

Wood Dale Public Library District  
Regular Board Meeting Minutes  
Board of Library Trustees the Wood Dale Public Library District  
November 20, 2024  
7:00 p.m.

**1. Call to Order**

President Dunn called the regular meeting of the Board of Library Trustees of the Wood Dale Public Library District to order on November 20, 2024, at 7:00 p.m. at the Wood Dale Public Library District at 520 North Wood Dale Road, Wood Dale, IL 60191.

**2. Roll Call**

Present: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Zaremba

Absent: Szabo

Others Present: Klos, Renkosiak

**3. Public Comment**

Director Renkosiak introduced Branda Pena, the Library's new Circulation Clerk and Samantha Hoffman, the Library's Teen Librarian.

**4. Secretary's Report**

**a. Minutes: October 16, 2024 - Regular October Board of Library Trustees Meeting Minutes**

Trustee Zaremba presented the minutes. A motion to approve the October 16, 2024 - Regular October Board of Library Trustees Meeting Minutes was made by Trustee Matuszewski and seconded by Trustee Krebasch.

Roll Call Vote – Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Zaremba.

Absent: Szabo. Motion passed.

**b. Minutes: November 13, 2024 – Policy Committee of the Board of Library Trustees Meeting Minutes**

Trustee Zaremba presented the minutes. A motion to approve the November 13, 2024 – Policy Committee of the Board of Library Trustees Meeting Minutes was made by Trustee Krebasch and seconded by Trustee Sparacio.

Roll Call Vote – Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Zaremba.

Absent: Szabo. Motion passed.

**5. Financial Report**

**a. Treasurer's Report: Revenue/Expenses by Fund/Investment Report**

Trustee Krebasch presented the Treasurer's Report to the Board. A motion to approve the Treasurer's Report was made by Trustee Norris and seconded by President Dunn.

Roll Call Vote – Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Zaremba. Absent: Szabo. Motion passed.

**b. Bill List/Cash Disbursements**

Trustee Krebasch presented the Bill List/Cash Disbursements to the Board.

A motion to approve the Bill List/Cash Disbursements was made by Trustee Norris and seconded by Trustee Matuszewski.

Roll Call Vote – Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Zaremba. Absent: Szabo. Motion passed.

**6. President's Report**

President Dunn reported on the Shape of Wood Dale and mentioned that it went well. She also relayed the complements she received. The Board discussed the questions raised at the event. A motion to approve the President's Report was made by Trustee Sparacio and seconded by Trustee Norris.

Roll Call Vote – Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Zaremba. Absent: Szabo. Motion passed.

**7. Director's Report**

Director Renkosiak asked if there were any questions about his report. Trustee Matuszewski inquired about the Senior Services Librarian position responsibilities and the several Board members liked the idea of offering free printing to Wood Dale Library cardholders. Trustee Norris passed along positive feedback she received from patrons about the most recent Medicare program. Director Renkosiak informed the Board that two candidates, Maddalena Sparacio and Kristy Norris are re-running for the Board this election season. A motion to approve the Director's Report was made by Trustee Sparacio and seconded by Trustee Norris.

Roll Call Vote – Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Zaremba. Absent: Szabo. Motion passed.

**8. Correspondence and Communications**

The following correspondence was received: a thank you note from Itasca Bank for representing the Library at the Shape of Wood Dale event.

**9. Legal/Ethics Report**

No report.

**10. Committee Updates**

The Policy Committee met on November 13, 2024 to review policies presented at this meeting.

## **11. Continuing Business**

### **a. Website and Rebranding**

Director Renkosiak stated that this the website and rebranding is up for vote at tonight's meeting.

### **b. Bookmobile**

Director Renkosiak stated that the old bookmobile was sold at auction and the conversation regarding the new bookmobile will continue in the future.

## **12. New Business**

### **a. Ordinance #4 FY2025 – Tax Levy Ordinance**

A motion to approve Ordinance #4 FY2025 – Tax Levy Ordinance was made by Trustee Krebasch and seconded by Trustee Matuszewski.

Roll Call Vote – Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Zaremba.  
Absent: Szabo. Motion passed.

### **b. Certificate of Compliance – Truth in Taxation Law**

A motion to approve the Certificate of Compliance – Truth in Taxation Law was made by Trustee Norris and seconded by Trustee Krebasch.

Roll Call Vote – Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Zaremba.  
Absent: Szabo. Motion passed.

### **c. Patron Conduct and Behavior Policy**

A motion to approve the Patron Conduct and Behavior Policy was made by President Dunn and seconded by Trustee Norris.

Roll Call Vote – Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Zaremba.  
Absent: Szabo. Motion passed.

### **d. Unattended Child and Vulnerable Adult Policy**

A motion to approve the Unattended Child and Vulnerable Adult Policy was made by Trustee Krebasch and seconded by Trustee Sparacio.

Roll Call Vote – Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Zaremba.  
Absent: Szabo. Motion passed.

### **e. Authorization to accept new Library Website and Rebranding proposal**

Trustee Norris asked about the Brand Book mentioned in the proposal and Director Renkosiak explained the purpose of the Brand Book. A motion to authorize Director Renkosiak to accept the new Library Website and Rebranding proposal not to exceed \$50,000 was made by Trustee Krebasch and seconded by Trustee Norris.

Roll Call Vote – Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Zaremba.  
Absent: Szabo. Motion passed.

**13. Adjournment**

A motion to adjourn the November 20, 2024, Regular Board of Library Trustees meeting at 7:34 p.m. was made by Trustee Zaremba and seconded by Trustee Sparacio. Roll Call Vote – Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Zaremba. Absent: Szabo. Motion passed.