartment complex. A motion to approve the President's Report was made by Trustee Dunn and seconded by Trustee Matuszewski.

Roll Call Vote – Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Szabo, Zaremba. Motion passed.

7. Director's Report

Director Renkosiak invited questions from the Board and noted that some staff members have already completed the Narcan administration training. He also mentioned that the DuPage County Health Department will supply the library with Narcan. Trustee Sparacio commented on the new book return, while Trustee Szabo inquired whether anyone else was interested in the upcoming webinar on *Robert's Rules of Order*. Trustee Krebasch requested clarification regarding the new digital cards and Director Renkosiak inquired about the need of business cards for Trustees. A motion to approve the Director's Report was made by Trustee Matuszewski and seconded by Trustee Norris.

Roll Call Vote – Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Szabo, Zaremba. Motion passed.

8. Correspondence and Communications

The following correspondence was received: a thank you letter for attending the STEM wing ribbon cutting at Fenton High School.

9. Legal/Ethics Report

No Report.

10. Committee Updates

a. Policy Committee Updates

No Report.

11. Continuing Business

No report.

12. New Business

a. Public Hearing Report for the Budget and Appropriation Ordinance – Ordinance #3 FY26
A motion to approve the Public Hearing Report for the Budget and Appropriation Ordinance – Ordinance #3 FY26.

No report due to no testimony at the public hearing.

b. Ordinance #3 FY26: Budget and Appropriation Ordinance

A motion to approve Ordinance #3 FY26: Budget and Appropriation Ordinance was made by Trustee Dunn and seconded by Trustee Krebasch.

Roll Call Vote – Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Szabo, Zaremba. Motion passed.

c. Chief Fiscal Officer Statement of Estimated Revenues

A motion to approve Chief Fiscal Officer Statement of Estimated Revenues was made by Trustee Krebasch and seconded by Trustee Sparacio.

Roll Call Vote – Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Szabo, Zaremba. Motion passed.

d. Resolution #1 FY26: Resolution to Determine Estimate of Funds Needed for Fiscal Year 2026

A motion to approve Resolution #1 FY26: Resolution to Determine Estimate of Funds Needed for Fiscal Year 2026 was made by Trustee Krebasch and seconded by Trustee Sparacio.

Roll Call Vote – Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Szabo, Zaremba. Motion passed.

e. Resolution #2 FY26: Resolution Regarding Release of Closed Session Minutes

A motion to approve Resolution #2 FY26: Resolution Regarding Release of Closed Session Minutes was made by Trustee Krebasch and seconded by Trustee Sparacio.

Roll Call Vote – Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Szabo, Zaremba. Motion passed.

f. Approve Destruction of Closed Session Meeting Audio Recordings Older than 18 Months (5 ILCS 120/2.06)

A motion to approve the Destruction of Closed Session Meeting Audio Recordings Older than 18 Months was made by Trustee Krebasch and seconded by Trustee Dunn.

Roll Call Vote – Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Szabo, Zaremba. Motion passed.

g. Board Action Chart

Director Renkosiak reported that he with another architecture group for the upcoming project and he is awaiting a proposal.

13. Adjournment

A motion to adjourn the September 17, 2025, Regular Board of Library Trustees meeting at 7:31 p.m. was made by Trustee Matuszewski and seconded by Trustee Dunn.

Roll Call Vote – Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Szabo, Zaremba.
Motion passed.