

**Wood Dale Public Library District**  
520 North Wood Dale Road, Wood Dale, Illinois 60191  
August 2, 2021 Regular Board Meeting Minutes  
Board of Library Trustees the Wood Dale Public Library District  
August 2, 2021  
7:30 p.m.

**I. Call to Order**

President Dunn called the August 2, 2021 Regular Board Meeting of the Board of Library Trustees of the Wood Dale Public Library District to order on August 2, 2021 at 7:30 pm at the Main Library at 520 North Wood Dale Road, Wood Dale, IL 60191.

**II. Roll Call**

Present: Dunn, Krebasch, Norris, Sparacio, Szabo, Zaremba

Absent: Matuszewski

Others Present: Bergendorf, Eallonardo, Klos, Mueller, Turnquist

**III. Public Comments:** There was no public comment or emails sent to the Trustees for presentation at the board meeting.

**IV. Secretary's Report**

**A. July 19, 2021 – Regular July Board of Library Trustees Meeting Minutes**

President Dunn presented the July 19, 2021, Board of Library Trustees Meeting Minutes.

A motion to approve the July 19, 2021 Regular Board of Library Trustees Meeting minutes as amended was made by Trustee Sparacio and seconded by President Dunn.

Roll Call Vote- Ayes: Dunn, Sparacio, Szabo, Zaremba; Abstain: Krebasch, Norris;

Absent: Matuszewski. Motion passed.

**V. Financial Reports**

**A. Treasurer's Report: Revenue/Expenses by Fund/Investment Report**

Trustee Krebasch reviewed the Treasurer's report. A motion to approve the Treasurer's Report: Revenue/Expenses by Fund/Investment was made by Trustee Norris and seconded by Trustee Szabo. Roll Call Vote- Ayes: Dunn, Krebasch, Norris, Sparacio, Szabo, Zaremba; Absent: Matuszewski. Motion passed.

**B. Bill List/Cash Disbursements**

Trustee Krebasch reviewed the bill list/cash disbursements with the Board of Library Trustees. A motion to approve the Bill List/Cash Disbursements was made by President Dunn and seconded by Trustee Norris. Roll Call Vote- Ayes: Dunn, Krebasch, Norris, Sparacio, Szabo, Zaremba; Absent: Matuszewski. Motion passed.

**VI. Director's Report**

Director Bergendorf asked if there were any questions about her report. She reported there was a partial closing August 3 – 4. She reported the community is back to mask wearing. A motion to approve the Director's Report was made by President Dunn and seconded by

Trustee Sparacio. Roll Call Vote- Ayes: Dunn, Krebasch, Norris, Sparacio, Szabo, Zaremba; Absent: Matuszewski. Motion passed.

## **VII. President's Report**

President Dunn reported she attended the memorial of a staff member's son.

## **VIII. Correspondence and Communications**

Director Bergendorf reported a on a property tax re-assessment case that was overturned.

## **IX. Legal/Ethics**

**A. Legal Memos:** Director Bergendorf reported the OMA rules regarding virtual board meetings were not extended under the gubernatorial order. The Board of Library Trustees discussed continuing the ability to call-in for public attendance via Zoom when meeting at the Library.

**B. Ethics Update:** Director Bergendorf reported the FOIA and OMA training website at the Attorney General's website is still inoperable.

## **X. Continuing Business**

### **A. Report from Independent Construction Services**

**1. WDPL Status Update Report:** Dan Eallonardo reported the furniture delivery is two weeks after completion date. He reviewed the moving timeline. The Public Services Desk may not be completed and we will need to initially use a temporary desk.

**2. Issues Log:** Dan Eallonardo noted not many items have been added to the issues log.

### **3. Contract and Change Order Log**

Change Order #9 is for Armstrong Storage.

### **4. Allowance Logs**

It was noted there were no changes to the Allowance Log.

### **5. Owner's Held Contingency**

Dan reviewed the Owner's Held Contingency.

### **6. Progress Payment Review**

We are at eighty-one percent of billed construction contract amount.

### **7. General Update**

Dan Eallonardo reported kitchen appliances are pending. He reviewed the proposal with prices for a total of \$9,353. ABT will install for they pay prevailing wage. Independent Construction Services will provide a billing for the total amount. Dan also reported the furniture is being delivered in two phases. A motion to take a break at 8:15 pm to tour the construction progress was made by President Dunn and seconded by Trustee Norris. Roll Call Vote- Ayes: Dunn, Krebasch, Norris, Sparacio, Szabo, Zaremba; Absent: Matuszewski. Motion passed.

The Library Board of Trustees meeting resumed at 8:30 p.m. with the following

Trustees present: Roll Call Vote- Ayes: Dunn, Krebasch, Norris, Sparacio, Szabo, Zaremba.

*Please note: Dan Eallonardo left the meeting at 8:33 p.m.*

## **8. New Business**

### **A. Authorize Acceptance of Change Order No. 9 to Contract with Bergen Construction Corp. for Renovations to the Wood Dale Public Library District in the amount of \$2,625**

A motion to Authorize Acceptance of Change Order No. 9 to Contract with Bergen Construction Corp. for Renovations to the Wood Dale Public Library District in the amount of \$2,625 was made by Trustee Szabo and seconded by Trustee Norris. Roll Call Vote- Ayes: Dunn, Krebasch, Norris, Sparacio, Szabo, Zaremba; Absent: Matuszewski. Motion passed.

### **B. Annual Report – Authorization to Submit Annual Report**

A motion for Authorization to Submit Annual Report per Secretary and President's review was made by Trustee Norris and seconded by Trustee Sparacio. Roll Call Vote- Ayes: Dunn, Krebasch, Norris, Sparacio, Szabo, Zaremba; Absent: Matuszewski. Motion passed.

### **C. Auditor Engagement Letter**

A motion to Authorize the Auditor Engagement Letter to Sikich in the amount of \$10,434 was made by Trustee Szabo and seconded by Trustee Sparacio. Roll Call Vote- Ayes: Dunn, Krebasch, Norris, Sparacio, Szabo, Zaremba; Absent: Matuszewski. Motion passed.

### **D. Ordinance #7 2021- Tentative Budget and Appropriation Ordinance**

Director Bergendorf reviewed the Ordinance with the Board of Library Trustees. Trustee Norris recited major line items in Ordinance #7 2021 – Tentative Budget and Appropriation Ordinance and made a motion to approve with a second by President Dunn. Roll Call Vote- Ayes: Dunn, Krebasch, Norris, Sparacio, Szabo, Zaremba; Absent: Matuszewski. Motion passed.

### **E. Public Hearing Notice for Budget and Appropriation Ordinance**

Trustee Norris recited the Public Hearing Notice for the Budget and Appropriation Ordinance. Trustee Sparacio made a motion authorizing the signature of President Dunn with a second by Trustee Norris. Roll Call Vote- Ayes: Dunn, Krebasch, Norris, Sparacio, Szabo, Zaremba; Absent: Matuszewski. Motion passed.

### **F. Chief Fiscal Officer Statement of Estimated Revenues**

Trustee Krebasch recited and made a motion to approve the Chief Fiscal Officer Statement of Estimated Revenues with a second by Trustee Norris. Roll Call Vote- Ayes: Dunn, Krebasch, Norris, Sparacio, Szabo, Zaremba; Absent: Matuszewski. Motion passed.

### **G. Resolution No. 7: Resolution identifying use for funds in connection with “line of credit” with Itasca Bank & Trust Company**

Trustee Krebasch made a motion to approve Resolution No. 7: Resolution identifying use for funds in connection with “line of credit” with Itasca Bank & Trust Company

with the ability to have the funds withdraw at the necessary time with a second by Trustee Norris. Roll Call Vote- Ayes: Dunn, Krebasch, Norris, Sparacio, Szabo, Zaremba; Absent: Matuszewski. Motion passed.

#### **XI. Executive Session**

- A. 5 ILCS 120/2(c)(21) Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.**
- B. 5 ILCS 120/2/(c)1 Personnel: The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.**

A motion to go into Executive Session at 8:57 pm citing 5 ILCS 120/2(c)(21) Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 and 5 ILCS 120/2/(c)1 Personnel: The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity was made by Trustee Szabo and seconded by Trustee Zaremba. Roll Call Vote- Ayes: Dunn, Krebasch, Norris, Sparacio, Szabo, Zaremba; Absent: Matuszewski. Motion passed.

A motion to exit Executive Session at 9:21 p.m. was made by President Dunn and seconded by Trustee Zaremba. Roll Call Vote- Ayes: Dunn, Krebasch, Norris, Sparacio, Szabo, Zaremba; Absent: Matuszewski. Motion passed.

- XII. Determination to Release any Executive Session Minutes:** A motion to release Executive Session Minutes from February 22, 2021 was made by Trustee Zaremba and seconded by President Dunn. Roll Call Vote- Ayes: Dunn, Krebasch, Norris, Sparacio, Szabo, Zaremba; Absent: Matuszewski. Motion passed. Director Bergendorf reported a Resolution to Release the Minutes will be prepared for the next board meeting.

#### **XIII. Library Director Compensation**

A motion to give notice to raise the Library Director Compensation by \$4,500 was made by President Dunn and seconded by Trustee Krebasch. Roll Call Vote- Ayes: Dunn, Krebasch, Norris, Sparacio, Szabo, Zaremba; Absent: Matuszewski. Motion passed.

#### **XIV. Adjournment**

A motion to adjourn the Library Board of Trustees meeting at 9:23 p.m. was made by Trustee Zaremba and seconded by President Dunn. Roll Call Vote- Ayes: Dunn, Krebasch, Norris, Sparacio, Szabo, Zaremba; Absent: Matuszewski. Motion passed.