

Wood Dale Public Library District
140 School Street, Wood Dale, Illinois 60191
July Regular Board Meeting Minutes
Board of Library Trustees of the Wood Dale Public Library District
July 17, 2017
7:30 p.m.

I. Call to Order

President Winger called the July 17, 2017 Regular Board Meeting of the Board of Library Trustees of the Wood Dale Public Library District to order on July 17, 2017 at 7:30 p.m. at the Library Programming Center at 140 School Street, Wood Dale, Illinois, 60191.

II. Roll Call

Present: Dunn, Krebasch, Matuszewski, Norris, Winger, Zaremba

Absent: Sparacio

Others Present: Bergendorf, Eallonardo, Klos, McCarthy

III. Public Comments: No one was present.

IV. Minutes: June 19, 2017 – Regular June Board of Library Trustees Meeting Minutes

Trustee Zaremba presented the June 19, 2017 – Regular June Board of Library Trustees Meeting Minutes to the Board of Library Trustees of the Wood Dale Public Library District for approval. A motion to approve the June 19, 2017 – Regular June Board of Library Trustees Meeting Minutes was made by Trustee Dunn and seconded by Trustee Norris. Roll Call Vote- Ayes: Dunn, Krebasch, Norris, Winger, Zaremba; Abstain: Matuszewski; Absent: Sparacio. Motion passed.

V. Financial Report

A. Treasurer's Report: Revenue/Expenses by Fund/Investment Report

Trustee Krebasch presented the Treasurer's Report to the Board of Library Trustees. A motion to approve the Treasurer's Report was made by Trustee Matuszewski and seconded by Trustee Dunn. Roll Call Vote- Ayes: Dunn, Krebasch, Matuszewski, Norris, Winger, Zaremba; Absent: Sparacio. Motion passed.

B. Bill List/Cash Disbursements

Trustee Krebasch presented the Bill List/Cash Disbursements to the Board. The Board of Trustees noted there were several annual database renewals and expressed an interest in learning more about our database offerings. A motion to approve the Bill List/Cash Disbursements was made by Trustee Dunn and seconded by Trustee Norris. Roll Call Vote- Ayes: Dunn, Krebasch, Matuszewski, Norris, Winger, Zaremba; Absent: Sparacio. Motion passed.

VI. Architect Report: Design Direction Presentation/Review

Architect Rick McCarthy discussed parking requirements the City of Wood Dale requires per square footage of facility. He showed two design areas where additional parking could be located on the library grounds. Architect Rick McCarthy showed capacity arrangements (seating/tables) and square footage requirements to meet programming needs. He discussed the next step of the project is determining collection space requirements.

Please note: Rick McCarthy and Dan Eallonardo exited the meeting at 8:09 p.m.

VII. Director's Report

Director Bergendorf reviewed her report with the Board of Library Trustees. The Board of Library Trustees discussed potential parking areas and security systems. A motion to approve the Director's Report was made by Trustee Dunn and seconded by Trustee Matuszewski. Roll Call Vote- Ayes: Dunn, Krebasch, Matuszewski, Norris, Winger, Zaremba; Absent: Sparacio. Motion passed.

VIII. President's Report: President Winger congratulated Director Bergendorf on being President of MAGIC.

IX. Correspondence and Communications: Director Bergendorf shared an email sent to the trustees email and the response from President Winger. Director Bergendorf also distributed individual items of correspondence to the Board members.

X. Legal/Ethics report

- A. Legal Memos** – Nothing to distribute.
- B. Ethics Update** – Nothing to report.

XI. Continuing Business: Nothing to report.

XII. New Business

A. Annual Report

Trustee Norris and Trustee Matuszewski discussed scheduling a time to audit the records to complete an annual report requirement.

A motion to take a five-minute break at 8:32 p.m. was made by Trustee Norris and seconded by Trustee Krebasch. Roll Call Vote- Ayes: Dunn, Krebasch, Matuszewski, Norris, Winger, Zaremba; Absent: Sparacio. Motion passed.

The meeting resumed at 8:37 p.m. with the following Trustees present: Dunn, Krebasch, Matuszewski, Norris, Winger, Zaremba.

B. Personnel: The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity – Executive Session 5 ILCS 120/2/(c)(1) – See Executive Session

XIII. Executive Session:

A motion to go into Executive Session 5 ILCS 120/2/(c)(1) Personnel: The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity at 8:38 p.m. was made by Trustee Norris and seconded by Trustee Krebasch. Roll Call Vote- Ayes: Dunn, Krebasch, Matuszewski, Norris, Winger, Zaremba; Absent: Sparacio. Motion passed.

Please note: Joanna Klos exited the meeting at 8:38 p.m.

A motion to exit Executive Session at 9:33 p.m. was made by Trustee Dunn and seconded by Trustee Norris. Roll Call Vote- Ayes: Dunn, Krebasch, Matuszewski, Norris, Winger, Zaremba; Absent: Sparacio. Motion passed.

XIV. Adjournment: A motion to adjourn the July 17, 2017 Regular Board of Library Trustees meeting at 9:34 pm was made by Trustee Zaremba and seconded by Trustee Norris. Roll Call Vote- Ayes: Dunn, Krebasch, Matuszewski, Norris, Winger, Zaremba; Absent: Sparacio. Motion passed.