

Wood Dale Public Library District
140 School Street, Wood Dale, Illinois 60191
August Regular Board Meeting Minutes
Board of Library Trustees of the Wood Dale Public Library District
August 5, 2019
7:30 p.m.

I. Call to Order

President Norris called the August 5, 2019 Regular Board Meeting of the Board of Library Trustees of the Wood Dale Public Library District to order on August 5, 2019 at 7:35 pm at the Library Programming Center at 140 School Street, Wood Dale, Illinois, 60191.

II. Roll Call: Present: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Winger, Zaremba

III. Public Comments/Town Hall: There were no public comments.

IV. Secretary's Report - Minutes: The July 15, 2019 – Regular July Board Meeting of the Library Trustees Minutes were presented to the Board of Library Trustees of the Wood Dale Public Library District for approval. A motion to approve the July 15, 2019 Regular July Board of Library Trustees Minutes of the Wood Dale Public Library District was made by Trustee Matuszewski and seconded by Trustee Sparacio.

Roll Call Vote-Ayes: Dunn, Matuszewski, Norris, Sparacio, Winger, Zaremba; Abstain: Krebasch. Motion passed.

V. Financial Report

A. Treasurer's Report - Revenue/Expenses by Fund/Investment Report: Trustee Krebasch presented the Treasurer's Report. A motion to approve the Treasurer's report was made by Trustee Dunn and seconded by Trustee Sparacio. Roll Call Vote-Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Winger, Zaremba. Motion passed.

B. Bill List/Cash Disbursement: The Board reviewed the Bill List/Cash Disbursement lists. A motion to approve the Bill List/Cash Disbursement lists was made by Trustee Matuszewski and seconded by Trustee Dunn. Roll Call Vote-Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Winger, Zaremba. Motion passed.

VI. Director's Report: A motion to approve the Director's Report was made by Trustee Winger and seconded by Trustee Krebasch. Roll Call Vote-Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Winger, Zaremba. Motion passed.

VII. President's Report: President Norris had nothing formal to report. She thanked the Library Staff for their participation at Prairie Fest and noted the popularity of the Library activity.

VIII. Correspondence and Communications: No items to report.

IX. Legal/Ethics Report

A. Legal Memos: No items to report.

B. Ethics Update: Director Bergendorf reported Joanna Klos and she will be working to complete our annual FOIA and Open Meetings Act training.

X. Continuing Business:

A. Building Program Timeline Update: Director Bergendorf reported the plans are at the City of Wood Dale for permit review. The earliest we anticipate construction potentially starting is the week after the December Holiday Open House. Depending on the weather and project review time, the project may begin in March.

B. Annual Report: A motion authorization submission of the annual report upon review by the President and Secretary was made by Trustee Winger and seconded by Trustee Sparacio. Roll Call Vote-Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Winger, Zaremba. Motion passed.

XI. New Business

A. Authorization to Solicit Bids for Construction

An authorization to solicit for bids for construction providing pending positive feedback review was made by Trustee Winger and seconded by Trustee Matuszewski. Roll Call Vote-Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Winger, Zaremba. Motion passed.

B. Statement of Cash Receipts and Disbursements – July 1, 2018 Through June 30, 2019

A motion to accept the Statement of Cash Receipts and Disbursements –July 1, 2018 Through June 30, 2019 was made by Trustee Sparacio and seconded by Trustee Matuszewski. Roll Call Vote-Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Winger, Zaremba. Motion passed.

C. Ordinance #5 2019 - An Ordinance Levying a Special Tax of .02% for Building and Maintenance

A recital and motion to approve Ordinance #5 2019 - An Ordinance Levying a Special Tax of .02% for Building and Maintenance was made by Trustee Krebasch and seconded by Trustee Dunn. Roll Call Vote-Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Winger, Zaremba. Motion passed.

D. Chief Fiscal Officer Statement of Estimated Revenues

Director Bergendorf reported that the amount of levy increase is below five percent and as last year the revenue statement has a footnote regarding the line of credit. A recital and motion to approve the Chief Fiscal Officer Statement of Estimated Revenues was made by Trustee Krebasch and seconded by Trustee Sparacio. Roll Call Vote-Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Winger, Zaremba. Motion passed.

E. Ordinance #6 2019 - Tentative Budget and Appropriation Ordinance

Trustee Krebasch recited Ordinance #6 2019 - Tentative Budget and Appropriation Ordinance. A motion to approve Ordinance #6 2019 - Tentative Budget and Appropriation Ordinance was made by Trustee Krebasch and seconded by Trustee Dunn. Roll Call Vote-Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Winger, Zaremba. Motion passed.

F. Public Hearing Notice for Budget and Appropriation Ordinance

The Public Hearing Notice for the Budget and Appropriation Ordinance was presented to the Board of Library Trustees. A recital by Director Bergendorf and motion to approve the Public Hearing Notice for the Budget and Appropriation Ordinance was made by Trustee Dunn and seconded by Trustee Sparacio. Roll Call Vote-Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Winger, Zaremba. Motion passed.

G. Auditor Engagement Letter

A motion to approve the Auditor Engagement letter by Sikich in an amount not to exceed \$9,835 was made by Trustee Winger and seconded by Trustee Krebasch. Roll Call Vote-Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Winger, Zaremba. Motion passed.

A motion to take a short recess at 8:34 pm was made by President Norris and seconded by Trustee Matuszewski. Roll Call Vote-Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Winger, Zaremba. Motion passed.

The meeting resumed at 8:42 with the following Trustees present: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Winger, Zaremba

XII. Executive Session:

A. 5 ILCS 120/2/(c)1 Personnel: The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

B. 5 ILCS 120/2(c)(21) Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.

A motion to go into Executive Session per **5 ILCS 120/2/(c)(1) Personnel: The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity and per 5 ILCS 120/2/(c)(21): Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06** at 8:44 p.m. was made by President Norris and seconded by Trustee Krebasch. Roll Call Vote-Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Winger, Zaremba. Motion passed.

Please note Director Bergendorf exited the meeting at 8:50 p.m.

A motion to exit Executive Session at 9:05 p.m. was made by Trustee Krebash and seconded by President Norris. Roll Call Vote-Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Winger, Zaremba. Motion passed.

Director Bergendorf rejoined the meeting at 9:06 p.m. and the Board of Library discussed the Director compensation package and she would receive her three percent increase retroactive to July 1, 2019 (following formal voting and posting procedures).

A motion to adjourn the meeting at 9:07 pm was made by Trustee Dunn and seconded by Trustee Sparacio. Roll Call Vote-Ayes: Dunn, Krebasch, Matuszewski, Norris, Sparacio, Winger, Zaremba. Motion passed.