

Wood Dale Public Library District
August Regular Board Meeting Minutes
Board of Library Trustees the Wood Dale Public Library District
August 8, 2022
7:30 p.m.

I. Call to Order

President Dunn called the August 8, 2022 Regular Board Meeting of the Board of Library Trustees of the Wood Dale Public Library District to order on August 8, 2022 at 7:30 p.m. at the Wood Dale Public Library District at 520 North Wood Dale Road, Wood Dale, IL 60191.

II. Roll Call

Present: Dunn, Krebasch, Matuszewski, Norris, Szabo, Zaremba

Absent: Sparacio

Others Present: Bergendorf, Klos

III. Public Comment: No public comments were made.

IV. Secretary's Report

A. Minutes: July 18, 2022 – Regular July Board of Library Trustees Meeting Minutes
Trustee Zaremba presented the July 18, 2022 – Regular July Board of Library Trustees Meeting Minutes to the Board of Library Trustees of the Wood Dale Public Library District for approval. A motion to approve the July 18, 2022 Regular July Board of Library Trustees Meeting Minutes was made by President Dunn and seconded by Trustee Szabo. Roll Call Vote- Ayes: Dunn, Krebasch, Matuszewski, Norris, Szabo, Zaremba; Absent: Sparacio. Motion passed.

V. Financial Report

A. Treasurer's Report: Revenue/Expenses by Fund/Investment Report

Trustee Krebasch presented the Treasurer's Report to the Board of Library Trustees. A motion to approve the Treasurer's Report was made by Trustee Krebasch and seconded by Trustee Norris. Roll Call Vote- Ayes: Dunn, Krebasch, Matuszewski, Norris, Szabo, Zaremba; Absent: Sparacio. Motion passed.

B. Bill List/Cash Disbursements

Trustee Krebasch presented the Bill List/Cash Disbursements to the Board. She commented that the only construction check this month is to Independent Construction Service. A motion to approve the Bill List/Cash Disbursements was made by Trustee Krebasch and seconded by Trustee Norris. Roll Call Vote- Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Szabo, Zaremba. Motion passed.

Please Note: Trustee Sparacio entered the meeting at 7:33 pm.

VI. Director's Report

Acting Director Klos presented the Director's Report. She noted that the Library was awarded the Coding Grant for another year and the Library's participation in recent community events. A motion to approve the Director's Report was made by President Dunn and seconded by Trustee Norris. Roll Call Vote- Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Szabo, Zaremba. Motion passed.

VII. President's Report

President Dunn reported that she met with Director Bergendorf. She also reported on the good comments about the Library tent at Prairie Fest.

VIII. Correspondence and Communications

President Dunn passed around a Thank You card from Director Bergendorf.

IX. Legal/Ethics

- A. Legal Memos** – Director Bergendorf reported on the legal memo regarding Robbin Schwartz participating in diversity programming. She also reported on a reminder about the Budget and Appropriation Ordinance.
- B. Legislative Update** – No report
- C. Ethics Update** – No Report

X. Continuing Business

A. Building Program

Acting Director Klos reported on the recent construction related work that has been completed. She reported that the library furniture vendor is working on completing the final punch list items and the contractor is still needed to complete some final items on the construction punch list.

XI. New Business

A. Ordinance #6 2022 – Tentative Budget and Appropriation Ordinance

Trustee Krebasch recited and made a motion to approve Ordinance #6 2022 – Tentative Budget and Appropriation Ordinance. Trustee Matuszewski seconded the motion. Roll Call Vote- Roll Call Vote- Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Szabo, Zaremba. Motion passed

B. Statement of Cash Receipts and Disbursements – July 1, 2021 through June 30, 2022

A motion to approve the Public Hearing Notice for the Budget and Appropriation Ordinance was made by Trustee Sparacio and second by President Dunn. Roll Call Vote- Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Szabo, Zaremba. Motion passed

C. Chief Fiscal Officer Statement of Estimated Revenue

A motion to approve the Chief Fiscal Officer Statement of Estimated Revenue was made by Trustee Krebasch second by Trustee Sparacio. Roll Call Vote- Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Szabo, Zaremba. Motion passed.

D. Annual Report – Authorization to Submit Annual Report

A motion to authorize the submission of the Annual Report upon completion and review by the Board President and Secretary was made by Trustee Norris and seconded by Trustee Sparacio. Roll Call Vote- Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Szabo, Zaremba. Motion passed.

E. Resolution #4 2022 in Honor of Trustee Barbara E. Dunn for Her Outstanding Dedication to Public Library Service

Trustee Matuszewski recited and made a motion to approve Resolution #4 2022 in Honor of Trustee Barbara E. Dunn for Her Outstanding Dedication to Public Library Service. Trustee Sparacio seconded the motion. Roll Call Vote- Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Szabo, Zaremba. Motion passed.

F. Resolution #5 2022 In Memory of Betty Lhotak in Recognition of a Donation from her Daughter, Carol Newcomb and Family

A motion to approve Resolution #5 2022 In Memory of Betty Lhotak in Recognition of a Donation from her Daughter, Carol Newcomb and Family was made by Trustee Matuszewski and seconded by Trustee Norris. Roll Call Vote- Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Szabo, Zaremba. Motion passed.

XII. Executive Session:

A. 5 ILCS 120/2(c)(21) Discussion of minutes lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.

A motion to go into Executive Session at 9 pm citing 5 ILCS 120/2(c)(21) Discussion of minutes lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. and to take a five minute break was made by President Dunn and seconded by Trustee Matuszewski. Roll Call Vote- Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Szabo, Zaremba. Motion passed.

The Board resumed Executive Session at 9:09 pm with the following Trustees Present: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Szabo, Zaremba.

A motion to exit Executive Session at 9:15 pm was made by Trustee Krebasch and seconded by Trustee Matuszewski. Roll Call Vote- Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Szabo, Zaremba. Motion passed.

B. 5 ILCS 120/2/(c)1 Personnel: The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body.

A motion to go into Executive Session at 9:19 pm citing 5 ILCS 120/2/(c)1 Personnel: The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body was made by Trustee Krebasch and seconded by Trustee Sparacio. Roll Call Vote- Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Szabo, Zaremba. Motion passed.

A motion to exit Executive Session at 9:20 pm was made by Trustee Krebasch and seconded by Trustee Norris. Roll Call Vote- Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Szabo, Zaremba. Motion passed.

XIII. Approval of Executive Session Minutes

A motion to approve and open the February 21, 2022 Executive Minutes was made by Trustee Krebasch and seconded by Trustee Norris. Roll Call Vote- Ayes: Dunn, Krebasch, Matuszewski, Norris, Szabo, Zaremba; Abstain: Sparacio. Motion passed.

A motion to approve and keep closed the March 21, 2022 Executive Minutes was made by Trustee Krebasch and seconded by Trustee Norris. Roll Call Vote- Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Szabo, Zaremba. Motion passed.

A motion to approve and keep closed the April 18, 2022 Executive Minutes was made by Trustee Norris and seconded by Trustee Sparacio. Roll Call Vote- Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Szabo, Zaremba. Motion passed.

A motion to approve and keep closed the May 16, 2022 Executive Minutes was made by Trustee Norris and seconded by Trustee Sparacio. Roll Call Vote- Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Szabo, Zaremba. Motion passed.

A motion to approve and keep closed the June 20, 2022 Executive Minutes was made by Trustee Norris and seconded by Trustee Sparacio. Roll Call Vote- Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Szabo, Zaremba. Motion passed.

A motion to approve and keep closed the July 18, 2022 Executive Minutes was made by Trustee Norris and seconded by Trustee Sparacio. Roll Call Vote- Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Szabo, Zaremba. Motion passed.

XIV. Discussion/Action Resulting from the Above Closed Session

A motion to welcome back Director Bergendorf and to reinstate Joanna Klos as Assistant Director was made by Trustee Krebasch and seconded by Trustee Matuszewski. Roll Call Vote- Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Szabo, Zaremba. Motion passed.

XIV. Adjournment

A motion to adjourn the August 8, 2022 Regular Board of Library Trustees meeting at 9:24 pm was made by Trustee Norris and seconded by Trustee Matuszewski. Roll Call Vote- Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Szabo, Zaremba. Motion passed.