

Wood Dale Public Library District
March Regular Board Meeting Minutes
Board of Library Trustees the Wood Dale Public Library District
March 18, 2024
7:30 p.m.

1. Call to Order

President Dunn called the regular meeting of the Board of Library Trustees of the Wood Dale Public Library District to order on March 18, 2024, at 7:30 p.m. at the Wood Dale Public Library District at 520 North Wood Dale Road, Wood Dale, IL 60191.

2. Roll Call

Present: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Szabo, Zaremba
Others Present: Klos, Renkosiak

3. Public Comment

No Comment

4. Secretary's Report

a. Minutes: February 19, 2024 - Regular Board of Library Trustees Meeting Minutes

Trustee Zaremba presented the February 19, 2024 Regular Board of Library Trustees Meeting Minutes. A motion to approve the February 19, 2024 Regular Board of Library Trustees Meeting Minutes was made by President Dunn and seconded by Trustee Sparacio.

Roll Call Vote – Ayes: Dunn, Krebasch, Matuszewski, Norris, Szabo, Zaremba;
Abstain: Sparacio. Motion passed.

5. Financial Report

a. Treasurer's Report: Revenue/Expenses by Fund/Investment Report

Trustee Krebasch presented the Treasurer's Report to the Board. A motion to approve the Treasurer's Report was made by Trustee Krebasch and seconded by Trustee Sparacio.

Roll Call Vote – Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Szabo, Zaremba. Motion passed.

b. Bill List/Cash Disbursements

Trustee Krebasch presented the Bill List/Cash Disbursements to the Board. Trustee Matuszewski asked about the payment to the Wood Dale Park District for the employee wellness program. Trustee Sparacio asked about the payment to Mobile Beacon, the service provider of the library's hotspots for patron check out. Trustee Matuszewski asked about the payment to HR Source for legal fees and the

payment to Z-Best Landscaping for snow removal. A motion to approve the Bill List/Cash Disbursements was made by Trustee Krebsch and seconded by Trustee Sparacio.

Roll Call Vote – Ayes: Dunn, Krebsch, Matuszewski, Norris, Sparacio, Szabo, Zaremba. Motion passed.

6. President’s Report

No report.

7. Director’s Report

Director Renkosiak reviewed his report with the Board. Trustee Matuszewski commented on the staff anniversaries mentioned in the report and Director Renkosiak responded that per the library’s new employee handbook the only anniversaries celebrated are 5-, 10-, 15- and 20-year anniversaries. Director Renkosiak discussed the summer reading planning and the new performance management system. Trustee Sparacio asked for a recap of last month’s discussion regarding the digital sign. Trustee Krebsch asked if HR Source provides performance management training for trustees and Trustee Matuszewski reminded the Board about the new ALA training for Trustees. The Board viewed the next Short Takes for Trustees on the topic of Board self-evaluations. A motion to approve the Director’s Report was made by Trustee Dunn and seconded by Trustee Szabo.

Roll Call Vote – Ayes: Dunn, Krebsch, Matuszewski, Norris, Sparacio, Szabo, Zaremba. Motion passed.

8. Correspondence and Communications:

The following correspondence was received: Thank you note from a former employee and a letter from the principal of Westview Elementary thanking the Library for the Battle of the Books program and the program’s many beneficial outcomes.

9. Legal/Ethics Report:

a. Update on the contracted employee (vendor) reporting to IDES.

Director Renkosiak informed the Board that a program/presenter contract that was attorney approved in being implemented.

Trustee Matuszewski reminded Trustees to file their Statement of Economic Interest forms which are due May 1.

10. Committee Updates

a. Policy Committee Updates

The Policy Committee did not meet.

b. Decennial Committee Updates

The Decennial Committee met before the regular Board meeting and all Trustees were in attendance.

11. Continuing Business

a. Post-Construction Update

Director Renkosiak reported that an agreement with Oak Brook Mechanical has been signed for the humidity mitigation work.

b. Digital Sign Update

Director Renkosiak reported that the digital sign project is moving along, however more power will be needed to run from the building to the sign. This work will be an additional cost to the project.

12. New Business

a. Resolution #3 FY24: Resolution regarding the release of closed session minutes

Trustee Norris recited and made a motion to approve Resolution #3 FY24: Resolution regarding the release of closed session minutes and President Dunn seconded the motion.

Roll Call Vote – Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Szabo, Zaremba. Motion passed.

A motion to take a five-minute break at 8:02 p.m. was made by Trustee Norris and seconded by Trustee Matuszewski.

Roll Call Vote – Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Szabo, Zaremba. Motion passed.

A motion to go back into regular session at 8:07 p.m. was made by President Dunn and seconded by Trustee Krebasch.

Roll Call Vote – Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Szabo, Zaremba. Motion passed.

13. Executive Session

a. 5 ILCS 120/2/(c)1 Personnel: The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body.

A motion to enter Executive Session at 8:09 p.m. pursuant to 5 ILCS 120/2/(c)1 Personnel: The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body was made by Trustee Norris and seconded by Trustee Matuszewski.

Roll Call Vote – Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Szabo, Zaremba. Motion passed.

A motion to exit Executive Session at 8:50 p.m. was made by Trustee Norris and seconded by Trustee Matuszeski.

Roll Call Vote – Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Szabo, Zaremba.

Motion passed.

The regular meeting reconvened at 8:51 p.m. with the following Trustees present: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Szabo, Zaremba.

14. Discussion/Action Resulting from the Above Closed Session

Trustee Krebasch made a motion to move forward with the actions agreed upon in closed session and Trustee Matuszewski seconded the motion.

Roll Call Vote – Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Szabo, Zaremba.

Motion passed.

15. Adjournment

A motion to adjourn the March 18, 2024 Regular Board of Library Trustees meeting at 8:52 p.m. was made by Trustee Matuszewski and seconded by Trustee Krebasch.

Roll Call Vote – Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Szabo, Zaremba.

Motion passed.