

Wood Dale Public Library District  
September Regular Board Meeting Minutes  
Board of Library Trustees the Wood Dale Public Library District  
September 19, 2022  
7:30 p.m.

**I. Call to Order**

President Dunn called the September 19, 2022 Regular Board Meeting of the Board of Library Trustees of the Wood Dale Public Library District to order on September 19, 2022 at 7:30 p.m. at the Wood Dale Public Library District at 520 North Wood Dale Road, Wood Dale, IL 60191.

**II. Roll Call**

Present: Dunn, Krebasch, Matuszewski, Norris, Szabo, Zaremba

Absent: Sparacio

Others Present: Bergendorf, Klos

**III. Public Comment:** No public comments were made.

**IV. Secretary's Report**

**A. Minutes: August 8, 2022 – Regular August Board of Library Trustees Meeting Minutes**

Trustee Zaremba presented the August 8, 2022 – Regular August Board of Library Trustees Meeting Minutes to the Board of Library Trustees of the Wood Dale Public Library District for approval. A motion to approve the August 8, 2022 Regular August Board of Library Trustees Meeting Minutes was made by Trustee Krebasch and seconded by Trustee Matuszewski. Roll Call Vote- Ayes: Dunn, Krebasch, Matuszewski, Norris, Szabo, Zaremba; Absent: Sparacio. Motion passed.

**V. Financial Report**

**A. Treasurer's Report: Revenue/Expenses by Fund/Investment Report**

Trustee Krebasch presented the Treasurer's Report to the Board of Library Trustees and reported that monthly figures are in order. A motion to approve the Treasurer's Report was made by Trustee Matuszewski and seconded by Trustee Norris. Roll Call Vote- Ayes: Dunn, Krebasch, Matuszewski, Norris, Szabo, Zaremba; Absent: Sparacio. Motion passed.

**B. Bill List/Cash Disbursements**

Trustee Krebasch presented the Bill List/Cash Disbursements to the Board. She commented due to the long span between the August and the September Board meeting the bill list includes three payrolls and two loan payments. A motion to approve the Bill List/Cash Disbursements was made by Trustee Norris and seconded by Trustee Matuszewski. Roll Call Vote- Ayes: Dunn, Krebasch, Matuszewski, Norris, Szabo, Zaremba; Absent: Sparacio. Motion passed.

## **VI. Director's Report**

Director Bergendorf presented the Director's Report. She noted that the Grand Reopening event was a great success. The new collection of Library of Things is being promoted and the PNG Coding grant activities are starting. A list of outstanding construction items was distributed and discussed. A motion to approve the Director's Report was made by Trustee Matuszewski and seconded by Trustee Szabo. Roll Call Vote- Ayes: Dunn, Krebasch, Matuszewski, Norris, Szabo, Zaremba; Absent: Sparacio. Motion passed.

## **VII. President's Report**

President Dunn reported on how well the Grand Reopening event was received and that she received very positive feedback. Other Trustees also shared the positive feedback that they received about the renovated library. The Trustees thanked the library staff for doing a great job organizing this event. A motion to approve the Director's Report was made by Trustee Krebasch and seconded by Trustee Matuszewski. Roll Call Vote- Ayes: Dunn, Krebasch, Matuszewski, Norris, Szabo, Zaremba; Absent: Sparacio. Motion passed.

## **VIII. Correspondence and Communications**

Director Bergendorf passed around a letter from Dr. Corbett, she reported that the attorney sent a memo regarding the upcoming election, and mentioned that she forwarded an email to trustees regarding Hispanic Heritage Month.

## **IX. Legal/Ethics**

- A. Legal Memos** – See above.
- B. Legislative Update** – No report
- C. Ethics Update** – No Report

## **X. Continuing Business**

### **A. Annual Report Review**

Director Bergendorf reviewed the Annual Report with the Board.

## **XI. New Business**

### **A. Public Hearing Report for the Budget and Appropriation Ordinance – Ordinance #7 2022**

It was reported no one attended the Public Hearing or submitted prior comments for testimony.

### **B. Budget and Appropriation Ordinance – Ordinance #7 2022 Recital and Approval**

Director Bergendorf presented the Budget and Appropriation Ordinance – Ordinance #7 2022 and reviewed the changes to the increased Personal Property Replacement Tax income, Interest income, and Liability expense lines. Trustee Krebasch recited the Ordinance and made a motion to approve Budget and Appropriation Ordinance – Ordinance #7 2022. Trustee Norris seconded the motion. Roll Call Vote- Ayes: Dunn, Krebasch, Matuszewski, Norris, Szabo, Zaremba; Absent: Sparacio. Motion passed.

**C. Total Compensation Package for the Wood Dale Public Library District 2022.**

A motion to approve the Total Compensation Package for the Wood Dale Public Library District 2022 was made by Trustee Matuszewski and seconded by Trustee Norris. Roll Call Vote- Ayes: Dunn, Krebasch, Matuszewski, Norris, Szabo, Zaremba; Absent: Sparacio. Motion passed.

**D. Illinois Freedom of Information Act Information**

The Board reviewed the updated Illinois Freedom of Information Act Information.

**E. Audit of Secretary's Records: Report of Activities**

Trustee Szabo reported that she and Trustee Sparacio completed the audit of Secretary's records. All files were in order. A motion to approve the Audit of Secretary's Records: Report of Activities was made by Trustee Matuszewski and seconded by Trustee Norris. Roll Call Vote- Ayes: Dunn, Krebasch, Matuszewski, Norris, Szabo, Zaremba; Absent: Sparacio. Motion passed.

**F. Resolution #6 2022 – Resolution Regarding Release of Closed Session Minutes**

A motion to approve Resolution #6 2022 – Resolution Regarding Release of Closed Session Minutes was made by Trustee Krebasch and seconded by Trustee Norris. Roll Call Vote- Ayes: Dunn, Krebasch, Matuszewski, Norris, Szabo, Zaremba; Absent: Sparacio. Motion passed.

**XII. Executive Session**

A motion to go into Executive Session at 8:16 pm citing 5 ILCS 120/2/(c)1 Personnel: The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body was made by Trustee Krebasch and seconded by Trustee Norris. Roll Call Vote- Ayes: Dunn, Krebasch, Matuszewski, Norris, Szabo, Zaremba; Absent: Sparacio. Motion passed.

A motion to exit Executive Session at 9:18 pm was made by President Dunn and seconded by Trustee Norris. Roll Call Vote- Ayes: Dunn, Krebasch, Matuszewski, Norris, Szabo, Zaremba; Absent: Sparacio. Motion passed.

The Trustees informed Director Bergendorf that they would like to organize a recognition event for staff and would like this item on next meeting's agenda.

**XIII. Adjournment**

A motion to adjourn the September 19, 2022 Regular Board of Library Trustees meeting at 9:19 pm was made by Trustee Zaremba and seconded by Trustee Matuszewski. Roll Call Vote- Ayes: Dunn, Krebasch, Matuszewski, Norris, Szabo, Zaremba; Absent: Sparacio. Motion passed.