

Wood Dale Public Library District
Regular Board Meeting Minutes
Board of Library Trustees the Wood Dale Public Library District
September 18, 2024
7:00 p.m.

1. Call to Order

President Dunn called the regular meeting of the Board of Library Trustees of the Wood Dale Public Library District to order on September 18, 2024, at 7:00 p.m. at the Wood Dale Public Library District at 520 North Wood Dale Road, Wood Dale, IL 60191.

2. Roll Call

Present: Dunn, Krebasch, Matuszewski, Sparacio, Szabo, Zaremba

Absent: Norris

Others Present: Klos, Renkosiak, Boy Scout Troop 65

3. Public Comment

No comment.

4. Boy Scout Troop 65 Visit & Eagle Scout Appreciation Refreshments

Director Renkosiak thanked Boy Scout Troop 65 and Eagle Scout Jeffrey Martinez for the installation of the monarch wayfinding station and two benches in front of the library. The idea was initiated by Jeffrey Martinez as part of his Eagle Scout project to support conservations efforts for the monarch butterflies and other local pollinator populations. On behalf of the Library Board, President Dunn thanked Jeffrey for partnering with the library on this project and thanked the entire Troop 65 and their leaders and parents for their hard work bringing this project to life, as well as attending tonight Board meeting. The troop leader, Mr. Krebasch, announced to the Board that Troop 65 is also working on another project for the library, to build birdhouses for the library's storywalk area.

5. Secretary's Report

a. Minutes: August 21, 2024 - Regular Board of Library Trustees Meeting Minutes

Trustee Zaremba presented the minutes. A motion to approve the August 21, 2024 - Regular Board of Library Trustees Meeting Minutes was made by Trustee Matuszewski and seconded by Trustee Sparacio.

Roll Call Vote – Ayes: Dunn, Krebasch, Matuszewski, Sparacio, Szabo, Zaremba.

Absent: Norris. Motion passed.

6. Financial Report

a. Treasurer's Report: Revenue/Expenses by Fund/Investment Report

Trustee Krebasch presented the Treasurer's Report to the Board for the first two months of the fiscal year. A motion to approve the Treasurer's Report was made by Trustee Krebasch and seconded by Trustee Szabo.

Roll Call Vote – Ayes: Dunn, Krebasch, Matuszewski, Sparacio, Szabo, Zaremba.

Absent: Norris. Motion passed.

b. Bill List/Cash Disbursements

Trustee Krebasch presented the Bill List/Cash Disbursements to the Board. Trustee Matuszewski asked for clarification on several items on the cash disbursement list. A motion to approve the Bill List/Cash Disbursements was made by Trustee Krebasch and seconded by Trustee Sparacio.

Roll Call Vote – Ayes: Dunn, Krebasch, Matuszewski, Sparacio, Szabo, Zaremba.

Absent: Norris. Motion passed.

7. President's Report

No report.

8. Director's Report

Director Renkosiak reviewed his report and opened the floor for questions. He highlighted the upcoming harassment prevention training for board members, noting that it will be available for six months and emailed to the Trustees soon. Trustee Matuszewski shared her thoughts on a crisis communication training video she recently watched, remarking on its valuable insights. Director Renkosiak will send both training courses to all Trustees and encouraged them to take advantage of these training resources. A motion to approve the Director's Report was made by Trustee Kresbach and seconded by Trustee Szabo.

Roll Call Vote – Ayes: Dunn, Krebasch, Matuszewski, Sparacio, Szabo, Zaremba. Abstain: Norris. Motion passed.

Note: Trustee Norris entered the meeting at 7:10 p.m.

9. Correspondence and Communications

The following correspondence was received: an email regarding why the library is not open on Sundays during the school year. Director Renkosiak read the response that he sent relaying that after the pandemic the library reduced hours due to staffing and is monitoring the feasibility of expanding library opening hours. Trustee Matuszewski asked if there is a plan for opening. Director Renkosiak said that a formal plan to open on Sundays is not available at this time and noted that he and staff have discussed the the advantages and disadvantages of the library being open longer on Fridays.

Trustee Sparacio commented on the move to prioritize Wood Dale Library cardholders when opening registrations for popular library programs. Director Renkosiak explained

the increasing popularity of certain programs and that due to how fast these programs fill up, needing to prioritize Wood Dale Library patrons is becoming more and more necessary as a return on the investment of Wood Dale Library tax payer dollars.

10. Legal/Ethics Report

No report.

11. Committee Updates

The Policy Committee did not meet, and no report was provided.

12. Continuing Business

a. Youth Services Desk

Director Renkosiak announced that installation of the Youth Service Desk will be on Monday, September 23. He also mentioned that the light wall that will be incorporated to the back of the desk, as an interactive play element in the children's area, is paid for by the Betty Lhotak Memorial Fund.

13. New Business

a. Public Hearing Report for the Budget and Appropriation Ordinance – Ordinance #3 FY25

No report due to no testimony at the public hearing.

b. Ordinance #3 FY25: Budget and Appropriation Ordinance

A motion to approve Ordinance #3 FY25: Budget and Appropriation Ordinance was made by Trustee Krebasch and seconded by Trustee Sparacio.

Roll Call Vote – Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Szabo, Zaremba. Motion passed.

c. Chief Fiscal Officer Statement of Estimated Revenues

A motion to approve the Chief Fiscal Officer Statement of Estimated Revenues was made by Trustee Kresbach and seconded by Trustee Szabo.

Roll Call Vote – Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Szabo, Zaremba. Motion passed.

d. Resolution #2 FY25: Resolution to Determine Estimate of Funds Needed for Fiscal Year 2025

A motion to approve Resolution #2 FY25: Resolution to Determine Estimate of Funds Needed for Fiscal Year 2025 was made by Trustee Krebasch and seconded by President Dunn.

Roll Call Vote – Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Szabo, Zaremba. Motion passed.

e. Resolution #3 FY25: Resolution Regarding Release of Closed Session Minutes

A motion to approve Resolution #3 FY25: Resolution Regarding Release of Closed Session Minutes was made by Trustee Krebasch and seconded by Trustee Sparacio. Roll Call Vote – Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Szabo, Zaremba. Motion passed.

f. Approve Destruction of Closed Session Meeting Audio Recordings Older than 18 Months (5 ILCS 120/2.06)

A motion to Approve Destruction of Closed Session Meeting Audio Recordings Older than 18 Months was made by Trustee Krebasch and seconded by President Dunn. Roll Call Vote – Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Szabo, Zaremba. Motion passed.

14. Adjournment

A motion to adjourn the September 18, 2024, Regular Board of Library Trustees meeting at 7:30 p.m. was made by Trustee Zaremba and seconded by Trustee Matuszewski.

Roll Call Vote – Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Szabo, Zaremba. Motion passed.