

Wood Dale Public Library District
July Regular Board Meeting Minutes
Board of Library Trustees the Wood Dale Public Library District
July 18, 2022
7:30 p.m.

I. Call to Order

President Dunn called the July 18, 2022 Regular Board Meeting of the Board of Library Trustees of the Wood Dale Public Library District to order on July 18, 2022 at 7:30 p.m. at the Wood Dale Public Library District at 520 North Wood Dale Road, Wood Dale, IL 60191.

II. Roll Call

Present: Dunn, Krebasch, Norris, Sparacio, Szabo

Absent: Matuszewski, Zaremba

Others Present: Klos

III. Appointment of Secretary Pro Tem

A motion to appoint Trustee Szabo as Secretary Pro Tem for the duration of the meeting was made by President Dunn and seconded by Trustee Krebasch. Roll Call Vote- Ayes: Dunn, Krebasch, Norris, Sparacio, Szabo; Absent: Matuszewski, Zaremba. Motion passed.

IV. Public Comment: No public comments were made.

V. Secretary's Report

A. Minutes: June 20, 2022 – Regular June Board of Library Trustees Meeting Minutes

Trustee Szabo presented the June 20, 2022 – Regular June Board of Library Trustees Meeting Minutes to the Board of Library Trustees of the Wood Dale Public Library District for approval. A motion to approve the June 20, 2022 Regular June Board of Library Trustees Meeting Minutes was made by President Dunn and seconded by Trustee Krebasch. Roll Call Vote- Ayes: Dunn, Krebasch, Norris, Sparacio, Szabo; Absent: Matuszewski, Zaremba. Motion passed.

VI. Financial Report

A. Treasurer's Report: Revenue/Expenses by Fund/Investment Report

Trustee Krebasch presented the Treasurer's Report to the Board of Library Trustees. A motion to approve the Treasurer's Report was made by Trustee Sparacio and seconded by Trustee Norris. Roll Call Vote- Ayes: Dunn, Krebasch, Norris, Sparacio, Szabo; Absent: Matuszewski, Zaremba. Motion passed.

B. Bill List/Cash Disbursements

Trustee Krebasch presented the Bill List/Cash Disbursements to the Board. She commented that the only construction check this month is to Independent Construction Service. A motion to approve the Bill List/Cash Disbursements was made by Trustee

Krebasch and seconded by Trustee Norris. Roll Call Vote- Ayes: Dunn, Krebasch, Norris, Sparacio, Szabo; Absent: Matuszewski, Zaremba. Motion passed.

VII. Director's Report

Acting Director Klos presented the Director's Report. She reported on the Storywalk soft-opening at the beginning of July and that staff is currently taking turns watering the new plantings. The Storywalk will be showcased at the upcoming Grand Opening Celebration. Acting Director reported that programming going well however a few programs needed to be recently rescheduled do to COVID and lack to staffing. A motion to approve the Director's Report was made by President Dunn and seconded by Trustee Norris. Roll Call Vote- Ayes: Dunn, Krebasch, Norris, Sparacio, Szabo; Absent: Matuszewski, Zaremba. Motion passed.

VIII. President's Report - No Report

IX. Correspondence and Communications – No Report

X. Legal/Ethics

- A. Legal Memos** – The Board reviewed several legal memos from the Library attorney.
- B. Legislative Update** – No report
- C. Ethics Update** – No Report

XI. Continuing Business

A. Building Program

Acting Director Klos reported on the recent construction related work that has been completed. She reported that the library furniture vendor is working on completing the final punch list items and the contractor is still needed to complete some final items on the construction punch list.

XII. New Business

A. Ordinance #5 2022 – An Ordinance Levying a Special Tax of .02% for Building and Maintenance

Trustee Krebasch recited and made a motion to approve Ordinance #5 2022 – An Ordinance Levying a Special Tax of .02% for Building and Maintenance. President Dunn seconded the motion. Roll Call Vote- Ayes: Dunn, Krebasch, Norris, Sparacio, Szabo; Absent: Matuszewski, Zaremba. Motion passed.

B. Statement of Cash Receipts and Disbursements – July 1, 2021 through June 30, 2022

A motion to approve the Statement of Cash Receipts and Disbursements – July 1, 2021 through June 30, 2022 with receipts in the amount of \$3,751,166.20 and disbursements in the amount of \$4,477,029.84 was made by Trustee Norris second by Trustee Krebasch. Roll Call Vote- Ayes: Dunn, Krebasch, Norris, Sparacio, Szabo; Absent: Matuszewski, Zaremba. Motion passed.

C. Auditor Master Services Agreement and Statement of Work

A motion to authorize the Master Services Agreement and Statement of Work with Sikich for auditing services in the amount of \$10,750 was made by Trustee Krebasch second by Trustee Norris. Roll Call Vote- Ayes: Dunn, Krebasch, Norris, Sparacio, Szabo; Absent: Matuszewski, Zaremba. Motion passed.

XIII. Executive Session:

A. 5 ILCS 120/2/(c)1 Personnel: The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body.

A motion to go into Executive Session at 7:53 pm citing 5 ILCS 120/2/(c)1 Personnel: The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body was made by President Dunn and seconded by Trustee Norris. Roll Call Vote- Ayes: Dunn, Krebasch, Norris, Sparacio, Szabo; Absent: Matuszewski, Zaremba. Motion passed.

A motion to exit Executive Session at 8:13 was made by President Dunn and seconded by Trustee Sparacio. Roll Call Vote- Ayes: Dunn, Krebasch, Norris, Sparacio, Szabo; Absent: Matuszewski, Zaremba. Motion passed.

XIV. Discussion/Action Resulting from the Above Closed Session

NA

XV. Adjournment: A motion to adjourn the July 18, 2022 Regular Board of Library Trustees meeting at 8:15 pm was made by Trustee Sparacio and seconded by President Dunn. Roll Call Vote- Ayes: Dunn, Krebasch, Norris, Sparacio, Szabo; Absent: Matuszewski, Zaremba. Motion passed.