

Wood Dale Public Library District  
May Regular Board Meeting Minutes  
Board of Library Trustees the Wood Dale Public Library District  
May 16, 2022  
7:30 p.m.

**I. Call to Order**

President Dunn called the May 16, 2022 Regular Board Meeting of the Board of Library Trustees of the Wood Dale Public Library District to order on May 16, 2022 at 7:30 p.m. at the Wood Dale Public Library District at 520 North Wood Dale Road, Wood Dale, IL 60191.

**II. Roll Call**

Present: Dunn, Krebasch, Norris, Matuszewski, Szabo, Zaremba

Absent: Sparacio

Others Present: Eallonardo, Klos

**III. Town Hall:** No one was present for town hall.

**IV. Secretary's Report**

**A. Minutes: April 18, 2022 – Regular April Board of Library Trustees Meeting Minutes**

Trustee Zaremba presented the April 18, 2022 – Regular April Board of Library Trustees Meeting Minutes to the Board of Library Trustees of the Wood Dale Public Library District for approval. A motion to approve the April 18, 2022 Regular April Board of Library Trustees Meeting Minutes was made by Trustee Matuszewski and seconded by Trustee Krebasch. Roll Call Vote- Ayes: Dunn, Krebasch, Norris, Matuszewski, Szabo, Zaremba; Absent: Sparacio. Motion passed.

**V. Financial Report**

**A. Treasurer's Report: Revenue/Expenses by Fund/Investment Report**

Trustee Krebasch presented the Treasurer's Report to the Board of Library Trustees. A motion to approve the Treasurer's Report was made by Trustee Krebasch and seconded by Trustee Matuszewski. Roll Call Vote- Ayes: Dunn, Krebasch, Norris, Matuszewski, Szabo, Zaremba; Absent: Sparacio. Motion passed.

**B. Bill List/Cash Disbursements**

Trustee Krebasch presented the Bill List/Cash Disbursements to the Board. A motion to approve the Bill List/Cash Disbursements was made by President Dunn and seconded by Trustee Norris. Roll Call Vote- Ayes: Dunn, Krebasch, Norris, Matuszewski, Szabo, Zaremba; Absent: Sparacio. Motion passed.

## **VI. Director's Report**

Acting Director Klos presented the Director's Report. She reported that the grant award ceremony with Congressman Raja Krishnamoorthi went well and that we are working on submitting the additional application and a revised budget by the June 15 deadline. Acting Director Klos discussed with the Board the planning of the Library Grand Reopening Celebration including the hours and refreshment ideas. A motion to approve the Director's Report was made by Trustee Krebasch and seconded by Trustee Norris. Roll Call Vote- Ayes: Dunn, Krebasch, Norris, Matuszewski, Szabo, Zaremba; Absent: Sparacio. Motion passed.

## **VII. President's Report**

President Dunn reported on the Grant Award ceremony with Congressman Krishnamoorthi. .

## **VIII. Correspondence and Communications**

NA

## **IX. Legal/Ethics**

**A. Legal Memos** – NA

**B. Legislative Update** - Director reviewed pending legislation bill relating to non-resident cards and trustee vacancies.

**C. Ethics Update**

## **X. Continuing Business**

### **A. Report from Independent Construction Services**

Dan Eallonardo reviewed the Issue Log with the Board noting that some of the items have been completed but need to be verified before final close out. He reported that the required work by the plumber was completed to move the gas meter. We are still awaiting Nicor to return and complete the job. The HVAC air flow sensors failed and the library did not have air conditioning off and on for about a week. At this time, the HVAC is operational as we await replacement parts. This work is covered by the warranty. Dan Eallonardo reported that the marker boards have been installed and we still have a few items on the furniture punchlist to be completed. The change order #22 presented for approval is for the plumbing work required for the gas meter upgrade. There is no payment to Bergen Construction this month.

*Please note: Dan Eallonardo left the meeting at 7:57 p.m.*

### **B. Fiscal Compliance Calendar – Draft**

Acting Director Klos reminded the Board that this item will be up for approval at the June Board meeting.

## **XI. New Business**

### **A. Approval of Change Order #22 to Contract with Bergen Construction Corp. for Renovations to the Wood Dale Public Library District**

Trustee Krebasch made a motion to approve Change Order #22 to Contract with Bergen Construction Corp. for Renovations to the Wood Dale Public Library District with a second by Trustee Norris. Roll Call Vote- Ayes: Dunn, Krebasch, Norris, Matuszewski, Sparacio, Szabo, Zaremba. Motion passed.

*Please note: Trustee Sparacio entered the meeting at 8:31 p.m.*

### **B. Working Budget FY23 – Draft**

Acting Director Klos reviewed a draft budget for FY23 with the Board. It was noted that with the completion of the building project the upcoming year will be the first year of full occupancy of the entire building impacting several lines within the operational and building and maintenance funds. A final working budget will be prepared for approval at the June meeting.

## **XII. Executive Session:**

### **A. 5 ILCS 120/2/(c)1 Personnel: The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body.**

A motion to go into Executive Session at 8:45 pm citing 5 ILCS 120/2/(c)1 Personnel: The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body was made by Trustee Matuszewski and seconded by President Dunn. Roll Call Vote- Ayes: Dunn, Krebasch, Norris, Matuszewski, Sparacio, Szabo, Zaremba. Motion passed.

A motion to exit Executive Session at 9:28 p.m. was made by President Dunn and seconded by Trustee Krebasch. Roll Call Vote- Ayes: Dunn, Krebasch, Norris, Matuszewski, Sparacio, Szabo, Zaremba. Motion passed.

## **XIII. Discussion/Action Resulting from the Above Closed Session**

N/A

**XIV. Adjournment:** A motion to adjourn the May 16, 2022 Regular Board of Library Trustees meeting at 9:28 p.m. was made by Trustee Matuszewski and seconded by Trustee Norris. Roll Call Vote- Ayes: Dunn, Krebasch, Norris, Matuszewski, Sparacio, Szabo, Zaremba. Motion passed.