

Wood Dale Public Library District
140 School Street, Wood Dale, Illinois 60191
Special Board Meeting Minutes
Board of Library Trustees of the Wood Dale Public Library District
February 2, 2016
7:30 p.m.

I. Call to Order

President Dunn called the February 2, 2016 Special Board Meeting of the Board of Library Trustees of the Wood Dale Public Library District to order on February 2, 2016 at 7:47 pm at the Library Programming Center at 140 School Street, Wood Dale, Illinois, 60191.

II. Roll Call:

Present: Dunn, Matuszewski, Sparacio, Stillabower

Absent: Norris, Winger, Zaremba

Others Present: Bergendorf, Dan Eallonardo, Rick McCarthy

III. Public Comments: No one was present to provide public comments.

IV. Financial Report

A. Bill List/Cash Disbursements

Trustee Sparacio presented the Bill/List Cash Disbursements to the Board. A motion to approve the Bill List/Cash Disbursements was made by Trustee Matuszewski and seconded by Trustee Stillabower. Roll Call Vote- Ayes: Dunn, Matuszewski, Sparacio, Stillabower; Absent; Norris, Winger, Zaremba. Motion passed.

V. Director's Report

Director Bergendorf informed the Board of Library Trustees that Dan Berg will be presenting the audit at the February meeting and copies of the report are available for their review prior to the February meeting. A motion to approve the Director's Report was made by Trustee Matuszewski and seconded by Trustee Stillabower. Roll Call Vote- Ayes: Dunn, Matuszewski, Sparacio, Stillabower; Absent: Norris, Winger, Zaremba. Motion passed.

VI. New Business

A. Architect Proposal – Presentation, Review, and Acceptance

Architect Rick McCarthy from StudioGC presented the Architect Proposal and discussed the Live and Learn grant timeline and the overall construction project. Dan Eallonardo discussed the architect proposal with suggested modifications, the lawyer's letter and rider, and the overall construction project. The Board of Library Trustees reviewed the presented documents.

A motion to take a five-minute break at 8:32 p.m. was made by Trustee Matuszewski and seconded by Trustee Stillabower. Roll Call Vote- Ayes: Dunn, Matuszewski, Sparacio, Stillabower; Absent: Norris, Winger, Zaremba. Motion passed. (Please note: Rick McCarthy left the meeting at the break at 8:32 p.m.)

At 8:32 p.m. the Board of Library Trustees meeting resumed with the following Trustees in attendance: Dunn, Matuszewski, Sparacio, Stillabower.

Dan Eallonardo and the Board of Library Trustees reviewed the entire architect's proposal and attorney rider and discussed suggested modifications to the contract documents. President Dunn called for a motion to approve the StudioGC Owner and Architect contract. A motion to approve the StudioGC Owner and Architect contract with discussed modifications and attorney rider, pending final review by the Library Attorney, with Board President signing final contract, was made by Trustee Matuszewski and seconded by Trustee Sparacio. Roll Call Vote- Ayes: Dunn, Matuszewski, Sparacio, Stillabower; Absent: Norris, Winger, Zaremba. Motion passed.

President Dunn called for a motion to approve the StudioGC Architect Contract – FF&E section. A motion to approve the Studio GC Architect Contract – FF&E section was made by Trustee Matuszewski and seconded by Trustee Stillabower. Roll Call Vote- Ayes: Dunn, Matuszewski, Sparacio, Stillabower; Absent: Norris, Winger, Zaremba. Motion passed.

VII. Executive Session: No Action Taken.

VIII. Adjournment

A motion to adjourn the February 2, 2016 Special Board Meeting of the Board of Library Trustees at 8:54 pm was made by Trustee Matuszewski and seconded by Trustee Sparacio. Roll Call Vote- Ayes: Dunn, Matuszewski, Sparacio, Stillabower; Absent: Norris, Winger, Zaremba. Motion passed.