

Wood Dale Public Library District  
140 School Street, Wood Dale, Illinois 60191  
April Regular Board Meeting Minutes  
Board of Library Trustees of the Wood Dale Public Library District  
April 17, 2017  
7:30 p.m.

**I. Call to Order**

President Dunn called the April 17, 2017 Regular Board Meeting of the Board of Library Trustees of the Wood Dale Public Library District to order on April 17, 2017 at 7:32 pm at the Library Programming Center at 140 School Street, Wood Dale, Illinois, 60191.

**II. Roll Call:**

Present: Dunn, Krebasch, Matuszewski, Sparacio, Zaremba

Absent: Norris, Winger

Others Present: Bergendorf, Eallonardo, Klos

**III. Public Comment:** No one gave public comment.

**IV. Secretary's Report:**

**A. Minutes:** The March 20, 2017 – Regular March Board Meeting of the Board of Library Trustees Minutes were presented to the Board of Library Trustees of the Wood Dale Public Library District for approval by Trustee Zaremba. A motion to approve the March 20, 2017 Regular March Board of the Library Trustees Minutes of the Wood Dale Public Library District was made by President Dunn and seconded by Trustee Matuszewski. Roll Call Vote- Ayes: Dunn, Krebasch, Matuszewski, Sparacio, Zaremba; Absent: Norris, Winger. Motion passed.

The April 3, 2017 – Special Board Meeting of the Board of Library Trustees Minutes were presented to the Board of Library Trustees of the Wood Dale Public Library District for approval by Trustee Zaremba. A motion to approve the April 3, 2017 Special Board Meeting of the Library Trustees Minutes of the Wood Dale Public Library District was made by President Dunn and seconded by Trustee Matuszewski. Roll Call Vote- Ayes: Dunn, Krebasch, Matuszewski, Sparacio, Zaremba; Absent: Norris, Winger. Motion passed.

**V. Financial Report**

**A. Treasurer's Report:** Revenue/Expenses by Fund: Trustee Sparacio presented the February Treasurer's Report and noted everything looks in order. A motion to approve the Treasurer's report was made by President Dunn and seconded by Trustee Krebasch. Roll Call Vote- Ayes: Dunn, Krebasch, Matuszewski, Sparacio, Zaremba; Absent: Norris, Winger. Motion passed.

**B. Bill List/Cash Disbursement:** The Board reviewed the current Bill List/Cash Disbursement lists. A motion to approve the current Bill List/Cash Disbursement lists was made by Trustee Zaremba and seconded by Trustee Krebasch. Roll Call Vote- Ayes: Dunn, Krebasch, Matuszewski, Sparacio, Zaremba; Absent: Norris, Winger. Motion passed.

**VI. Director's Report:** A motion to approve the written Director's Report was made by Trustee Sparacio and seconded by Trustee Zaremba. Roll Call Vote- Ayes: Dunn, Krebasch, Matuszewski, Sparacio, Zaremba; Absent: Norris, Winger. Motion passed.

**VII. President's Report/Correspondence:** Director Bergendorf reported the Library just received a letter announcing our successful application and receipt as part of the public library per capita grant program. Trustee Matuszewski distributed two library-related newspaper articles.

#### **VIII. Legal/Ethics Report**

**A. Legal Memos:** No Report.

**B. Ethics Update:** Director Bergendorf thanked the Board of Library Trustees for successfully completing their ethics filing. Director Bergendorf reported the ethics system notes the date your update was filed and a report of late filers.

#### **IX. Continuing Business**

##### **A. Building Program Update**

###### **1. Architectural Contract with StudioGC**

Dan Ealleonardo reported that StudioGC is going to credit the previously paid schematic designs fees to the updated schematic design program. He is currently working with StudioGC on contract amendments and hopes to have a document for Board approval at the May 15, 2017 board meeting. With the Board of Library Trustees wanting to include parking lot planning with our building program, Director Bergendorf reported she authorized survey work to begin.

###### **2. Images from Library Tours**

Director Bergendorf showed an online resource where images from library building programs were saved. The Board of Library Trustees reviewed these images and discussed the importance of maintaining our welcoming and comfortable environment while maximizing our outdoor setting. Earth-toned color themes were preferred, the use of glass to let in additional light, with more traditional seating and shelving to maintain our lodge feel.

*Please note: Dan Eallonardo exited the board meeting at this time.*

## **X. New Business**

### **A. Certificate of Status of Total Exempt Property**

Director Bergendorf noted each year we certify that use of the library property has not changed and qualifies for tax exempt status. A motion authorizing President Dunn to certify the use of the Library Property has not changed and qualifies for tax exempt status was made by Trustee Sparacio and seconded by Trustee Matuszewski. Roll Call Vote- Ayes: Dunn, Krebasch, Matuszewski, Sparacio, Zaremba; Absent: Norris, Winger. Motion passed.

### **B. Policy on Service to Non-Residents for 2017-2018**

Director Bergendorf reviewed this annual policy update with the Board of Library Trustees. This policy outlines our continued participation in the statewide public library nonresident card program and other guidelines for serving non-residents and access to library services. A motion to approve the Policy on Service to Non-Residents for 2017-2018 was made by Trustee Sparacio and seconded by Trustee Matuszewski. Roll Call Vote- Ayes: Dunn, Krebasch, Matuszewski, Sparacio, Zaremba; Absent: Norris, Winger. Motion passed.

### **C. Resolution #4 2017 Resolution Authorizing Intervention in Property Tax Assessment Appeals**

Director Bergendorf explained this resolution authorizes the legal firm of Robbins Schwartz to intervene on our behalf in property tax assessment appeals. Director Bergendorf noted this is part of our participation in the Wood Dale Intergovernmental Tax Consortium. Trustee Krebasch recited and made a motion to approve Resolution #4 2017 Resolution Authorizing Intervention in Property Tax Assessment Appeals with a second by Trustee Sparacio. Roll Call Vote- Ayes: Dunn, Krebasch, Matuszewski, Sparacio, Zaremba; Absent: Norris, Winger. Motion passed.

### **D. Budget FY2018 – EAV Figures from DuPage County**

The Board of Library Trustees reviewed EAV figures from DuPage County for FY2017 and FY2018. Director Bergendorf noted the tax rate for the Library decreased from FY2017 to FY2018.

## **XI. Executive Session 5 ILCS 120/2/(c)5 Property Acquisition: Discussion and Action Concerning Acquisition of Special Property. Action Not Needed.**

## **XII. Adjournment**

A motion to adjourn the meeting at 8:13 p.m. was made by President Dunn and seconded by Trustee Zaremba. Roll Call Vote- Ayes: Dunn, Krebasch, Matuszewski, Sparacio, Zaremba; Absent: Norris, Winger. Motion passed.