

Wood Dale Public Library District
Regular April Board Meeting Minutes
April 16, 2012
7:30 p.m.

Meeting began at 7:34 p.m.

The meeting was called to order by President Winger.

I. Roll Call

Present: Dunn, Matuszewski, Norris, Sparacio, Stillabower, Winger, Zaremba

Absent: None

Others Present: Bergendorf

II. Town Hall: No one was present for town hall.

III. Minutes: A motion to approve the March 19, 2012 regular Board Meeting minutes was made by Trustee Zaremba and seconded by Trustee Dunn. Roll Call Vote- Ayes: Dunn, Matuszewski, Norris, Stillabower, Winger, Zaremba; Abstain: Sparacio. Motion passed.

IV. Treasurer's Report - Revenue/Expenses by Fund: Treasurer Stillabower gave an overview of the Treasurer's report. A motion to approve the Treasurer's report was made by Trustee Dunn and seconded by Trustee Stillabower. Roll Call Vote- Ayes: Dunn, Matuszewski, Norris, Sparacio, Stillabower, Winger, Zaremba. Motion passed.

V. Bill List/Cash Disbursement: The Board discussed bills regarding several building and maintenance projects. A motion to approve the Bill List/Cash Disbursement lists was made by Trustee Dunn and seconded by Trustee Stillabower. Roll Call Vote- Ayes: Dunn, Matuszewski, Norris, Sparacio, Stillabower, Winger, Zaremba. Motion passed.

VI. Director's Report: Director Bergendorf reviewed her report with the Board. Trustee Matuszewski noted the Open Meetings Act Training. Director Bergendorf discussed the "Evening in Camelot" author visit program by Clint Hill and Lisa McCubbin and reviewed event details. A motion to approve the Director's Report was made by Trustee Dunn and seconded by Trustee Stillabower. Roll Call Vote- Ayes: Dunn, Matuszewski, Norris, Sparacio, Stillabower, Winger, Zaremba. Motion passed.

VII. President's Report and Correspondence: President Winger reminded people about the upcoming Green Day Fair. Director Bergendorf reported we have bags to distribute made of recyclable material and a gardening program the following Sunday. Director Bergendorf noted Karen Stier Pulver and Joanna Klos were coordinating this project. It was noted everyone needs to complete their Statement of Economic Interests.

VIII. Legal/Ethics Report: Trustee Matuszewski distributed a variety of newspaper articles featuring libraries and related topics. She reminded everyone needs to take the online Open Meetings Acts Training by December 31.

IX. Continuing Business:

A. Building Facilities – Update and Review of Plans: Director Bergendorf reported new sprinklers were installed in the Youth Services area and work continues on the testing and evaluation our existing sprinkler heads and system. Director Bergendorf noted we received a safety site inspection visit by our insurance company. Because of our maintenance work making repairs and upgrading our facility, records of inspection, and installation of security/safety systems, we may see a reduction in our insurance rates. Director Bergendorf reported additional landscaping is being installed and we are exploring new fascia trim options.

X. New Business

A. Fiscal Compliance Calendar: Director Bergendorf reported we approve this item in May and may have a tentative draft for April.

B. Budget: Director Bergendorf reported she signed off on verification of our levy numbers recently and we get tentative numbers to review after the election. Director Bergendorf reported we are going to receive a \$50,000 reimbursement credit for the parking lot project from the capital bond grant.

C. Accountant Contract: A motion to approve the Accountant Contract was made by Trustee Dunn and seconded by Trustee Stillabower. Roll Call Vote- Ayes: Dunn, Matuszewski, Norris, Sparacio, Stillabower, Winger, Zaremba. Motion passed.

D. Certification of Tax Exempt Property: A motion authorizing the approval of the certificates of tax exempt property (2) was made by Trustee Dunn and seconded by Trustee Stillabower. Roll Call Vote- Ayes: Dunn, Matuszewski, Norris, Sparacio, Stillabower, Winger, Zaremba. Motion passed.

E. Discussion and Action Concerning Acquisition of Specific Property- Executive Session 120/2(c)(5)(property acquisition): No action needed.

F. Review of Executive Session Minutes - Executive Session 120/(c)(21): No action needed.

XI. Executive Session: No action needed.

XII. Approval and Review of Executive Session Minutes: No action needed.

XIII. Adjournment

A motion to adjourn the meeting at 7:51 p.m. was made by Trustee Zaremba and seconded by Trustee Sparacio. Roll Call Vote: Ayes: Dunn, Matuszewski, Norris, Sparacio, Stillabower, Winger, Zaremba. Motion passed.