

Wood Dale Public Library District  
Regular August Board Meeting Minutes  
August 13, 2012  
7:30 p.m.

Meeting began at 7:30 p.m.

The meeting was called to order by Trustee Dunn.

**I. Roll Call**

Present: Dunn, Norris, Sparacio, Stillabower, Zaremba

Absent: Matuszewski, Winger

Others Present: Bergendorf

**II. Town Hall:** No one was present for town hall.

**III. Minutes:** A motion to approve the July 16, 2012 Regular Board Meeting minutes was made by Trustee Norris and seconded by Trustee Dunn. Roll Call Vote- Ayes: Dunn, Norris, Stillabower; Abstain: Sparacio, Zaremba; Absent: Matuszewski, Winger. Motion passed.

**IV. Treasurer's Report - Revenue/Expenses by Fund:** Trustee Stillabower gave an overview of the Treasurer's report. A motion to approve the Treasurer's report was made by Trustee Dunn and seconded by Trustee Stillabower. Roll Call Vote- Ayes: Dunn, Norris, Sparacio, Stillabower, Winger, Zaremba; Absent: Matuszewski. Motion passed. *(Please note: President Winger entered the meeting at 7:34 p.m.)*

**V. Bill List/Cash Disbursement:** The Board reviewed the list of bills. A motion to approve the Bill List/Cash Disbursement lists was made by Trustee Dunn and seconded by Trustee Stillabower. Roll Call Vote – Ayes: Dunn, Norris, Sparacio, Stillabower, Winger, Zaremba; Absent: Matuszewski. Motion passed.

**VI. Director's Report:** Director Bergendorf reviewed her report with the Board. A motion to approve the Director's Report was made by Trustee Dunn and seconded by Trustee Stillabower. Roll Call Vote – Ayes: Dunn, Norris, Sparacio, Stillabower, Winger, Zaremba; Absent: Matuszewski. Motion passed.

**VII . & VIII. President's Report/Correspondence:** President Winger and the Board of Trustees reviewed thank you cards from other libraries that we help support through collection development. The Board and Library Director discussed the importance of library programming in our community.

**IX. Legal/Ethics Report:** No report.

**X. Continuing Business**

**A. Library Building and Grounds:** Director Bergendorf reviewed a few of the building improvement and repairs with the board. A replacement flat roof is scheduled this month.

**XI. New Business**

**A. Annual Vendor List – Statement of Cash Receipts and Disbursements:** A motion to approve the Annual Vendor List – Statement of Cash Receipts and Disbursements was made by President Winger and seconded by Trustee Norris. Roll Call Vote- Ayes: Dunn, Norris, Sparacio, Stillabower, Winger, Zaremba; Absent: Matuszewski. Motion passed.

**B. Chief Fiscal Officer Statement of Estimated Revenues:** A motion to approve the Chief Fiscal Officer Statement of Estimated Revenues was made by President Winger and seconded by Trustee Sparacio. Roll Call Vote- Ayes: Dunn, Norris, Sparacio, Stillabower, Winger, Zaremba; Absent: Matuszewski. Motion passed.

**C. Tentative Budget and Appropriation Ordinance:** A motion to approve the Tentative Budget and Appropriation Ordinance was made by Trustee Dunn and seconded by Trustee Stillabower. Roll Call Vote- Ayes: Dunn, Norris, Sparacio, Stillabower, Winger, Zaremba; Absent: Matuszewski. Motion passed.

**D. Public Hearing Notice for the Budget and Appropriation Ordinance:** A motion to approve the Public Hearing Notice for the Budget and Appropriation Ordinance was made by President Winger and seconded by Trustee Sparacio. Roll Call Vote- Ayes: Dunn, Norris, Sparacio, Stillabower, Winger, Zaremba; Absent: Matuszewski. Motion passed.

**E. Annual Report:** A motion to approve the Annual Report contingent upon final review by the President and Secretary was made by Trustee Norris and seconded by Trustee Stillabower. Roll Call Vote- Ayes: Dunn, Norris, Sparacio, Stillabower, Winger, Zaremba; Absent: Matuszewski. Motion passed.

**F. Discussion and Action Concerning Acquisition of Specific Property- Executive Session 120/2(c)(5)(property acquisition):** No Action Needed.

**G. Review of Executive Session Minutes - Executive Session 120/(c)(21):** No Action Needed.

**XII. Executive Session:** No Action Needed.

### **XIII. Adjournment**

A motion to adjourn the meeting at 8:14 p.m. was made by Trustee Zaremba and seconded by Trustee Stillabower. Roll Call Vote - Ayes: Dunn, Norris, Sparacio, Stillabower, Winger, Zaremba; Absent: Matuszewski. Motion passed.