

Wood Dale Public Library District
May Regular Board Meeting Minutes
Board of Library Trustees the Wood Dale Public Library District
May 20, 2024
7:30 p.m.

1. Call to Order

President Dunn called the regular meeting of the Board of Library Trustees of the Wood Dale Public Library District to order on May 20, 2024, at 7:30 p.m. at the Wood Dale Public Library District at 520 North Wood Dale Road, Wood Dale, IL 60191.

2. Roll Call

Present: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Szabo, Zaremba
Others Present: Erbes, Miljevic, Renkosiak, Buelow, Gromny

3. Public Comment

4. Virtual Reality Experience Program Recap/Presentation

Members of the Public Services staff, Bill Erbes and Najera Miljevic, presented on the Virtual Reality grant project that occurred in the past year.

****Erbes, Miljevic, Buelow, and Gromny left the meeting****

5. Secretary's Report

a. Minutes: April 15, 2024 - Decennial Committee Minutes

Trustee Zaremba presented the April 15, 2024 - Decennial Committee Meeting Minutes. A motion to approve the April 15, 2024 - Decennial Committee Meeting Minutes was made by President Dunn and seconded by Trustee Sparacio.

Roll Call Vote – Ayes: Dunn, Matuszewski, Sparacio, Szabo, Zaremba. Abstain: Krebasch, Norris. Motion passed.

b. Minutes: April 15, 2024 - Regular Board of Library Trustees Meeting Minutes

Trustee Zaremba presented the April 15, 2024 - Regular Board of Library Trustees Meeting Minutes. A motion to approve the April 15, 2024 - Regular Board of Library Trustees Meeting Minutes was made by President Dunn and seconded by Trustee Szabo.

Roll Call Vote – Ayes: Dunn, Matuszewski, Sparacio, Szabo, Zaremba. Abstain: Krebasch, Norris. Motion passed.

6. Financial Report

a. Treasurer's Report: Revenue/Expenses by Fund/Investment Report

Trustee Krebasch presented the Treasurer's Report to the Board. A motion to approve the Treasurer's Report was made by Trustee Matuszewski and seconded by Trustee Szabo.

Roll Call Vote – Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Szabo, Zaremba. Motion passed.

b. Bill List/Cash Disbursements

Trustee Krebasch presented the Bill List/Cash Disbursements to the Board.

A motion to approve the Bill List/Cash Disbursements was made by Trustee Krebasch and seconded by Trustee Sparacio.

Roll Call Vote – Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Szabo, Zaremba. Motion passed.

7. President's Report

No Report.

8. Director's Report

Director Renkosiak reviewed his report with the Board. He presented updates from the departments around the library and spoke about the library's participation in the Wood Dale Tax Consortium.

A motion to approve the Director's Report was made by Trustee Sparacio and seconded by Trustee Szabo.

Roll Call Vote – Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Szabo, Zaremba. Motion passed.

9. Correspondence and Communications:

The following correspondence was received: An invitation to a groundbreaking ceremony at Fenton High School.

10. Legal/Ethics Report:

The Board reviewed a memo from attorney Roger Ritzman regarding changes to the ADA requirements for public body websites.

11. Committee Updates

a. Policy Committee Updates

The Policy Committee did not meet.

12. Continuing Business

a. Post-Construction Update. Director Renkosiak noted that most of the work regarding the humidity mitigation project has been completed and it is now being monitored by our HVAC servicer.

- b. **Youth Service Desk.** Director Renkosiak noted that the desk should be installed by the end of summer. We have agreed to work with a local company to custom create the desk, and we are currently evaluating colors.
- c. **Outdoor Signs.** Director Renkosiak noted that the bases for the signs were installed already, and that Parvin Clauss, the sign manufacturers, will be onsite on Wednesday, May 22 to complete the installation. We will then work with our landscaper to fix any damage to the grounds ahead of the kickoff party on May 31.

13. New Business

- a. **Decennial Report Final Approval/authorization to submit Final Decennial Report to DuPage County**

A motion to authorize Director Renkosiak to submit the Decennial Report as presented after updating Trustee Krebasch's first name on committee list and approved by the Decennial Committee was made by Trustee Krebasch and seconded by President Dunn.

Roll Call Vote – Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Szabo, Zaremba. Motion passed.

- b. **Fiscal Compliance Calendar**

The Board reviewed the compliance calendar as presented. Trustee Krebasch made a recommendation to move the meeting dates and times to the third Wednesday of the month at 7pm beginning in July. The Board will take a vote on this at the June meeting. Director Renkosiak will prepare two fiscal compliance calendars, two meeting date resolutions, and will confirm the meeting dates and times of other Wood Dale taxing bodies.

- c. **Draft of FY25 Budget**

Director Renkosiak presented a draft of the FY25 budget. The board discussed the draft budget, a draft salary schedule, and draft compensation plans.

14. Adjournment

A motion to adjourn the May 20, 2024, Regular Board of Library Trustees meeting at 9:11p.m. was made by Trustee Zaremba and seconded by President Dunn.

Roll Call Vote – Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Szabo, Zaremba. Motion passed.