

Wood Dale Public Library District
Regular Board Meeting Minutes
Board of Library Trustees the Wood Dale Public Library District
October 16, 2024
7:00 p.m.

1. Call to Order

President Dunn called the regular meeting of the Board of Library Trustees of the Wood Dale Public Library District to order on October 16, 2024, at 7:00 p.m. at the Wood Dale Public Library District at 520 North Wood Dale Road, Wood Dale, IL 60191.

2. Roll Call

Present: Dunn, Krebasch, Matuszewski, Norris, Szabo, Zaremba

Absent: Sparacio

Others Present: Klos, Renkosiak

3. Public Comment

No comment.

4. Secretary's Report

a. Minutes: September 18, 2024 - Special Board Meeting – Hearing for Budget & Appropriation Minutes

Trustee Zaremba presented the minutes. A motion to approve the September 18, 2024 – Special Board Meeting – Hearing for Budget & Appropriation Minutes was made by Trustee Matuszewski and seconded by Trustee Szabo.

Roll Call Vote – Ayes: Dunn, Krebasch, Matuszewski, Norris, Szabo, Zaremba. Absent: Sparacio. Motion passed.

b. Minutes: September 18, 2024 - Regular September Board of Library Trustees Meeting Minutes

Trustee Zaremba presented the minutes. A motion to approve the September 18, 2024 - Regular Board of Library Trustees Meeting Minutes was made by President Dunn and seconded by Trustee Szabo.

Roll Call Vote – Ayes: Dunn, Krebasch, Matuszewski, Norris, Szabo, Zaremba. Absent: Sparacio. Motion passed.

5. Financial Report

a. Treasurer's Report: Revenue/Expenses by Fund/Investment Report

Trustee Krebasch presented the Treasurer's Report to the Board. A motion to approve the Treasurer's Report was made by Trustee Krebasch and seconded by Trustee Dunn.

Roll Call Vote – Ayes: Dunn, Krebasch, Matuszewski, Norris, Szabo, Zaremba. Absent: Sparacio. Motion passed.

b. Bill List/Cash Disbursements

Trustee Krebasch presented the Bill List/Cash Disbursements to the Board. Thanked Director Renkosiak for including explanations of significant payments in this board report.

A motion to approve the Bill List/Cash Disbursements was made by Trustee Krebasch and seconded by Trustee Szabo.

Roll Call Vote – Ayes: Dunn, Krebasch, Matuszewski, Norris, Szabo, Zaremba. Absent: Sparacio. Motion passed.

6. President’s Report

No report.

7. Director’s Report

The Board went out to the library to take a look at the new Youth Services Desk. Melissa Willmer, the new Circulation Supervisor, came to introduce herself to the Board. Annual ILA Legislative Meet-up will be Tuesday, December 3 at noon, registration needs to happen by November 20. Director Renkosiak reviewed his report and opened the floor for questions. Marilyn Daniels, Wood Dale School District long-term trustee passed away and provided celebration of life details. Trustee Matuszewski was amazed by the turnout for the Hispanic Heritage event. Trustee Krebasch was excited that the Jr. High chorus will be singing at the Holiday Open House. The Board discussed additional parking solutions for the future. Trustee Matuszewski expressed concern about parking during the election.

A motion to approve the Director’s Report was made by Trustee Szabo and seconded by Trustee Krebasch.

Roll Call Vote – Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Szabo, Zaremba. Motion passed.

Sparacio entered the meeting at 7:32 p.m.

8. Correspondence and Communications

The following correspondence was received: thank you letter from State Senator Lewis and State Representative Sanalidro.

9. Legal/Ethics Report

Treasurer’s bond legislation change was presented.

10. Committee Updates

The Policy Committee did not meet, and no report was provided.

11. Continuing Business

a. Website and Rebranding

Approval of contracts will occur in November. Discussed the proposal details. Rebranding vision asked by Trustee Norris. Elevate and match logo to unique architecture of the library. Expressed concerns with owl version of logo. Several options will be presented. Hope to reuse the font of the digital sign. Trustee Krebasch asked about the Pro Brand Book and pro Style Guide and the difference in price from the essentials price. Director explained the difference between the two and the ability to utilize it as a teaching tool for staff to maintain consistency. Zaremba asked about extra fees for when changes are made in the future. Matuszewski asked about after business hours support. Director Renkosiak mentioned that this company will be able to design the wrap for a future bookmobile. They are also able to refresh the design of a website in the future at a discounted price. We will also need to add accessibility tools to the website to be compliant. The new logo and website is expected to be completed at the end of the fiscal year.

b. Bookmobile

Two options were presented, one where patrons go on the bookmobile which presents a problem with an electric vehicle due to weight limits. The other approach to the new vehicle is to have a vehicle that is used more for transportation to deliver books or more of a pop-up experience where some books are taken off the vehicle to display and browse. The other option allows for an electric vehicle. Trustee Matuszewski asked about anticipated timeframe for keeping a new bookmobile. The Board discussed other library service models for their bookmobiles. A fuel vehicle would give us more flexibility when designing for a variety of services. Trustee Krebasch asked for a staff vision of using a new vehicle. And Director Renkosiak asked also for a direction on bookmobile service expectations.

12. New Business

a. Medical Insurance Renewal

Plans are not changing, roughly 10% increase for medical and 5% increase for dental insurance.

b. Authorize Director and Assistant Director to Serve as Election Officers

A motion to authorize Director Renkosiak and Assistant Director Klos to serve as Election Officers was made by Trustee Krebasch and seconded by President Dunn. Roll Call Vote – Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Szabo, Zaremba. Motion passed.

13. Adjournment

A motion to adjourn the October 16, 2024, Regular Board of Library Trustees meeting at 8:08 p.m. was made by President Dunn and seconded by Trustee Norris.

Roll Call Vote – Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Szabo, Zaremba.

Motion passed.