

Wood Dale Public Library District  
April Regular Board Meeting Minutes  
Board of Library Trustees the Wood Dale Public Library District  
April 15, 2024  
7:30 p.m.

**1. Call to Order**

President Dunn called the regular meeting of the Board of Library Trustees of the Wood Dale Public Library District to order on April 15, 2024, at 7:30 p.m. at the Wood Dale Public Library District at 520 North Wood Dale Road, Wood Dale, IL 60191.

**2. Roll Call**

Present: Dunn, Matuszewski, Sparacio, Szabo, Zaremba

Absent: Krebasch, Norris

Others Present: Klos, Renkosiak

**3. Public Comment**

No Comment

**4. Secretary's Report**

**a. Minutes: March 18, 2024 - Regular Board of Library Trustees Meeting Minutes**

Trustee Zaremba presented the March 18, 2024 Regular Board of Library Trustees Meeting Minutes. A motion to approve the March 18, 2024 Regular Board of Library Trustees Meeting Minutes was made by Trustee Matuszewski and seconded by Trustee Sparacio.

Roll Call Vote – Ayes: Dunn, Matuszewski, Sparacio, Szabo, Zaremba; Absent: Krebasch, Norris. Motion passed.

**5. Financial Report**

**a. Treasurer's Report: Revenue/Expenses by Fund/Investment Report**

President Dunn presented the Treasurer's Report to the Board. A motion to approve the Treasurer's Report was made by Trustee Sparacio and seconded by Trustee Szabo.

Roll Call Vote – Ayes: Dunn, Matuszewski, Sparacio, Szabo, Zaremba; Absent: Krebasch, Norris. Motion passed.

**b. Bill List/Cash Disbursements**

President Dunn presented the Bill List/Cash Disbursements to the Board. President Dunn asked if there were any questions. The Board commented that their questions regarding the bill list were explained in the Director's Report.

A motion to approve the Bill List/Cash Disbursements was made by Trustee Matuszewski and seconded by Trustee Szabo.

Roll Call Vote – Ayes: Dunn, Matuszewski, Sparacio, Szabo, Zaremba; Absent: Krebasch, Norris. Motion passed.

**6. President’s Report**

No Report.

**7. Director’s Report**

Director Renkosiak reviewed his report with the Board. He highlighted the purchase of a new electronic resource called Press Reader that provided access to online versions of newspapers and magazines and comes with a significant group purchase discount through RAILS. Director Renkosiak reminded Trustees about the Summer Reading Kick-off Party on May 31 and the upcoming parade. Trustee Sparacio and Szabo mentioned that they plan to attend the Memorial Day Parade to march with the Library. The Board decided to delay viewing the next Short Takes for Trustees video since two trustees were absent. Director Renkosiak thanked Assistant Director Klos for preemptively providing financial explanations to the Board. A motion to approve the Director’s Report was made by President Dunn and seconded by Trustee Matuszewski.

Roll Call Vote – Ayes: Dunn, Matuszewski, Sparacio, Szabo, Zaremba; Absent: Krebasch, Norris. Motion passed.

**8. Correspondence and Communications:**

The following correspondence was received: A promotional mailing from the construction management company and architect who were involved in the newly constructed Helen Plum Public Library.

**9. Legal/Ethics Report:**

No report.

**10. Committee Updates**

**a. Policy Committee Updates**

The Policy Committee did not meet.

**b. Decennial Committee Updates**

The Decennial Committee met before the regular Board meeting and provided recommendations for efficiencies.

**11. Continuing Business**

**a. Post-Construction Update**

Director Renkosiak reported that most parts of the dehumidification project have arrived, and work should be scheduled soon. He also reported that much of the

electrical work needed for the new digital sign has been completed and that the sign company should have the sign installed before the end of May. Director Renkosiak reviewed the Youth Services desk quote with the Board. The quote is \$21,557 for a 10' long and 8' wide service desk with a lead time of six weeks. The light wall, which will be an additional component of the desk, will be purchased separately and has a lead time of twelve weeks. This project is expected to start in the new fiscal year.

## **12. New Business**

### **a. Approve destruction of closed session meeting audio recordings older than 18 months (5 ILCS 120/2.06)**

Trustee Sparacio made a motion to approve the destruction of closed-session meeting audio recordings older than 18 months and President Dunn seconded the motion.

Roll Call Vote – Ayes: Dunn, Matuszewski, Sparacio, Szabo, Zaremba; Absent: Krebasch, Norris. Motion passed.

### **b. Approve the Policy on Service to Non-residents FY2025**

Trustee Sparacio made a motion to approve the Policy on Service to Non-residents FY2025 and Trustee Szabo seconded the motion.

Roll Call Vote – Ayes: Dunn, Matuszewski, Sparacio, Szabo, Zaremba; Absent: Krebasch, Norris. Motion passed.

## **13. Adjournment**

A motion to adjourn the April 15, 2024, Regular Board of Library Trustees meeting at 7:48 p.m. was made by Trustee Zaremba and seconded by Trustee Szabo.

Roll Call Vote – Ayes: Dunn, Matuszewski, Sparacio, Szabo, Zaremba; Absent: Krebasch, Norris. Motion passed.