

Wood Dale Public Library District  
Regular April Board Meeting Minutes  
April 15, 2013  
7:30 p.m.

Meeting began at 7:32 pm.

The meeting was called to order by Vice-President Matuszewski.

**I. Roll Call**

Present: Dunn, Matuszewski, Norris, Sparacio, Stillabower

Absent: Winger, Zaremba

Others Present: Bergendorf

**II. Town Hall:** No one was present for town hall.

**III. Minutes:** A motion to approve the March 18, 2013 Regular Board Meeting minutes was made by Trustee Dunn and seconded by Trustee Stillabower. Roll Call Vote- Ayes: Dunn, Matuszewski, Norris, Sparacio, Stillabower; Absent; Winger, Zaremba. Motion passed.

**IV. Treasurer's Report - Revenue/Expenses by Fund:** Trustee Stillabower gave an overview of the Treasurer's report. A motion to approve the Treasurer's report was made by Trustee Norris and seconded by Trustee Sparacio. Roll Call Vote- Ayes: Dunn, Matuszewski, Norris, Sparacio, Stillabower, Zaremba; Absent: Winger. Motion passed. *(Please note: Trustee Zaremba entered the meeting at 7:35 pm.)*

**V. Bill List/Cash Disbursement:** A motion to approve the Bill List/Cash Disbursement lists was made by Trustee Dunn and seconded by Trustee Stillabower. Roll Call Vote- Ayes: Dunn, Matuszewski, Norris, Sparacio, Stillabower, Zaremba; Absent: Winger. Motion passed.

**VI. Director's Report:** Director Bergendorf reviewed her report with the Board. A motion to approve the Director's Report was made by Trustee Dunn and seconded by Trustee Stillabower. Roll Call Vote- Ayes: Dunn, Matuszewski, Norris, Sparacio, Stillabower, Zaremba; Absent: Winger. Motion passed.

**VII. President's Report:** No report.

**VIII. Correspondence:** Correspondence from ALA and ILA regarding National Library Week was shared with the Board of Trustee.

**IX. Legal/Ethics Report:** Trustees were reminded to submit their Statement of Economics Interest by May 1, 2013 to the DuPage County Clerk's office.

**X. Continuing Business:**

**A. Revised By-Laws of the Wood Dale Public Library District:** The Board reviewed the revised by-laws. These will be brought to the May meeting for review.

**B. Budget:** It was noted the tentative figures have been released by DuPage County with final EAV paperwork expected later.

## **XI. New Business**

**A. Accountant Contract:** A motion to approve the Accountant Contract was made by Trustee Dunn and seconded by Trustee Stillabower. Roll Call Vote- Ayes: Dunn, Matuszewski, Norris. Sparacio, Stillabower, Zaremba; Absent: Winger. Motion passed.

**B. Auditor Contract:** A motion to approve the auditor contract was made by Trustee Norris and seconded by Trustee Stillabower. Roll Call Vote- Ayes: Dunn, Matuszewski, Norris. Sparacio, Stillabower, Zaremba; Absent: Winger. Motion passed.

**C. Certification of Tax-Exempt Property:** A motion to certify the Certification of Tax-Exempt Property was made by Trustee Dunn and seconded by Trustee Sparacio. Roll Call Vote- Ayes: Dunn, Matuszewski, Norris. Sparacio, Stillabower, Zaremba; Absent: Winger. Motion passed.

**D. Notice of Audit Availability:** A motion authorizing President Winger to sign the Notice of Audit Availability was made by Trustee Norris and seconded by Trustee Stillabower. Roll Call Vote- Ayes: Dunn, Matuszewski, Norris. Sparacio, Stillabower, Zaremba; Absent: Winger. Motion passed.

**E. Discussion and Action Concerning Acquisition of Specific Property- Executive Session 120/2(c)(5)(property acquisition):** See Executive Session.

**F. Review of Executive Session Minutes - Executive Session 120/(c)(21):** No action needed.

**XII. Executive Session:** A motion to go into Executive Session at 8:21 p.m. pursuant to Discussion and Action Concerning Acquisition of Specific Property- Executive Session 120/2(c)(5)(property acquisition) following a five minute break was made by Trustee Dunn and seconded by Trustee Norris. Roll Call Vote- Ayes: Dunn, Matuszewski, Norris, Sparacio, Stillabower, Zaremba; Absent: Winger. Motion passed.

A motion to exit Executive Session and return to regular session at 8:39 p.m. was made by Trustee Dunn and seconded by Trustee Sparacio. Roll Call Vote- Ayes: Dunn, Matuszewski, Norris, Sparacio, Stillabower, Zaremba; Absent: Winger. Motion passed.

A motion advising the Director to continue as discussed in Executive Session was made by Trustee Matuszewski and seconded by Trustee Norris. Roll Call Vote- Ayes: Dunn, Matuszewski, Norris, Sparacio, Stillabower, Zaremba; Absent: Winger. Motion passed.

**XIII. Approval and Review of Executive Session Minutes:** No action needed.

## **XIV. Adjournment**

A motion to adjourn the meeting at 8:40 p.m. was made by Trustee Zaremba and seconded by Trustee Dunn. Roll Call Vote: Ayes: Dunn, Matuszewski, Norris, Sparacio, Stillabower, Zaremba; Absent: Winger. Motion passed.