

Wood Dale Public Library District
Special May Board Meeting Minutes
May 26, 2011
7:30 p.m.

Meeting began at 7:32 p.m.

The meeting was called to order by President Winger.

I. Roll Call:

Present: Matuszewski, Stillabower, Winger, Zaremba

Absent: Dunn, Norris, Sparacio

Others Present: Bergendorf, Eallonardo

II. Town Hall: No one was present for town hall.

III. Continuing Business:

A. Parking Lot Rehabilitation Project

Director Bergendorf introduced Dan Eallonardo from ICS. (Dan Eallonardo works with his father, Norman, at ICS.) Dan Eallonardo gave an overview of the parking lot rehabilitation project. He highlighted the relocation of parking spots to meet current ADA guidelines, the removal of the islands in the parking lot, the installation of new sidewalks on the south and east side of the property, and the new book drop area. The Board discussed at great length with Mr. Eallonardo the challenges of water drainage (from rain and melting snow) on our property due to the vast roof of the building and slope of property. Mr. Eallonardo reviewed the tentative cost estimates of the proposals with the Board and discussed safety de-icing improvements that other public library building projects (new building and parking lot rehabilitation) are installing to prevent water (snow and rain) from pooling, collecting, and freezing pavement. The Board also discussed the timeline of the project, with the anticipation of an Aug. 1 start date. *(Please note: Trustee Sparacio entered the meeting at 7:40 p.m. and Mr. Eallonardo exited the meeting at the end of his presentation.)*

After Mr. Eallonardo exited the meeting, the Board discussed at great length the details of the parking lot rehabilitation project and costs. Director Bergendorf reviewed with the Board the results of our December 2010 patron survey that overwhelmingly demonstrated that patrons want to see significant improvements to our parking facilities. The Board further discussed the project at great length.

President Winger requested going into Executive Session under New Business: D. Discussion and Action Concerning Acquisition of Specific Property – Executive Session 120/2(c)5. A motion to go into Executive Session after a 5-minute recess was made by President Winger and seconded by Trustee Stillabower at 9:14 p.m. Roll Call Vote- Ayes: Matuszewski, Sparacio, Stillabower, Winger, Zaremba; Absent: Dunn, Norris. Motion passed.

A motion to exit Executive Session and re-enter regular session was made by Trustee Matuszewski and seconded by Trustee Stillabower at 9:25 p.m. Roll Call Vote- Ayes: Matuszewski, Sparacio, Stillabower, Winger, Zaremba; Absent: Dunn, Norris. Motion passed.

IV. Bill List/Cash Disbursement: A motion to approve the Bill List/Cash Disbursement lists was made by Trustee Sparacio and seconded by Trustee Stillabower. Roll Call Vote- Ayes: Matuszewski, Sparacio, Stillabower, Winger, Zaremba; Absent: Dunn, Norris. Motion passed.

V. Director's Report: Director Bergendorf gave a brief project update and reviewed computer orders with bills expected for the June meeting. A motion to approve the Director's Report was made by Trustee Sparacio and seconded by Trustee Zaremba. Roll Call Vote- Ayes: Matuszewski, Sparacio, Stillabower, Winger, Zaremba; Absent: Dunn, Norris. Motion passed.

VI. President's Report: No report.

VII. Correspondence: Nothing to report.

VIII. Legal/Ethics Report: Trustee Matuszewski distributed several newspaper articles featuring local libraries in the area.

IX. Continuing Business:

A. Parking Lot Rehabilitation Project: A motion to approve base package design 2A with the bid alternate of 2B was made by President Winger and seconded by Trustee Matuszewski. Roll Call Vote- Ayes: Matuszewski, Sparacio, Stillabower, Winger, Zaremba; Absent: Dunn, Norris. Motion passed.

President Winger and the board discussed their willingness to reschedule the July board meeting or to have a special meeting to incorporate bid acceptance.

X. New Business

A. Budget: Director Bergendorf reported she is working on the budget for the upcoming year and the modest increase received will go to cover special fund costs (liability insurance).

B. Intergovernmental Event: Director Bergendorf informed the Board about the intergovernmental event scheduled for Wednesday, June 22 at 6 p.m. at Salt Creek Golf Club.

C. Personnel – Executive Session 120/2(c)1: A motion to re-enter Executive Session at 9:46 p.m. pursuant to Personnel – 120/2(c)1 was made by Trustee Matuszewski and seconded by Trustee Stillabower. Roll Call Vote- Ayes: Matuszewski, Sparacio, Stillabower, Winger, Zaremba; Absent: Dunn, Norris. Motion passed.

A motion to exit Executive Session and return to regular session at 9:54 p.m. was made by Trustee Zaremba and seconded by Trustee Sparacio. Roll Call Vote- Ayes: Matuszewski, Sparacio, Stillabower, Winger, Zaremba; Absent: Dunn, Norris. Motion passed.

D. Discussion and Action Concerning Acquisition of Specific Property – Executive Session 120/2(c)5. (See under III. Continuing Business. No action taken.

XIV. Executive Session – See above under Continuing Business and New Business section C.

XV. Approval of Executive Session Minutes – No action taken.

XVI. Adjournment: A motion to adjourn the meeting at 9:54 p.m. was made by Trustee Zaremba and seconded by Trustee Stillabower. Roll Call Vote- Ayes: Matuszewski, Sparacio, Stillabower, Winger, Zaremba; Absent: Dunn, Norris. Motion passed.