

Wood Dale Public Library District
June Regular Board Meeting Minutes
Board of Library Trustees the Wood Dale Public Library District
June 20, 2022
7:30 p.m.

I. Call to Order

President Dunn called the June 20, 2022 Regular Board Meeting of the Board of Library Trustees of the Wood Dale Public Library District to order on June 20, 2022 at 7:31 p.m. at the Wood Dale Public Library District at 520 North Wood Dale Road, Wood Dale, IL 60191.

II. Roll Call

Present: Dunn, Krebasch, Norris, Matuszewski, Sparacio, Szabo

Absent: Zaremba

Others Present: Eallonardo, Klos

III. Town Hall: No one was present for town hall.

IV. Secretary's Report

A. Minutes: May 16, 2022 – Regular May Board of Library Trustees Meeting Minutes

Trustee Szabo presented the May 16, 2022 – Regular May Board of Library Trustees Meeting Minutes to the Board of Library Trustees of the Wood Dale Public Library District for approval. A motion to approve the May 16, 2022 Regular May Board of Library Trustees Meeting Minutes was made by Trustee Matuszewski and seconded by Trustee Sparacio. Roll Call Vote- Ayes: Dunn, Krebasch, Norris, Matuszewski, Sparacio, Szabo; Absent: Zaremba. Motion passed.

V. Financial Report

A. Treasurer's Report: Revenue/Expenses by Fund/Investment Report

Trustee Krebasch presented the Treasurer's Report to the Board of Library Trustees. A motion to approve the Treasurer's Report was made by Trustee Krebasch and seconded by Trustee Norris. Roll Call Vote- Ayes: Dunn, Krebasch, Norris, Matuszewski, Sparacio, Szabo; Absent: Zaremba. Motion passed.

B. Bill List/Cash Disbursements

Trustee Krebasch presented the Bill List/Cash Disbursements to the Board. A motion to approve the Bill List/Cash Disbursements was made by Trustee Krebasch and seconded by Trustee Matuszewski. Roll Call Vote- Ayes: Dunn, Krebasch, Norris, Matuszewski, Sparacio, Szabo; Absent: Zaremba. Motion passed.

VI. Director's Report

Acting Director Klos presented the Director's Report. She reported on the status of the current grants and the continued planning of the Grand Reopening Celebration. Trustee Norris commended library staff on success of the Coding Grant and providing desired technology instruction to the community. A motion to approve the Director's Report was made by Trustee Norris and seconded by Trustee Matuszewski. Roll Call Vote- Ayes: Dunn, Krebasch, Norris, Matuszewski, Sparacio, Szabo; Absent: Zaremba. Motion passed.

VII. President's Report - No Report

VIII. Correspondence and Communications – No Report

IX. Legal/Ethics

A. Legal Memos – No Report

B. Legislative Update – Acting Director updated the Board on the recent legislation bills relating to non-resident cards and trustee vacancies.

C. Ethics Update – No Report

X. Continuing Business

A. Building Program

1. Report from Independent Construction Services

Dan Eallonardo presented his reports and noted that the Library has not received a payment application from the contractor this month and the retention balance remains the same. He reviewed the most recent issues with the HVAC and indicated that this work is covered under warranty. Once Nicor finishes the install of the new meter, the boilers will be tested. The warranty for the HVAC expires by the next heating season. Dan Eallonardo discussed the issues with the perimeter shelving and reported that Meilahn is working on a solution to reinforce all of the perimeter shelving.

2. Acoustical Quote

Acting Director Klos presented quotes to address the acoustical issue in the Large Meeting Room. The Board discussed at length the issue and possible solutions. At this time the Board asked to explore more options.

Please note: Dan Eallonardo left the meeting at 8:43 p.m.

B. Fiscal Compliance Calendar

Acting Director Klos presented the Fiscal Compliance Calendar. Trustee Matuszewski made a motion to approve the Fiscal Compliance Calendar and Trustee Sparacio seconded the motion. Roll Call Vote- Ayes: Dunn, Krebasch, Norris, Matuszewski, Sparacio, Szabo; Absent: Zaremba. Motion passed.

XI. New Business

A. Working Budget FY2023

Acting Director Klos reviewed the revisions made to the working budget after last month's Board input. Trustee Norris made a motion to adopt the Working Budget FY2023 with a second by Trustee Matuszewski. Roll Call Vote- Ayes: Dunn, Krebasch, Norris, Matuszewski, Sparacio, Szabo; Absent: Zaremba. Motion passed.

B. Ordinance #2 2022 – Amendment to the Budget and Appropriation Ordinance #8 2021

Trustee Krebasch recited and made a motion to approve Ordinance #2 2022 – Amendment to the Budget and Appropriation Ordinance #8 2021. President Dunn seconded the motion. Roll Call Vote- Ayes: Dunn, Krebasch, Norris, Matuszewski, Sparacio, Szabo; Absent: Zaremba. Motion passed.

C. Ordinance #3 – An Ordinance Transferring Funds to the Special Reserve Fund

Trustee Krebasch recited and made a motion to approve Ordinance #3 – An Ordinance Transferring Funds to the Special Reserve Fund. Trustee Sparacio seconded the motion. Roll Call Vote- Ayes: Dunn, Krebasch, Norris, Matuszewski, Sparacio, Szabo; Absent: Zaremba. Motion passed.

D. Ordinance #4 – Establishing Meeting Dates Ordinance

A motion to approve Ordinance #4 – Establishing Meeting Dates Ordinance was made by Trustee Krebasch and seconded by Trustee Sparacio. Roll Call Vote- Ayes: Dunn, Krebasch, Norris, Matuszewski, Sparacio, Szabo; Absent: Zaremba. Motion passed.

E. Annual Report Activities – Audit of Records

Trustee Sparacio and Trustee Szabo volunteered for the Audit of Records.

A motion to take a 5 minute break at 8:47 pm was made by President Dunn and seconded by Trustee Norris. Roll Call Vote- Ayes: Dunn, Krebasch, Norris, Matuszewski, Sparacio, Szabo; Absent: Zaremba. Motion passed.

The Board meeting reconvened at 8:55 pm with the following trustees present: Dunn, Krebasch, Norris, Matuszewski, Sparacio, Szabo.

XII. Executive Session:

A. 5 ILCS 120/2/(c)1 Personnel: The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body.

A motion to go into Executive Session at 8:56 pm citing 5 ILCS 120/2/(c)1 Personnel: The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body was made by Trustee Norris and seconded by

President Dunn. Roll Call Vote- Ayes: Dunn, Krebasch, Norris, Matuszewski, Sparacio, Szabo; Absent: Zaremba. Motion passed.

The Board exited Executive Session at 9:26 pm and went back to regular session with the following trustees present: Dunn, Krebasch, Norris, Matuszewski, Sparacio, Szabo.

XIII. Discussion/Action Resulting from the Above Closed Session

The Board informed Acting Director Klos that she would be awarded a bonus for FY22 for filling in during the Director Bergendorf's leave.

XIV. Adjournment: A motion to adjourn the June 20, 2022 Regular Board of Library Trustees meeting at 9:28 pm was made by Trustee Sparacio and seconded by Trustee Norris. Roll Call Vote- Ayes: Dunn, Krebasch, Norris, Matuszewski, Sparacio, Szabo; Absent: Zaremba. Motion passed.