

Wood Dale Public Library District
January Regular Board Meeting Minutes
Board of Library Trustees the Wood Dale Public Library District
January 17, 2022
7:30 p.m.

I. Call to Order

In the absence of President Dunn, Vice President Szabo presided over the meeting. Vice President Szabo called the January 17, 2022 Regular Board Meeting of the Board of Library Trustees of the Wood Dale Public Library District to order on January 17, 2022 at 7:30 p.m. at the Wood Dale Public Library District at 520 North Wood Dale Road, Wood Dale, IL 60191.

II. Roll Call

Present: Krebasch, Norris (phone), Sparacio, Szabo, Zaremba

Absent: Dunn, Matuszewski

Others Present: Bergendorf, Eallonardo, Klos

III. Town Hall: No one was present for town hall.

IV. Secretary's Report

A. Minutes: December 20, 2021 – Regular December Board of Library Trustees Meeting Minutes

Trustee Zaremba presented the December 20, 2021 – Regular December Board of Library Trustees Meeting Minutes to the Board of Library Trustees of the Wood Dale Public Library District for approval. A motion to approve the December 20, 2021 Regular December Board of Library Trustees Meeting Minutes was made by Trustee Krebasch and seconded by Trustee Szabo. Roll Call Vote- Ayes: Krebasch, Norris, Szabo, Zaremba; Absent: Dunn, Matuszewski; Abstain: Sparacio. Motion passed.

V. Financial Report

A. Treasurer's Report: Revenue/Expenses by Fund/Investment Report

Trustee Krebasch presented the Treasurer's Report to the Board of Library Trustees. A motion to approve the Treasurer's Report was made by Trustee Krebasch and seconded by Trustee Szabo. Roll Call Vote- Ayes: Krebasch, Norris, Sparacio, Szabo, Zaremba; Absent: Dunn, Matuszewski. Motion passed.

B. Bill List/Cash Disbursements

Trustee Krebasch presented the Bill List/Cash Disbursements to the Board. Project building payments were noted. A motion to approve the Bill List/Cash Disbursements was made by Trustee Krebasch and seconded by Trustee Sparacio. Roll Call Vote- Ayes: Krebasch, Norris, Sparacio, Szabo, Zaremba; Absent: Dunn, Matuszewski. Motion passed.

VI. Director's Report

Director Bergendorf reported the new library catalog Aspen is coming. She reported statistics are holding steady despite changes to loan periods. She reported there was a one week pause on programs after the holidays. She reported the mask mandate was extended for another 30 days. She discussed how eResources are expanding through a variety of vendors. A motion to approve the Director's Report was made by Trustee Krebasch and seconded by Trustee Sparacio. Roll Call Vote - Ayes: Krebasch, Norris, Sparacio, Szabo, Zaremba; Absent: Dunn, Matuszewski. Motion passed.

VII. President's Report

No President's Report.

VIII. Correspondence and Communications

Director Bergendorf distributed a thank you letter from Trustee Matuszewski. Director Bergendorf noted the Wood Dale Chamber of Commerce has joined the Greater O'Hare Regional Business Association.

IX. Legal/Ethics

- A. Legal Memos** – The Board of Library Trustees reviewed a legal memo regarding the Supreme Court decision involving settings that legally need to require mandatory COVID-19 vaccinations and testing.
- B. Legislative Update** – Director Bergendorf shared there is a Legislative Meet-up scheduled on Monday, January 24 and inquired if anyone was interested in attending this event.
- C. Ethics Update** - NA

X. Continuing Business

A. Report from Independent Construction Services

1. WDPL Status Update Report

See Issues Log

2. Issues Log

Dan Eallonardo reviewed the issues log. He identified items under review, one item rejected, required items, and optional items for review.

3. Contract and Change Order Log

Dan reported there are no Contract Change Orders.

4. Allowance Log

No report.

5. Owner Held Contingency

Dan Eallonardo reported on the Owner Held Contingency is at \$28,733 with about \$11,000 additional dollars allocated.

6. Progress Payment Review

The progress project payment is at 95 percent complete.

7. General Update

Dan Eallonardo reported we are still operating under a temporary Certificate of Occupancy. Items requested by the Fire Marshall were completed. Work continues on the HVAC. The Board decided to close the decision about painting the kitchen exhaust.

Please note: Dan Eallonardo left the meeting at 8:15 p.m.

XI. New Business

A. Notice of Availability of Audit Report FY2021

Trustee Szabo read the Notice of Availability of Audit Report FY2021 and made a motion to approve with a second by Trustee Krebasch. Call Vote - Ayes: Krebasch, Norris, Sparacio, Szabo, Zaremba; Absent: Dunn, Matuszewski. Motion passed.

B. Per Capita Grant Requirement

The Board of Library Trustees reviewed the Per Capita Grant application and made suggestions.

C. Resolution #1 2022 – Identifying Use for Funds in Connection with a “line of credit” with Itasca Bank & Trust, Co.

Trustee Krebasch made a motion to approve Resolution #1 2022 for accessing funds up to \$300,000 with second by Trustee Sparacio. Call Vote - Ayes: Krebasch, Norris, Sparacio, Szabo, Zaremba; Absent: Dunn, Matuszewski. Motion passed.

D. Proposed Busse Highway TIF

The Board of Library Trustees reviewed the proposed TIF. The Board of Library Trustees discussed this will be the third TIF proposed by the City of Wood Dale. Director Bergendorf reported the Library currently receives approximately \$14,000 in tax revenue for this area. The Board of Library Trustees expressed wanting to provide input regarding retirement of the TIF once the goals were met, any funds remaining in the fund be redistributed to the taxing bodies, and express concerns regarding the loss of residential housing in the northeast area of the City.

XII. Executive Session: No Need for Executive Session.

XIII. Adjournment: A motion to adjourn the January 17, 2022 Regular Board of Library Trustees meeting at 8:44 p.m. was made by Trustee Zaremba and seconded by Trustee Sparacio. Call Vote - Ayes: Krebasch, Norris, Sparacio, Szabo, Zaremba; Absent: Dunn, Matuszewski. Motion passed.