

Wood Dale Public Library District
September Regular Board Meeting Minutes
Board of Library Trustees the Wood Dale Public Library District
September 18, 2023
7:30 p.m.

1. Call to Order

President Dunn called the September Regular Board Meeting of the Board of Library Trustees of the Wood Dale Public Library District to order on September 18, 2023, at 7:30 p.m. at the Wood Dale Public Library District at 520 North Wood Dale Road, Wood Dale, IL 60191.

2. Roll Call

Present: Dunn, Krebasch, Matuszewski, Norris, Szabo, Zaremba

Absent: Sparacio

Others Present: Klos, Renkosiak

3. Public Comment: No comments.

4. Secretary's Report

a. Minutes: August 21, 2023 - Regular August Board of Library Trustees Meeting Minutes

Trustee Zaremba presented the August 21, 2023 Regular Board of Library Trustees Meeting Minutes. A motion to approve the August 21, 2023 Regular Board of Library Trustees Meeting Minutes was made by Trustee Matuszewski and seconded by Trustee Krebasch.

Roll Call Vote – Ayes: Dunn, Krebasch, Matuszewski, Norris, Zaremba; Abstain: Szabo; Absent: Sparacio. Motion passed.

5. Financial Report

a. Treasurer's Report: Revenue/Expenses by Fund/Investment Report

Trustee Krebasch presented the Treasurer's Report to the Board. A motion to approve the Treasurer's Report was made by Trustee Krebasch and seconded by Trustee Matuszewski.

Roll Call Vote – Ayes: Dunn, Krebasch, Matuszewski, Norris, Szabo, Zaremba; Absent: Sparacio. Motion passed.

b. Bill List/Cash Disbursements

Trustee Krebasch presented the Bill List/Cash Disbursements to the Board. A motion to approve the Bill List/Cash Disbursements was made by Trustee Krebasch and seconded by Trustee Matuszewski.

Roll Call Vote – Ayes: Dunn, Krebasch, Matuszewski, Norris, Szabo, Zaremba; Absent: Sparacio. Motion passed.

6. President’s Report

President Dunn reported that she attended the recent Public Works Open House. A motion to approve the President Report was made by Trustee Norris and seconded by Trustee Krebasch.

Roll Call Vote – Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Szabo, Zaremba. Motion passed.

Please note: Trustee Sparacio entered the meeting at 7:33 p.m.

7. Director’s Report

Director Renkosiak presented his report. He commended the library’s recent outreach efforts, highlighting the many Back-to-School events that the Youth Services Department staff attended providing the opportunity for students to obtain library cards and promoting library services. Director Renkosiak reported on the City of Wood Dale’s Citizen Involvement Committee meeting he recently attended. The Board participated in continuing education training by watching the “Board Ethics” segment of the ALA Short Takes for Trustees video. A motion to approve the Director’s Report was made by Trustee Matuszewski and seconded by Trustee Sparacio.

Roll Call Vote – Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Szabo, Zaremba. Motion passed.

8. Correspondence and Communications: None

9. Legal/Ethics Report: No report

10. Committee Updates

a. Policy Committee Updates

Committee members set the date for the next committee meeting on October 9, 2023 at 6 p.m.

11. Continuing Business

a. Post-Construction Update

Director Renkosiak reported that the final check to Bergen Construction has been sent and that he is working with Dan Eallonardo of Independent Construction on the next steps to address ongoing HVAC issues.

12. New Business

a. Public Hearing Report for the Budget and Appropriation Ordinance - Ordinance #3 FY2024: No report due to no public attendance.

b. Ordinance #3 FY24: Budget and Appropriation Ordinance

A motion to approve the Ordinance #3 FY24: Budget and Appropriation Ordinance was made by Trustee Krebasch and seconded by President Dunn.

Roll Call Vote – Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Szabo, Zaremba. Motion passed.

c. Chief Fiscal Officer Statement of Estimated Revenues

A motion to approve the Chief Fiscal Officer Statement of Estimated Revenues was made by Trustee Krebasch and seconded by Trustee Norris.

Roll Call Vote – Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Szabo, Zaremba. Motion passed.

d. Resolution #1 FY24: Resolution to Determine Estimate of Funds Needed for Fiscal Year 2024

A motion to approve Resolution #1 FY24: Resolution to Determine Estimate of Funds Needed for Fiscal Year 2024 was made by Trustee Krebasch and seconded by Trustee Norris.

Roll Call Vote – Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Szabo, Zaremba. Motion passed.

e. Resolution #2 FY24: Resolution Regarding Release of Closed Session Minutes

A motion to approve Resolution #2 FY24: Resolution Regarding Release of Closed Session Minutes was made by Trustee Norris and seconded by Trustee Sparacio.

Roll Call Vote – Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Szabo, Zaremba. Motion passed.

f. Approve Destruction of Closed Session Meeting Audio Recordings Older than 18 Months (5 ILCS 120/2.06)

A motion to approve the destruction of closed session meeting audio recordings older than 18 months was made by Trustee Norris and seconded by Trustee Krebasch.

Roll Call Vote – Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Szabo, Zaremba. Motion passed.

g. Approve the Alcohol at Library Events Policy

A motion to approve the Alcohol at Library Events Policy was made by Trustee Krebasch and seconded by Trustee Matuszewski.

Roll Call Vote – Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Szabo, Zaremba. Motion passed.

h. Approve the Meeting and Study Room Use Policy

A motion to approve the Meeting and Study Room Use Policy with the edit of removing “paid tutor” from the Study Room General Use paragraph was made by President Dunn and seconded by Trustee Matuszewski.

Roll Call Vote – Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Szabo, Zaremba. Motion passed.

13. Executive Session: None

14. Discussion/Action Resulting from the Above Closed Session: No action or discussion

15. Adjournment

A motion to adjourn the September 18, 2023 Regular Board of Library Trustees meeting at 8:01 p.m. was made by Trustee Matuszewski and seconded by Trustee Szabo.

Roll Call Vote – Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Szabo, Zaremba. Motion passed.