

Wood Dale Public Library District  
Regular June Board Meeting Minutes  
June 16, 2014  
7:30 p.m.

Meeting began at 7:30 p.m. The meeting was called to order by President Dunn.

**I. Roll Call:**

Present: Dunn, Matuszewski, Stillabower, Winger, Zaremba

Absent: Norris, Sparacio

Others Present: Bergendorf

**II. Town Hall:** No one was present for town hall.

**III. Minutes:** A motion to approve the May 19, 2014 Regular Board Meeting Minutes was made by Trustee Winger and seconded by Trustee Matuszewski. Roll Call Vote- Ayes: Dunn, Matuszewski, Winger; Abstain: Stillabower, Zaremba; Absent: Norris, Sparacio.

**IV. Treasurer's Report:** Trustee Winger reviewed the Treasurer's report with the Board of Trustees. A motion to approve the Treasurer's Report was made by President Dunn and seconded by Trustee Stillabower. Roll Call Vote – Ayes: Dunn, Matuszewski, Stillabower, Winger, Zaremba; Absent: Norris, Sparacio. Motion passed.

**V. Bill List/Cash Disbursement:** Trustee Winger reviewed the bill list with the Board. A motion to approve the Bill List/Cash Disbursement lists was made by Trustee Matuszewski and seconded by Trustee Norris. Roll Call Vote – Ayes: Dunn, Matuszewski, Stillabower, Winger, Zaremba; Absent: Norris, Sparacio. Motion passed.

**VI. Director's Report:** The Library Director reviewed her report with the Board of Trustees. Director Bergendorf discussed the upcoming budget and reported that the final working budget would be presented at the July board meeting once the end-of-year financial reports are reviewed. A motion to approve the Director's Report was made by Trustee Zaremba and seconded by Trustee Stillabower. Roll Call Vote – Ayes: Dunn, Matuszewski, Sparacio, Stillabower, Winger, Zaremba; Absent: Norris. Motion passed. *(Please note: Trustee Sparacio entered the meeting at 7:49 pm.)*

**VII. President's Report:** No report.

**VIII. Correspondence:** NA

**IX. Legal/Ethics Report:** Trustee Matuszewski distributed several newspaper articles featuring libraries in the news.

**X. Continuing Business - Maintenance Projects:** Director Bergendorf gave a review of the recent and upcoming building facility maintenance projects.

**XI. New Business**

**A. Fiscal Compliance Calendar:** Director Bergendorf reported the attorney has reviewed our Fiscal Compliance Calendar. A motion to approve the Fiscal Compliance Calendar was made by Trustee Winger and seconded by Trustee Stillabower. Roll Call Vote – Ayes: Dunn, Matuszewski, Sparacio, Stillabower, Winger, Zaremba; Absent: Norris. Motion passed.

**B. Accountant Contract:** A motion to approve the Accountant Contract was made by Trustee Winger and seconded by Trustee Stillabower. Roll Call Vote – Ayes: Dunn, Matuszewski, Sparacio, Stillabower, Winger, Zaremba; Absent: Norris. Motion passed.

**C. Prevailing Wage Ordinance:** A motion to approve the Prevailing Wage Ordinance was made by Trustee Winger and seconded by Trustee Matuszewski. Roll Call Vote – Ayes: Dunn, Matuszewski, Sparacio, Stillabower, Winger, Zaremba; Absent: Norris. Motion passed.

**D. Ordinance Transferring Funds to the Special Reserve Fund:** A motion to approve the Ordinance Transferring Funds to the Special Reserve Fund was made by Trustee Matuszewski and seconded by Trustee Stillabower. Roll Call Vote – Ayes: Dunn, Matuszewski, Sparacio, Stillabower, Winger, Zaremba; Absent: Norris. Motion passed.

**E. Discussion and Action of Specific Property- Executive Session 120/2(c)(5)(property acquisition):** No action taken.

**F. Review of Executive Session Minutes – Executive Session 120/2(c)(21) : See Executive Session**

**XII. Executive Session:** At 8:14 pm a motion to go into Executive Session for the Review of Executive Session Minutes 120/2(c)21 was made by President Dunn and seconded by Trustee Matuszewski. Roll Call Vote – Ayes: Dunn, Matuszewski, Sparacio, Stillabower, Winger, Zaremba; Absent: Norris. Motion passed.

At 8:19 pm a motion to exit Executive Session and return to regular session was made by Trustee Winger and seconded by Trustee Matuszewski. Roll Call Vote – Ayes: Dunn, Matuszewski, Sparacio, Stillabower, Winger, Zaremba; Absent: Norris. Motion passed.

**XIII. Approval and Review of Executive Session Minutes:** A motion to keep closed the Executive Session Minutes from March 8, 2004 through April 15, 2013 was made by Trustee Winger and seconded by Trustee Matuszewski. Roll Call Vote – Ayes: Dunn, Matuszewski, Sparacio, Stillabower, Winger, Zaremba; Absent: Norris. Motion passed.

A motion to approve and keep closed the July 15, 2013 Executive Session Minutes made by Trustee Winger and seconded by Trustee Sparacio. Roll Call Vote – Ayes: Dunn, Matuszewski, Sparacio, Stillabower, Zaremba; Abstain: Winger; Absent: Norris. Motion passed.

A motion to approve and keep closed the December 16, 2013 Executive Session Minutes was made by Trustee Winger and seconded by President Dunn. Roll Call Vote – Ayes: Dunn, Matuszewski, Sparacio, Stillabower, Winger, Zaremba; Absent: Norris. Motion passed.

**XIV. Adjournment:** A motion to adjourn the meeting at 8:21 p.m. was made by Trustee Zaremba and seconded by Trustee Matuszewski. Roll Call Vote – Ayes: Dunn, Matuszewski, Sparacio, Stillabower, Winger, Zaremba; Absent: Norris. Motion passed.