

Wood Dale Public Library District
140 School Street, Wood Dale, Illinois 60191
February Regular Board Meeting Minutes
Board of Library Trustees of the Wood Dale Public Library District
February 18, 2019
7:30 p.m.

I. Call to Order

President Winger called the February 18, 2019 Regular Board Meeting of the Board of Library Trustees of the Wood Dale Public Library District to order on February 18, 2019 at 7:36 pm at the Library Programming Center at 140 School Street, Wood Dale, Illinois, 60191.

II. Roll Call:

Present: Dunn, Krebasch, Norris, Sparacio, Winger, Zaremba

Absent: Matuszewski

Others Present: Bergendorf

III. Public Comments: There were no public comments.

IV. Secretary's Report - Minutes: The January 29, 2019 – Regular January Board Meeting of the Board of Library Trustees Minutes were presented to the Board of Library Trustees of the Wood Dale Public Library District for approval. A motion to approve the January 28, 2019 Regular January Board of Library Trustees Minutes of the Wood Dale Public Library District was made by Trustee Krebasch and seconded by Trustee Norris. Roll Call Vote- Ayes: Krebasch, Norris, Winger, Zaremba; Abstain: Dunn, Sparacio; Absent: Matuszewski. Motion passed.

V. Financial Report

A. Treasurer's Report - Revenue/Expenses by Fund/Investment Report: Trustee Krebasch presented the January Treasurer's Report. A motion to approve the Treasurer's report was made by Trustee Norris and seconded by Trustee Dunn. Roll Call Vote - Ayes: Dunn, Krebasch, Norris, Sparacio, Winger, Zaremba; Absent: Matuszewski. Motion passed.

B. Bill List/Cash Disbursement: The Board reviewed the Bill List/Cash Disbursement lists. A motion to approve the Bill List/Cash Disbursement lists was made by Trustee Dunn and seconded by Trustee Norris. Roll Call Vote- Ayes: Dunn, Krebasch, Norris, Sparacio, Winger, Zaremba; Absent: Matuszewski. Motion passed.

VI. Director's Report: Director Bergendorf reviewed her report with the Board. A motion to approve the Director's Report was made by Trustee Dunn and seconded by Trustee Sparacio. Roll Call Vote- Ayes: Dunn, Krebasch, Norris, Sparacio, Winger, Zaremba; Absent: Matuszewski. Motion passed.

VII. President's Report: Nothing to report.

VIII. Correspondence: A motion to take a short recess at 8:15 pm was made by Trustee Norris and seconded by Trustee Krebasch. Roll Call Vote - Ayes: Dunn, Krebasch, Norris, Sparacio, Winger, Zaremba; Absent: Matuszewski. Motion passed. The meeting resumed at 8:21 pm with the following Trustees present: Dunn, Krebasch, Norris, Sparacio, Winger, Zaremba.

The DuPage County Sex Offense List was distributed to the Board of Library Trustees for their review. Director Bergendorf reported we received a \$500 donation from the Bensenville/Wood Dale Rotary Club for our reading program.

IX. Legal/Ethics Report

A. Legal Memos: NA

B. Ethics Update: Director Bergendorf reported she submitted applicable names to DuPage County. Director Bergendorf also reminded the Board of Library Trustees that the Library remains impartial in political activities and it is important to communicate that individual views do not represent the views of the Library board.

X. Continuing Business

A. Building Program Update

1. Com Ed Incentive Program: Director Bergendorf reported the Library and Architect team continue to work together to discover how to maximize taxpayer savings for our residents through energy savings and rebates.
2. PUD requirement review pertaining to building program impact: Director Bergendorf discussed the PUD requirements will add additional costs to the building. Costs include the additional fencing and enclosure, required electrical lighting, and additional costs with the new parking being located in the front of the building. Impacts on this include grading, drainage, and sidewalk safety.
3. Current Building Issues: Director Bergendorf discussed the failed temperature control system, the failing and end of life HVAC and the condition of the roof shingles. She discussed the challenges of the building and by utilizing existing ductwork, we will need multiple HVAC equipment for the building. Director Bergendorf and Dan Eallonardo have asked the engineers to reexamine their multiple HVAC equipment design and rethink a solution that minimizes equipment purchase and maintenance.
4. Fabric Selections: The Board of Library Trustees reviewed images of fabric selections. Director Bergendorf reported physical samples have been requested.

B. ILA Legislative Update

Director Bergendorf surveyed the Trustees about attendance at the Illinois Library Association Legislative event. Trustee Norris indicated she is able to attend the event.

XI. New Business

A. Certification of Semi-Annual Statement of Cash Receipts and Disbursements

A motion approving Certification of Semi-Annual Statement of Cash Receipts and Disbursements was made by Trustee Norris and seconded by Trustee Krebasch. Roll Call Vote - Ayes: Dunn, Krebasch, Norris, Sparacio, Winger, Zaremba; Absent: Matuszewski. Motion passed.

XII. Executive Session: A motion to go into Executive session at 8:37 p.m. citing 5 ILCS 120/2(c)(21) Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 was made by Trustee Norris and seconded by Trustee Dunn. Roll Call Vote - Ayes: Dunn, Krebasch, Norris, Sparacio, Winger, Zaremba; Absent: Matuszewski. Motion passed.

A motion to exit Executive Session at 8:47 pm was made by Trustee Krebasch and seconded by Trustee Norris. Roll Call Vote - Ayes: Dunn, Krebasch, Norris, Sparacio, Winger, Zaremba; Absent: Matuszewski. Motion passed.

XIII. Adjournment: A motion to adjourn the meeting at 8:51 p.m. was made by Trustee Zaremba and seconded by Trustee Norris. Roll Call Vote - Ayes: Dunn, Krebasch, Norris, Sparacio, Winger, Zaremba; Absent: Matuszewski. Motion passed.