

**Regular Meeting of the Library Board of Trustees  
Wednesday, July 16, 2025 • 7pm**

**MINUTES**

**1. Call to Order**

President Szabo called the regular meeting of the Board of Library Trustees of the Wood Dale Public Library District to order on July 16, 2025, at 7:02 p.m. at the Wood Dale Public Library District at 520 North Wood Dale Road, Wood Dale, IL 60191.

**2. Roll Call**

Present: Dunn, Krebasch, Matuszewski, Szabo

Absent: Norris, Sparacio, Zaremba

Others Present: Klos, Renkosiak

**3. Elect a Secretary Pro Tem**

A motion to Elect Trustee Dunn as Secretary Pro Tem was made by Trustee Krebasch and seconded by Trustee Matuszewski.

Roll Call Vote – Ayes: Dunn, Krebasch, Matuszewski, Szabo. Absent: Norris, Sparacio, Zaremba. Motion passed.

**4. Public Comment**

No comment.

**5. Secretary's Report**

a. Minutes: June 4, 2025 - Policy Committee Meeting Minutes

Trustee Dunn presented the minutes. A motion to approve June 4, 2025 - Policy Committee Meeting Minutes was made by Trustee Krebasch and seconded by Trustee Matuszewski.

Roll Call Vote – Ayes: Dunn, Krebasch, Matuszewski, Szabo. Absent: Norris, Sparacio, Zaremba. Motion passed.

b. Minutes: June 18, 2025 - Regular June Board of Library Trustees Meeting Minutes

Trustee Dunn presented the minutes. A motion to approve June 18, 2025 - Regular June Board of Library Trustees Meeting Minutes was made by Trustee Szabo and seconded by Trustee Matuszewski.

Roll Call Vote – Ayes: Dunn, Krebasch, Matuszewski, Szabo. Absent: Norris, Sparacio, Zaremba. Motion passed.

**6. Financial Report**

a. Treasurer's Report: Revenue/Expenses by Fund/Investment Report

Trustee Krebasch presented the Treasurer's Report to the Board. Director Renkosiak explained that the Deficiency of Revenue over Expenses in the Library Fund summary was due to a transfer of funds from the Library Fund to the Special Reserve Fund. A motion to approve the Treasurer's Report was made by Trustee Dunn and seconded by Trustee Szabo.

Roll Call Vote – Ayes: Dunn, Krebasch, Matuszewski, Szabo. Absent: Norris, Sparacio, Zaremba. Motion passed.

b. Bill List/Cash Disbursements

Trustee Krebasch presented the Bill List/Cash Disbursements to the Board. A motion to approve the Bill List/Cash Disbursements was made by Trustee Matuszewski and seconded by Trustee Szabo.

Roll Call Vote – Ayes: Dunn, Krebasch, Matuszewski, Szabo. Absent: Norris, Sparacio, Zaremba. Motion passed.

## **7. President's Report**

President Szabo reported that she attended a recent library virtual reality program as well as the Tie-chi program and enjoyed both. She thanked staff for the variety of programs made available to the community. A motion to approve the President's Report was made by Trustee Dunn and seconded by Trustee Matuszewski.

Roll Call Vote – Ayes: Dunn, Krebasch, Matuszewski, Szabo. Absent: Norris, Sparacio, Zaremba. Motion passed.

## **8. Director's Report**

Director Renkosiak invited questions from the Board and noted the addition of new staff and upcoming hires. Trustee Matuszewski requested an opportunity to meet the new employees. Landscaping updates were shared, with a recommendation for Board members to view the improvements. Director Renkosiak reviewed the Youth Services report and highlighted new databases and summer reading statistics. A motion to approve the Director's Report was made by Trustee Matuszewski and seconded by Trustee Krebasch.

Roll Call Vote – Ayes: Dunn, Krebasch Matuszewski, Sparacio, Szabo. Absent: Norris, Zaremba. Motion passed.

*Please note: Trustee Sparacio entered the meeting during the Director's Report at 7:17pm.*

## **9. Correspondence and Communications**

Director Renkosiak passed around a thank you card from the former school superintendent.

## **10. Legal/Ethics Report**

No Update

## **11. Committee Updates**

- a. Policy Committee Updates

This item was discussed under New Business.

## **12. Continuing Business**

- a. Rebranding/Website Project

Director Renkosiak presented the new website, which was well received by the Board.

Trustee Matuszewski asked for a comparison of summer reading statistics and commented that she was happy to see an article highlighting the Wood Dale Library's IMLS grant project featured in the RAILS *My Library Is...* blog. Trustee Krebasch commented on the overall rise in circulation statistics.

## **13. New Business**

- a. Approve Ordinance #1 FY26: Levy of Special Tax of .02% for Building and Maintenance  
A motion to approve Ordinance #1 FY26: Levy of Special Tax of .02% for Building and Maintenance was made by Trustee Sparacio and seconded by Trustee Krebasch.  
Roll Call Vote – Ayes: Dunn, Krebasch Matuszewski, Sparacio, Szabo. Absent: Norris, Zaremba. Motion passed.
- b. Approve Ordinance #2 FY26: Tentative Budget & Appropriation Ordinance  
A motion to approve Ordinance #2 FY26: Tentative Budget & Appropriation Ordinance was made by Trustee Szabo and seconded by Trustee Sparacio.  
Roll Call Vote – Ayes: Dunn, Krebasch Matuszewski, Sparacio, Szabo. Absent: Norris, Zaremba. Motion passed.
- c. Approve Budget & Appropriation Ordinance Notice  
A motion to approve the Budget & Appropriation Ordinance Notice was made by Trustee Krebasch and seconded by Trustee Sparacio.  
Roll Call Vote – Ayes: Dunn, Krebasch Matuszewski, Sparacio, Szabo. Absent: Norris, Zaremba. Motion passed.
- d. Board Action Chart  
Director Renkosiak discussed developing a Board Action Chart for the next meeting.

## **14. Adjournment**

A motion to adjourn the June 18, 2025, Regular Board of Library Trustees meeting at 7:56 p.m. was made by Trustee Matuszewski and seconded by Trustee Krebasch.  
Roll Call Vote – Ayes: Dunn, Krebasch Matuszewski, Sparacio, Szabo. Absent: Norris, Zaremba. Motion passed.