

Wood Dale Public Library District  
Regular March Board Meeting Minutes  
March 18, 2013  
7:30 p.m.

Meeting began at 7:31 pm.

The meeting was called to order by President Winger.

**I. Roll Call**

Present: Dunn, Matuszewski, Norris, Sparacio, Stillabower, Winger, Zaremba

Absent: None.

Others Present: Bergendorf

**II. Town Hall:** No one was present for town hall.

**III. Minutes:** A motion to approve the February 18, 2013 Regular Board Meeting minutes was made by Trustee Dunn and seconded by Trustee Zaremba. Roll Call Vote- Ayes: Dunn, Matuszewski, Sparacio, Stillabower, Winger, Zaremba; Abstain; Norris. Motion passed.

**IV. Treasurer's Report - Revenue/Expenses by Fund:** Trustee Stillabower gave an overview of the Treasurer's report. A motion to approve the Treasurer's report was made by Trustee Dunn and seconded by Trustee Matuszewski. Roll Call Vote- Ayes: Dunn, Matuszewski, Norris, Sparacio, Stillabower, Winger, Zaremba. Motion passed.

**V. Bill List/Cash Disbursement:** A motion to approve the Bill List/Cash Disbursement lists was made by Trustee Dunn and seconded by Trustee Norris. Roll Call Vote- Ayes: Dunn, Matuszewski, Norris, Sparacio, Stillabower, Winger, Zaremba. Motion passed.

**VI. Director's Report:** Director Bergendorf reviewed her report with the Board and discussed the shelving installation project with the Board of Trustees. The Board decided to do a tour of the facility at the conclusion of the Board meeting to see all of the improvements. Trustee Winger inquired about the book discussion program for the Muslim Journeys grant project. Director Bergendorf reported there was around 20 attendees and the discussion was generally respectful. A motion to approve the Director's Report was made by Trustee Matuszewski and seconded by Trustee Stillabower. Roll Call Vote- Ayes: Dunn, Matuszewski, Norris, Sparacio, Stillabower, Winger, Zaremba. Motion passed.

**VII. President's Report:** President Winger noted the Green Fair at City Hall is on Saturday, April 27 from 10 am to 2 pm.

**VIII. Correspondence:** The auditor has sent their engagement letter which will be included on next month's agenda. Superintendent Corbett from Wood Dale School District #7 sent a delightful letter commending the Library on our cooperative efforts to improve literacy in our community. Holy Ghost School sent a thank you letter for the donation of the Catholic Encyclopedia to their collection.

**IX. Legal/Ethics Report:** Trustee Matuszewski distributed articles related to the library field and reminded everyone to submit their Statement of Economics Interest by May 1, 2013 to the DuPage County Clerk's office.

**X. Continuing Business:**

**A. Revised By-Laws of the Wood Dale Public Library District:** Director Bergendorf reviewed with the Board of Trustees the updates made to the By-Laws, but asked to have another month to review the document since her attention has been devoted to the shelving installation.

## **XI. New Business**

**A. Status of Facility Projects:** Director Bergendorf informed the Board there are a few minor maintenance items needed for the boiler and HVAC system. She also discussed the next significant building facility project is making upgrades to our electrical system, installing new lighting and electrical outlets, installing new carpet, and lobby renovation and painting.

**B. Budget:** Director Bergendorf reported she is working to develop the budget and the final tax levy figures from the County should be forthcoming.

**C. Discussion and Action Concerning Acquisition of Specific Property- Executive Session 120/2(c)(5)(property acquisition):** No action needed.

**D. Review of Executive Session Minutes - Executive Session 120/(c)(21):** No action needed.

**XII. Executive Session:** No action needed.

**XIII. Approval and Review of Executive Session Minutes:** No action needed.

## **Adjournment**

A motion to adjourn the meeting at 8:00 p.m. was made by Trustee Zaremba and seconded by Trustee Matuszewski. Roll Call Vote- Ayes: Dunn, Matuszewski, Norris, Sparacio, Stillabower, Winger, Zaremba. Motion passed.