

Wood Dale Public Library District
Regular Board Meeting Minutes
Board of Library Trustees the Wood Dale Public Library District
May 21, 2025
7:00 p.m.

1. Call to Order

President Dunn called the regular meeting of the Board of Library Trustees of the Wood Dale Public Library District to order on May 21, 2025, at 7:02 p.m. at the Wood Dale Public Library District at 520 North Wood Dale Road, Wood Dale, IL 60191.

2. Roll Call

Present: Dunn, Matuszewski, Norris, Szabo, Sparacio, Zaremba

Absent: Krebasch

Others Present: Klos, Renkosiak, Corbett, Magnelli

3. Public Comment

Wood Dale School District Superintendent Dr. Corbett addressed the Library Board to express his appreciation for the strong and ongoing collaboration between the Wood Dale School District and the Wood Dale Public Library. He acknowledged how the community has changed over time and commended both the school district and the library for continuing to adapt and meet those evolving needs. He emphasized the importance of maintaining this partnership in the future, encouraging both the Library Board and his eventual successor to continue building on the solid foundation that has been established. Dr. Corbett noted that one of Wood Dale's greatest strengths lies in the trust the community places in its local board to serve effectively and responsibly. Dr. Corbet offered special thanks to Youth Services Manager Jenny Collier and Youth Services Assistant Manager Meg Cichantk for their dedication and partnership, recognizing their consistent presence at school events and efforts to build strong ties between the library and the schools.

Director Renkosiak introduced Joseph Magnelli as the Library's new Senior Librarian. President Dunn noted that she has already heard positive feedback from senior citizens in the community regarding Mr. Magnelli, particularly in response to the senior programming he has led since joining the library.

4. Oath of Office: Trustee Norris, Trustee Sparacio

The Oath of Office for Trustee Norris and Trustee Sparacio was administered by Director Renkosiak.

5. Election of Board Officers: President, Vice-President, Secretary, Treasurer

A motion to elect Trustee Krebasch as Treasurer was made by President Dunn and seconded by Trustee Norris.

Roll Call Vote – Ayes: Dunn, Matuszewski, Norris, Sparacio, Szabo, Zaremba. Absent: Krebasch. Motion passed.

A motion to elect Trustee Zaremba as Secretary was made by Trustee Norris and seconded by President Dunn.

Roll Call Vote – Ayes: Dunn, Matuszewski, Norris, Sparacio, Szabo, Zaremba. Absent: Krebasch. Motion passed.

A motion to elect Trustee Matuszewski Vice President was made by Trustee Norris and seconded by President Dunn.

Roll Call Vote – Ayes: Dunn, Matuszewski, Norris, Sparacio, Szabo, Zaremba. Absent: Krebasch. Motion passed.

A motion to elect Trustee Szabo as President was made by Trustee Norris and seconded by Trustee Matuszewski.

Roll Call Vote – Ayes: Dunn, Matuszewski, Norris, Sparacio, Szabo, Zaremba. Absent: Krebasch. Motion passed.

6. Secretary's Report

a. Minutes: April 16, 2025 - Regular April Board of Library Trustees Meeting Minutes

Trustee Zaremba presented the minutes. A motion to approve the April 16, 2025 - Regular April Board of Library Trustees Meeting Minutes was made by Trustee Dunn and seconded by Trustee Szabo.

Roll Call Vote – Ayes: Dunn, Norris, Sparacio, Szabo, Zaremba. Abstain: Matuszewski. Absent: Krebasch. Motion passed.

7. Financial Report

a. Treasurer's Report: Revenue/Expenses by Fund/Investment Report

Trustee Dunn presented the Treasurer's Report to the Board. A motion to approve the Treasurer's Report was made by Trustee Matuszewski and seconded by Trustee Norris.

Roll Call Vote – Ayes: Dunn, Matuszewski, Norris, Sparacio, Szabo, Zaremba. Absent: Krebasch. Motion passed.

b. Bill List/Cash Disbursements

Trustee Dunn presented the Bill List/Cash Disbursements to the Board. A motion to approve the Bill List/Cash Disbursements was made by Trustee Dunn and seconded by Trustee Norris.

Roll Call Vote – Ayes: Dunn, Matuszewski, Norris, Sparacio, Szabo, Zaremba. Absent: Krebasch. Motion passed.

8. President’s Report

The past president did not have a report.

9. Director’s Report

Director Renkosiak opened the floor for questions from the Board. Trustee Matuszewski requested clarification regarding the Public Services Assistant Manager position, and Director Renkosiak provided an explanation. Director Renkosiak reminded Board members attending the Kick-off Party to arrive by 4:30 p.m. He also reviewed recent changes to the library’s cleaning service provider and presented the Library of Things Strategic Plan developed by Adult Services Librarian, Anna Demitraszek. The Board discussed the recent First Amendment audit and the associated cost implications of the related FOIA request. Trustee Matuszewski also noted that she had the opportunity to preview Recite Me, the library’s new website accessibility tool.

A motion to approve the Director’s Report was made by Trustee Dunn and seconded by Trustee Sparacio.

Roll Call Vote – Ayes: Dunn, Matuszewski, Norris, Sparacio, Szabo, Zaremba. Absent: Krebasch. Motion passed.

10. Correspondence and Communications

No report.

11. Legal/Ethics Report

The Legislative Update for Illinois Library from Illinois Secretary of State Alexi Giannoulias was presented by Director Renkosiak.

12. Committee Updates

a. Policy Committee Updates

The policy committee will possibly meet on June 4 at 6:30 p.m after confirmation with Trustee Krebasch.

13. Continuing Business

a. Rebranding/Website Project

Director Renkosiak noted that he will email the Trustees a demo of the new website.

14. New Business

a. Draft of FY26 Budget Review

The Board reviewed the draft of the FY26 Budget. Trustee Matuszewski inquired about the Replacement Tax and Director Renkosiak explained that funds for this tax come from business income to replace revenue lost when personal property taxes on businesses were eliminated. Trustee Sparacio asked for clarification regarding the increase in the Medical Insurance line, as well as whether additional funding was needed for Electronic Resources due to potential federal cuts. Director Renkosiak

explained that federal cuts will not impact the Electronic Resources line, however, increases were made in another line item to offset any potential federal funding cuts. Director Renkosiak noted that the Professional Services line decreased due to the completion of the website redesign project. The Library Furniture line increased to account for the anticipated replacement of shelving and furniture in the children's play area. Trustee Matuszewski asked about magazine shelving. Director Renkosiak responded that there are plans to expand the Large Print collection and relocate the magazines to support this adjustment. Trustee Szabo asked for clarification on the budget lines for electricity and water. Director Renkosiak responded that electric rates are anticipated to increase while the water rates should not see significant increases. Director Renkosiak confirmed that the salary line includes a one percent cost-of-living adjustment and a one to three percent merit increase for staff.

b. Facility Assessment Report Review

Director Renkosiak presented and discussed the Facility Assessment Report. Trustee Matuszewski commented that replacing the lobby display case with a different feature would be beneficial, noting her appreciation for the way community information has been shared through the display over the years. The Board members expressed that the report was thorough and commended the inclusion of helpful visuals.

Trustee Matuszewski inquired whether there is a need to increase Spanish-language programming in response to the significant number of Spanish speakers in the community. She also praised the strong partnership with the school district, highlighting the high turnout at Tent Night as evidence of successful collaboration. Director Renkosiak discussed initiatives related to English Language Services (ELS) and upcoming events for Hispanic Heritage Month.

15. Adjournment

A motion to adjourn the May 21, 2025, Regular Board of Library Trustees meeting at 8:02 p.m. was made by Trustee Zaremba and seconded by Trustee Matuszewski. Roll Call Vote – Ayes: Dunn, Matuszewski, Norris, Sparacio, Szabo, Zaremba. Absent: Krebasch. Motion passed.