

Wood Dale Public Library District
Regular February Board Meeting Minutes
February 27, 2012
7:30 p.m.

Meeting began at 7:36 p.m.

The meeting was called to order by Vice-President Matuszewski.

I. Roll Call

Present: Matuszewski, Norris, Sparacio, Stillabower, Zaremba

Absent: Dunn, Winger

Others Present: Bergendorf

II. Town Hall: No one was present for town hall.

III. Minutes: A motion to approve the January 16, 2012 regular Board Meeting minutes was made by Trustee Zaremba and seconded by Trustee Norris. Roll Call Vote- Ayes: Matuszewski, Sparacio, Stillabower, Zaremba; Abstain: Norris; Absent: Dunn, Winger. Motion passed.

IV. Treasurer's Report - Revenue/Expenses by Fund: Treasurer Stillabower gave an overview of the Treasurer's report. Director Bergendorf reported that due to keeping our special fund balances low, we have included additional fund expenditures in our general fund to cover any unanticipated overages. A motion to approve the Treasurer's report was made by Trustee Zaremba and seconded by Trustee Sparacio. Roll Call Vote- Ayes: Matuszewski, Norris, Sparacio, Stillabower, Zaremba; Absent: Dunn, Winger. Motion passed.

V. Bill List/Cash Disbursement: Director Bergendorf reviewed the final parking lot project bills with the Board. She discussed we will see a credit to the building improvement line when we receive construction reimbursement from the capital fund grant. A motion to approve the Bill List/Cash Disbursement lists was made by Trustee Zaremba and seconded by Trustee Stillabower. Roll Call Vote- Ayes: Matuszewski, Norris, Sparacio, Stillabower, Zaremba; Absent: Dunn, Winger. Motion passed.

VI. Director's Report: Director Bergendorf reviewed her report with the Board. Director Bergendorf reported on the LLSAP task force work and how Jane Plass, MAGIC Director, is temporarily serving as the Associate Director of RAILS. The Board reported how pleased they are with the Battle of the Books Program and the significant impact of this child/parent program on the community. Director Bergendorf reported how this program has become a team program for library staff to support. She will schedule an Open Meeting Act Training Session prior to the April 16 board meeting. *(Please note President Winger entered the meeting at 8 pm during Director Bergendorf's report.)* Director Bergendorf answered questions about the sprinkler system and subsequent repairs and upgrades. Director Bergendorf also reviewed a new upcoming feature that will allow the Library to notify patrons about their library account via text messaging. A motion to approve the Director's Report was made by Trustee Zaremba and seconded by Trustee Stillabower. Roll Call Vote- Ayes: Matuszewski, Norris, Sparacio, Stillabower, Winger, Zaremba; Absent: Dunn. Motion passed.

VII. President's Report: Director Bergendorf reported Joanna Klos and Karen Stier Pulver are working to plan activities for the Wood Dale Green Day event in April. (President Winger is on the Green Day Committee at the City of Wood Dale.) The letter from the Illinois Secretary of State's Office awarding our per capita grant was discussed.

VIII. Correspondence: Trustee Matuszewski shared several newspaper articles about libraries in the area.

IX. Legal/Ethics Report: Nothing to report.

X. Continuing Business: The Board reiterated doing Open Meetings Act training at an April committee meeting.

XI. New Business

A. Staff In-Service: Director Bergendorf discussed a variety of dates and options for the in-service. She reported she will discuss different options with the staff to get their feedback and report back at the March meeting.

B. Building Facilities – Update and Review of Plans: Director Bergendorf reported she is targeting carpet/shelving installation and renovation work in the fall or winter.

C. Discussion and Action Concerning Acquisition of Specific Property- Executive Session 120/2(c)(5)(property acquisition): No action needed.

D. Review of Executive Session Minutes - Executive Session 120/(c)(21): No action needed.

XII. Executive Session: No action needed.

XIII. Approval and Review of Executive Session Minutes: No action needed.

Adjournment

A motion to adjourn the meeting at 8:36 p.m. was made by Trustee Zaremba and seconded by Trustee Winger. Ayes: Matuszewski, Norris, Sparacio, Stillabower, Winger, Zaremba; Absent: Dunn. Motion passed.