

Regular Meeting of the Library Board of Trustees Wednesday, August 20, 2025 • 7pm

MINUTES

1. Call to Order

President Szabo called the regular meeting of the Board of Library Trustees of the Wood Dale Public Library District to order on August 20, 2025, at 7:03 p.m. at the Wood Dale Public Library District at 520 North Wood Dale Road, Wood Dale, IL 60191.

2. Roll Call

Present: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Szabo, Zaremba

Absent:

Others Present: Fisher, Klos, Papaurelis, Renkosiak

3. Public Comment

No public comment.

Director Renkosiak introduced new library staff members: Theresa Papaurelis, Marketing Coordinator, and Travis Fisher, Operations Assistant.

4. Secretary's Report

a. Minutes: July 16, 2025 - Regular Board of Library Trustees Meeting Minutes

Trustee Zaremba presented the minutes. A motion to approve the July 16, 2025- Regular Board of Library Trustees Meeting Minutes was made by Trustee Matuszewski and seconded by Trustee Dunn.

Roll Call Vote – Ayes: Dunn, Krebasch, Matuszewski, Szabo. Abstain: Norris, Sparacio, Zaremba. Motion passed.

5. Financial Report

a. Treasurer's Report: Revenue/Expenses by Fund/Investment Report

Trustee Krebasch presented the Treasurer's Report to the Board. A motion to approve the Treasurer's Report was made by Trustee Dunn and seconded by Trustee Szabo.

Roll Call Vote – Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Szabo, Zaremba. Motion passed.

b. Bill List/Cash Disbursements

Trustee Krebasch presented the Bill List/Cash Disbursements to the Board. Trustee Matuszewski inquired about the SWAN fees, Overdrive, and Blue Cross Blue Shield, CDW, and RAILS payments and Director Renkosiak explained the expenses. A motion to approve the Bill List/Cash Disbursements was made by Trustee Norris and seconded by Trustee Sparacio.

Roll Call Vote – Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Szabo, Zaremba. Motion passed.

6. President's Report

President Szabo reported that she and Director Renkosiak attended the Wood Dale Park District's new playground grand opening.

7. Director's Report

Director Renkosiak invited questions from the Board. The Board noted the success of the recent cat adoption event. Trustee Matuszewski, Trustee Sparacio, and President Szabo expressed interest in attending Illinois Library Association Conference Trustee Day. Director Renkosiak and the Board shared their satisfaction with the Summer Reading Challenge statistics. He also reported on the recent power outage, police activity, and the creation of a social services handout. A motion to approve the Director's Report was made by Trustee Dunn and seconded by Trustee Sparacio.

Roll Call Vote – Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Szabo, Zaremba. Motion passed.

8. Correspondence and Communications

The following correspondence was passed out: an invitation to the Northwood Station Groundbreaking Ceremony.

9. Legal/Ethics Report

Director Renkosiak discussed the new legislation requiring libraries to keep Narcan on-site and have a trained staff member present during all operating hours.

10. Committee Updates

- a. Policy Committee Updates
No updates.

11. Continuing Business

- a. Website
Director Renkosiak reported that he did not receive any feedback about the new website yet.

12. New Business

- a. Annual Report – Authorization to Submit Annual Report
Director Renkosiak presented the Annual Report to the Board. President Szabo confirmed the type of expensed that are included in the reported capital expense amount. A motion authorizing Director Renkosiak to submit the annual report to the state of Illinois was made by Trustee Krebasch and seconded by Trustee Norris.
Roll Call Vote – Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Szabo,

Zaremba. Motion passed.

b. Audit of Secretary's Records: Report of Activities

President Szabo and Trustee Sparacio reported on the audit of records and noted that all records were in order and well organized.

c. Board Action Chart

Director Renkosiak presented the new Board Action Chart and discussed the upcoming capital projects: a shade solution for the patio and the covered walkway between the two library facilities.

13. Executive Session

- a. 5 ILCS 120/2(c)(21) Discussion of minutes lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.

A motion to enter Executive Session at 7:43 p.m. pursuant to 5 ILCS 120/2/(c)21: Discussion of minutes lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. was made by Trustee Krebasch and seconded by Trustee Dunn. Roll Call Vote – Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Szabo, Zaremba. Motion passed.

A motion to exit Executive Session at 7:46 p.m. was made by Trustee Matuszewski and seconded by Trustee Dunn. Roll Call Vote – Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Szabo, Zaremba. Motion passed.

The regular meeting reconvened at 7:46 p.m. with the following Trustees present: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Szabo, Zaremba.

14. Discussion/Action Resulting from the Above Closed Session

Trustee Krebasch made a motion to approve and open the February 19, 2025-#1 Executive Session minutes and Trustee Sparacio seconded the motion. Roll Call Vote – Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Szabo, Zaremba. Motion passed.

Trustee Krebasch made a motion to approve and keep closed the February 19, 2025-#2 Executive Session minutes and Trustee Szabo seconded the motion. Roll Call Vote – Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Szabo,

Zaremba. Motion passed.

Trustee Krebasch made a motion to approve and keep closed the March 19, 2025 Executive Session minutes and Trustee Szabo seconded the motion.

Roll Call Vote – Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Szabo, Zaremba. Motion passed.

15. Adjournment

A motion to adjourn the August 20, 2025 Regular Board of Library Trustees meeting at 7:48 p.m. was made by Trustee Zaremba and seconded by Trustee Sparacio.

Roll Call Vote – Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Szabo, Zaremba. Motion passed.