

Wood Dale Public Library District
March Regular Board Meeting Minutes
Board of Library Trustees the Wood Dale Public Library District
March 21, 2022
7:30 p.m.

I. Call to Order

President Dunn called the March 21, 2022 Regular Board Meeting of the Board of Library Trustees of the Wood Dale Public Library District to order on March 21, 2022 at 7:30 p.m. at the Wood Dale Public Library District at 520 North Wood Dale Road, Wood Dale, IL 60191.

II. Roll Call

Present: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Szabo, Zaremba
Others Present: Klos, Turnquist

III. Town Hall: No one was present for town hall.

IV. Secretary's Report

A. Minutes: February 21, 2022 – Regular February Board of Library Trustees Meeting Minutes

Trustee Zaremba presented the February 21, 2022 – Regular February Board of Library Trustees Meeting Minutes to the Board of Library Trustees of the Wood Dale Public Library District for approval. A motion to approve the February 21, 2022 Regular February Board of Library Trustees Meeting Minutes was made by Trustee Matuszewski and seconded by Trustee Szabo. Roll Call Vote- Ayes: Dunn, Krebasch, Matuszewski, Norris, Szabo, Zaremba; Abstain: Sparacio. Motion passed

V. Financial Report

A. Treasurer's Report: Revenue/Expenses by Fund/Investment Report

Trustee Krebasch presented the Treasurer's Report to the Board of Library Trustees. A motion to approve the Treasurer's Report was made by Trustee Krebasch and seconded by President Dunn. Roll Call Vote- Ayes: Dunn, Krebasch, Matuszewski, Norris, Szabo, Sparacio, Zaremba. Motion passed.

B. Bill List/Cash Disbursements

Trustee Krebasch presented the Bill List/Cash Disbursements to the Board. Trustee Krebasch noted that there was no payment to Bergen Construction this month and the reissue of a void check to Blue Cross Blue Shield of Illinois. A motion to approve the Bill List/Cash Disbursements was made by Trustee Krebasch and seconded by Trustee Norris. Roll Call Vote- Ayes: Dunn, Krebasch, Matuszewski, Norris, Szabo, Sparacio, Zaremba. Motion passed.

VI. Director's Report

Assistant Director Klos presented the Director's Report. Congressman Raja Krishnamoorthi reached out to the Library to inform us that the Library will receive federal funds as part of the Community Project Funding to furnish and equip the Early Learning Center at the Wood Dale Public Library. A grant award ceremony is anticipated later this month. The Board congratulated staff on acquiring the current four substantial grants. Assistant Director Klos reported that we have a wonderful grant writing team of Bill Erbes and Najera Miljevic. We are still awaiting guidance from the Secretary of State regarding the new Statement of Economic Interest Forms. Included in the Board packet were term definitions as released by DuPage County. The Board agreed that moving the Library grant opening celebration to late August or early September when all construction items will be finalized and the story walk in place is a good idea. Trustee Krebasch expressed excitement that school classes are once again visiting the Library. The Library will be participating in the Memorial Day Parade. A motion to approve the Director's Report was made by Trustee Krebasch and seconded by Trustee Matuszewski. Roll Call Vote-Ayes: Dunn, Krebasch, Matuszewski, Norris, Szabo, Sparacio, Zaremba. Motion passed.

VII. President's Report

President Dunn reported that she and Trustee Krebasch met with Assistant Director Klos to review the construction project budget.

VIII. Correspondence and Communications

NA

IX. Legal/Ethics

- A. Legal Memos - NA**
- B. Legislative Update – NA**
- C. Ethics Update – See Director's Report**

X. Continuing Business

A. Report from Independent Construction Services

1. WDPL Status Update Report

Assistant Director Klos reviewed Independent Constructions Services reports with the Board in Dan Eallonardo's absence.

2. Issues Log

The list of open issues is decreasing. Credits were noted for window film and white boards. The acoustical issue in the Large Meeting Room needs further investigation. The major ongoing items include work on the HVAC and the replacement of the gas meter.

3. Contract and Change Order Log

No change orders were submitted this month.

4. Allowance Log

No report.

5. Owner Held Contingency

The contingency report was updated. Moving charges and a furniture item were removed to accurately reflect the current contingency balance.

6. Progress Payment Review

No report.

7. General Update

Work is still ongoing with punch list items.

XI. New Business

A. Authorization to Sign the Accountant Contract for FY2022

The accountant contract cost remained the same as last year. Trustee Norris made a motion authorizing signing the accountant contract for FY2022 with a second by Trustee Krebasch. Roll Call Vote- Ayes: Dunn, Krebasch, Matuszewski, Norris, Szabo, Sparacio, Zaremba. Motion passed

B. Credit Card Policy

This item was tabled indefinitely.

C. Vote to Approve Executive Session Minutes

Trustee Zaremba made a motion to approve and open the August 2, 2021 Executive Session Minutes with a second by President Dunn. Roll Call Vote- Ayes: Dunn, Krebasch, Matuszewski, Norris, Szabo, Sparacio, Zaremba. Motion passed

D. Resolution #3 2022 - Resolution Regarding Release of Executive Session Minutes

Trustee Zaremba recited and made a motion to approve Resolution #3 2022 - Resolution Regarding Release of Executive Session Minutes with a second by President Dunn. Roll Call Vote- Ayes: Dunn, Krebasch, Matuszewski, Norris, Szabo, Sparacio, Zaremba. Motion passed.

Please note: Tom Turnquist left the meeting at 8:02 p.m.

XII. Executive Session:

A. 5 ILCS 120/2/(c)1 Personnel: The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body.

A motion to go into Executive Session at 8:03 pm citing 5 ILCS 120/2/(c)1 Personnel: The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body was made by Trustee Zaremba and seconded by

Trustee Sparacio. Roll Call Vote- Ayes: Dunn, Krebasch, Matuszewski, Norris, Szabo, Sparacio, Zaremba. Motion passed.

Please note: Joanna Klos left the meeting at 8:04 p.m. and returned at 8:50.

A motion to exit Executive Session at 8:53 p.m. was made by Trustee Sparacio and seconded by Trustee Krebasch. Roll Call Vote- Ayes: Dunn, Krebasch, Matuszewski, Norris, Szabo, Sparacio, Zaremba. Motion passed.

XIII. Discussion/Action Resulting from the Above Closed Session

Trustee Krebasch made a motion to appoint Joanna Klos as Acting Director of the Wood Dale Public Library and to take steps as discussed in Executive Session for the foreseeable future.

Trustee Matuszewski seconded the motion. Roll Call Vote- Ayes: Dunn, Krebasch, Matuszewski, Norris, Szabo, Sparacio, Zaremba. Motion passed.

XIV. Adjournment: A motion to adjourn the March 21, 2022 Regular Board of Library Trustees meeting at 8:55 p.m. was made by Trustee Krebasch and seconded by Trustee Matuszewski. Roll Call Vote- Ayes: Dunn, Krebasch, Matuszewski, Norris, Szabo, Sparacio, Zaremba. Motion passed.