

Wood Dale Public Library District  
Regular Board Meeting Minutes  
Board of Library Trustees the Wood Dale Public Library District  
August 21, 2024  
7:00 p.m.

**1. Call to Order**

President Dunn called the regular meeting of the Board of Library Trustees of the Wood Dale Public Library District to order on August 21, 2024, at 7:00 p.m. at the Wood Dale Public Library District at 520 North Wood Dale Road, Wood Dale, IL 60191.

**2. Roll Call**

Present: Dunn, Krebasch, Matuszewski, Sparacio, Szabo, Zaremba

Absent: Norris

Others Present: Klos, Renkosiak

**3. Public Comment**

No comment.

**4. Secretary's Report**

**a. Minutes: July 17, 2024 - Regular Board of Library Trustees Meeting Minutes**

Trustee Matuszewski presented the July 17, 2024 - Regular Board of Library Trustees Meeting Minutes. A motion to approve the July 17, 2024 - Regular Board of Library Trustees Meeting Minutes was made by Trustee Matuszewski and seconded by Trustee Szabo.

Roll Call Vote – Ayes: Dunn, Krebasch, Matuszewski, Sparacio, Szabo. Abstain: Zaremba. Absent: Norris. Motion passed.

**5. Financial Report**

**a. Treasurer's Report: Revenue/Expenses by Fund/Investment Report**

Trustee Krebasch presented the Treasurer's Report to the Board. A motion to approve the Treasurer's Report was made by Trustee Krebasch and seconded by Trustee Szabo.

Roll Call Vote – Ayes: Dunn, Krebasch, Matuszewski, Sparacio, Szabo, Zaremba. Absent: Norris. Motion passed.

**b. Bill List/Cash Disbursements**

Trustee Krebasch presented the Bill List/Cash Disbursements to the Board.

A motion to approve the Bill List/Cash Disbursements was made by Trustee Krebasch and seconded by Trustee Matuszewski.

Roll Call Vote – Ayes: Dunn, Krebasch, Matuszewski, Sparacio, Szabo, Zaremba.  
Absent: Norris. Motion passed.

**6. President’s Report**

President Dunn reported on the Glen Ellyn trip she, the Director and Assistant Director took to see the Glen Ellyn Public Library’s electric book mobile. A motion to approve the President’s Report was made by Trustee Krebasch and seconded by Trustee Sparacio. Roll Call Vote – Ayes: Dunn, Krebasch, Matuszewski, Sparacio, Szabo, Zaremba. Absent: Norris. Motion passed.

**7. Director’s Report**

Director Renkosiak reviewed his report. He described the Glen Ellyn Public Library’s electric mobile library in more detail. Director Renkosiak reported that the capital improvement proposal he mentioned in the written report was still not available to present to the Board and that he is in the process of exploring professional service options for the Library’s re-branding and new website. A motion to approve the Director’s Report was made by Trustee Krebasch and seconded by Trustee Matuszewski. Roll Call Vote – Ayes: Dunn, Krebasch, Matuszewski, Sparacio, Szabo, Zaremba. Absent: Norris. Motion passed.

**8. Correspondence and Communications**

The following correspondence was received: A patron email sent to Trustees and an invitation to the Shape of Wood Dale in November.

**9. Legal/Ethics Report**

**a. Foster/Busse TIF District:**

The Board discussed the newly proposed City of Wood Dale TIF district.

**b. Consolidated Election Filing Period**

Director Renkosiak stated that the filing period for the Consolidated Election has been moved up one month.

**10. Committee Updates**

The Policy Committee did not meet, and no report was provided.

**11. Continuing Business**

**a. HVAC**

Director Renkosiak reported that the Library’s HVAC contractor is still conducting a testing phase. Although the humidity in the facility has improved, certain areas are now experiencing varied temperatures.

**b. Youth Services Desk**

Director Renkosiak reported that the light wall for the Youth Services desk has arrived and was tested. Director Renkosiak also reported on his visit to contractor and that the space for the desk in the youth area of the library has been prepared.

## **12. New Business**

### **a. Annual Report – Authorization to Submit Annual Report**

The Director distributed the Annual Report. A motion to approve authorizing Director Renkosiak to submit the Annual Report to the state of Illinois was made by Trustee Sparacio and seconded by Trustee Matuszewski.

Roll Call Vote – Ayes: Dunn, Krebasch, Matuszewski, Sparacio, Szabo, Zaremba.  
Absent: Norris. Motion passed.

### **b. Audit of Secretary’s Records: Report of Activities**

Trustee Szabo and Trustee Sparacio completed the annual audit of Secretary’s records and commented that the audit went well and that all records were well organized.

### **c. Resolution #1 FY25: Authorizing Intervention in Property Tax Assessment Appeals**

A motion to approve Resolution #1 FY25: Authorizing intervention by the law firm of Robbins, Schwartz, Nicholas, Lifton & Taylor, Ltd in property tax assessment appeals was made by Trustee Krebasch and seconded by Trustee Matuszewski.

Roll Call Vote – Ayes: Dunn, Krebasch, Matuszewski, Sparacio, Szabo, Zaremba.  
Absent: Norris. Motion passed.

### **d. Library Fountain**

Trustee Matuszewski brought up an idea for a fountain that she had seen at another library. Director Renkosiak mentioned that the upcoming parking lot project might be a good time to explore beautification options.

## **13. Executive Session**

### **a. 5 ILCS 120/2(c)(21) Discussion of minutes lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.**

A motion to enter Executive Session at 7:50 p.m. pursuant to 5 ILCS 120/2/(c)21: Discussion of minutes lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. was made by President Dunn and seconded by Trustee Szabo.

Roll Call Vote – Ayes: Dunn, Krebasch, Matuszewski, Sparacio, Szabo, Zaremba.  
Absent: Norris. Motion passed.

A motion to exit Executive Session at 7:53 p.m. was made by Trustee Szabo and seconded by Trustee Sparacio.

Roll Call Vote – Ayes: Dunn, Krebasch, Matuszewski, Sparacio, Szabo, Zaremba.

Absent: Norris. Motion passed.

The regular meeting reconvened at 7:54 p.m. with the following Trustees present: Dunn, Krebasch, Matuszewski, Sparacio, Szabo, Zaremba.

#### **14. Discussion/Action Resulting from the Above Closed Session**

Trustee Krebasch made a motion to approve and open the February 19, 2024-#1 Executive Session minutes and Trustee Sparacio seconded the motion.

Roll Call Vote – Ayes: Dunn, Krebasch, Matuszewski, Sparacio, Szabo, Zaremba. Absent: Norris. Motion passed.

Trustee Krebasch made a motion to approve and keep closed the February 19, 2024-#2 Executive Session minutes and Trustee Szabo seconded the motion.

Roll Call Vote – Ayes: Dunn, Krebasch, Matuszewski, Sparacio, Szabo, Zaremba. Absent: Norris. Motion passed.

Trustee Krebasch made a motion to approve and keep closed the March 18, 2024 Executive Session minutes and Trustee Matuszewski seconded the motion.

Roll Call Vote – Ayes: Dunn, Krebasch, Matuszewski, Sparacio, Szabo, Zaremba. Absent: Norris. Motion passed.

#### **15. Adjournment**

A motion to adjourn the August 21, 2024, Regular Board of Library Trustees meeting at 7: 55 p.m. was made by Trustee Krebasch and seconded by Trustee Szabo.

Roll Call Vote – Ayes: Dunn, Krebasch, Matuszewski, Sparacio, Szabo, Zaremba. Absent: Norris. Motion passed.