

Wood Dale Public Library District  
140 School Street, Wood Dale, Illinois 60191  
August Regular Board Meeting Minutes  
Board of Library Trustees of the Wood Dale Public Library District  
August 8, 2016  
7:30 p.m.

**I. Call to Order**

President Dunn called the August 8, 2016 Regular Board Meeting of the Board of Library Trustees of the Wood Dale Public Library District to order on August 8, 2016 at 7:31 pm at the Library Programming Center at 140 School Street, Wood Dale, Illinois, 60191.

**II. Roll Call:**

Present: Dunn, Krebasch, Norris, Winger  
Absent: Matuszewski, Sparacio, Zaremba  
Others Present: Bergendorf

**III. Public Comments:** No one was present to provide public comments.

*Please note: Trustee Zaremba entered the meeting at 7:32 p.m.*

**IV. Trustee Oath**

Newly appointed Trustee Krebasch recited and signed the Trustee Oath of Office.

**V. Secretary's Report**

**A. Minutes: July 18, 2016 – Regular July Board of Library Trustees Meeting**

Trustee Zaremba presented the July 18, 2016 – Regular Board Meeting of the Board of Library Trustees Minutes to the Board of Library Trustees of the Wood Dale Public Library District for approval. A motion to approve the July 18, 2016 – Regular Board Meeting of the Board of Library Trustees Minutes was made by President Dunn and seconded by Trustee Norris. Roll Call Vote- Ayes: Dunn, Krebasch, Norris, Zaremba; Abstain: Winger; Absent: Matuszewski, Sparacio. Motion passed.

**VI. Financial Report**

**A. Treasurer's Report: Revenue/Expenses by Fund/Investment Report**

President Dunn presented the Treasurer's Report to the Board of Library Trustees. A motion to approve the Treasurer's Report was made by Trustee Zaremba and seconded by Trustee Norris. Roll Call Vote- Ayes: Dunn, Krebasch, Norris, Winger, Zaremba; Absent: Matuszewski, Sparacio. Motion passed.

**B. Bill List/Cash Disbursements**

President Dunn presented the Bill/List Cash Disbursements to the Board. A motion to approve the Bill List/Cash Disbursements was made by Trustee Zaremba and seconded

by Trustee Norris. Roll Call Vote- Ayes: Dunn, Krebasch, Norris, Winger, Zaremba; Absent: Matuszewski, Sparacio. Motion passed.

#### **VII. Architect's Report: Design Direction Presentation/Review**

Director Bergendorf distributed two documents to the Board of Library Trustees for their review: a schematic design of the building and a Mechanical, Electrical, Plumbing, and Fire Protection Facility Report for the main library building. The Board of Library Trustees reviewed the proposed building design and discussed the status of our physical facility systems.

#### **VIII. Director's Report**

Director Bergendorf reviewed her report with the Board of Library Trustees. A motion to approve the Director's Report was made by Trustee Norris and seconded by Trustee Winger. Roll Call Vote- Ayes: Dunn, Krebasch, Norris, Winger, Zaremba; Absent: Matuszewski, Sparacio. Motion passed.

#### **IX. President's Report**

President Dunn reported the VFW was grateful for the donated gift basket for PrairieFest and the positive reviews she has received about our mobile library. A motion to approve the President's Report was made by Trustee Norris and seconded by Trustee Zaremba. Roll Call Vote- Ayes: Dunn, Krebasch, Norris, Winger, Zaremba; Absent: Matuszewski, Sparacio. Motion passed.

**X. Correspondence and Communications:** There was nothing to report.

#### **XI. Legal/Ethics report**

- A. **Legal Memos** – No memorandums to report.
- B. **Ethics Update** – OMA Training for new Trustee is within 90 days. Trustee Krebasch will meet with Library Director Bergendorf for training.

#### **XII. Continuing Business**

- A. **Continuing Education Report** – No report.

#### **XIII. New Business**

##### **A. Annual Statement of Cash Receipts and Disbursements**

A motion and recital to approve the Annual Statement of Cash Receipts and Disbursements was made by Trustee Winger and seconded by President Dunn. Roll Call Vote- Ayes: Dunn, Krebasch, Norris, Winger, Zaremba; Absent: Matuszewski, Sparacio. Motion passed.

- B. An Ordinance Levying a Special Tax of .02% for Building and Maintenance**  
A recital and motion to approve An Ordinance Levying a Special Tax of .02% for Building and Maintenance was made by Trustee Norris and seconded by Trustee Zaremba. Roll Call Vote- Ayes: Dunn, Krebasch, Norris, Winger, Zaremba; Absent: Matuszewski, Sparacio. Motion passed.
- C. Chief Fiscal Officer Statement of Estimated Revenues**  
Director Bergendorf recited the Chief Fiscal Officer Statement of Estimated Revenues. A motion to approve the Chief Fiscal Officer Statement of Estimated Revenues was made by Trustee Norris and seconded by President Dunn. Roll Call Vote- Ayes: Dunn, Krebasch, Norris, Winger, Zaremba; Absent: Matuszewski, Sparacio. Motion passed.
- D. Tentative Budget and Appropriation Ordinance**  
Director Bergendorf recited the Tentative Budget and Appropriation Ordinance. A motion to approve the Tentative Budget and Appropriation Ordinance was made by Trustee Norris and seconded by President Dunn. Roll Call Vote- Ayes: Dunn, Krebasch, Norris, Winger, Zaremba; Absent: Matuszewski, Sparacio. Motion passed.
- E. Public Hearing Notice for Budget and Appropriation Ordinance**  
The Public Hearing Notice for the Budget and Appropriation Ordinance was presented to the Board of Library Trustees. A motion to approve the Public Hearing Notice for the Budget and Appropriation Ordinance was made by Trustee Winger and seconded by Trustee Norris. Roll Call Vote- Ayes: Dunn, Krebasch, Norris, Winger, Zaremba; Absent: Matuszewski, Sparacio. Motion passed.
- F. Annual Report – Authorization for Board President and Secretary Review and Approval**  
Director Bergendorf reported on the status of the Annual Report. A motion for the Board President and Secretary to Review and Approve the Annual Report was made by Trustee Norris and seconded by Trustee Krebasch. Roll Call Vote- Ayes: Dunn, Krebasch, Norris, Winger, Zaremba; Absent: Matuszewski, Sparacio. Motion passed.

**XIV. Executive Session – No Action.**

**XV. Adjournment:** A motion to adjourn the August 8, 2016 Regular Board of Library Trustees meeting at 8:02 pm was made by Trustee Zaremba and seconded by Trustee Norris. Roll Call Vote- Ayes: Dunn, Krebasch, Norris, Winger, Zaremba; Absent: Matuszewski, Sparacio. Motion passed.