

Wood Dale Public Library District
Regular January Board Meeting Minutes
January 10, 2011
7:30 p.m.

Meeting began at 7:36 p.m.

The meeting was called to order by President Winger.

I. Roll Call:

Present: Dunn, Matuszewski, Sparacio, Winger, Zaremba

Absent: Norris, Stillabower

Others Present: Bergendorf

Director Bergendorf reported Trustee Norris is attending the Inaugural Ball for the Governor of Illinois this evening. Director Bergendorf advised Trustee Norris about relevant library funding issues that can be brought to the attention of the Governor. Director Bergendorf reported that Trustee Stillabower had to attend a mandatory meeting involving a family member.

II. Town Hall: No one was present for town hall.

III. Minutes: A motion to approve the December 13, 2010 Regular Board Meeting Minutes was made by Trustee Matuszewski and seconded by Trustee Dunn. Roll Call Vote- Ayes: Dunn, Matuszewski, Sparacio, Winger, Zaremba; Absent: Norris, Stillabower. Motion passed.

IV. Treasurer's Report: Trustee Dunn reported she has reviewed the figures and things look very good. Director Bergendorf reported the per capita income from the prior fiscal year arrived as well as a sizable personal property tax deposit. A motion to approve the Treasurer's Report was made by Trustee Sparacio and seconded by Trustee Zaremba. Roll Call Vote- Ayes: Dunn, Matuszewski, Sparacio, Winger, Zaremba; Absent: Norris, Stillabower. Motion passed.

V. Bill List/Cash Disbursement: The Trustees inquired about the final payment to the company that installed the new boiler. Trustee Sparacio inquired about our continuing education fund. Director Bergendorf reported that individuals are required to submit an application for budget approval process as well as a reimbursement application once the course has been completed. Director Bergendorf reviewed the tuition reimbursement program with the Trustees. Director Bergendorf noted when she arrived she was the only individual with graduate level education and within the next two years, we will have eight individuals. A motion to approve the Bill List/Cash Disbursement lists was made by Trustee Dunn and seconded by Trustee Zaremba. Roll Call Vote- Ayes: Dunn, Matuszewski, Sparacio, Winger, Zaremba; Absent: Norris, Stillabower. Motion passed.

VI. Director's Report: Director Bergendorf asked the Board if they had any questions about her report. Trustee Sparacio inquired about the status of our medical insurance plan. Director Bergendorf reported that our current plan is grandfathered and with the new health legislation effective 2014, our health plan will be eliminated by Blue Cross Blue Shield of Illinois. Trustee Matuszewski inquired about the legal memo regarding the new law requiring governmental entities to have a Public Comment Policy. The Board had a lengthy discussion about the newly proposed policy. Director Bergendorf reported about the quote received for having a cleaning service on Saturday afternoon. Trustee Matuszewski asked Director Bergendorf to extend thanks to Jenny Collier on submitting a breakdown of the Battle of the Books participation. The Board of Trustees had a lengthy discussion on the educational status of our employees. President Winger stated it is important for all managers to have advanced education for their positions and take advantage of our educational opportunities. A motion to approve the Director's Report was made by Trustee Dunn and seconded by Trustee Matuszewski. Roll Call Vote- Ayes: Dunn, Matuszewski, Sparacio, Winger, Zaremba; Absent: Norris, Stillabower. Motion passed.

VII. President's Report and Survey: President Winger reviewed the building and parking lot survey results with the Board. The Board discussed the importance of establishing a timeline for addressing the building expansion and parking lot needs of the Library. Director Bergendorf reported we are at the end-of-life for our parking lot and stressed we may need to do short-term enhancements while exploring the potential for future building expansion. Director Bergendorf then reviewed the survey results in-depth with the patrons. The Board had a lengthy discussion on the impact of the survey results and how to provide library services/library building accessibility when the parking lot is inaccessible. A motion to approve the President's Report/Survey was made by Trustee Matuszewski and seconded by Trustee Sparacio. Roll Call Vote- Ayes: Dunn, Matuszewski, Sparacio, Winger, Zaremba; Absent: Norris, Stillabower. Motion passed.

VIII. Correspondence and Legal/Ethics Report: Director Bergendorf distributed a legal memorandum from the attorney and the Illinois Library Association newsletter.

IX. Legal/Ethics Report: See above.

X. Continuing Business: Nothing to report.

XI. New Business

A. Survey Results – Part I: See President's Report.

B. Public Comment Policy: A motion to approve the Public Comment Policy was made by Trustee Matuszewski and seconded by Trustee Dunn. Roll Call Vote- Ayes: Dunn, Matuszewski, Sparacio, Winger, Zaremba; Absent: Norris, Stillabower. Motion passed.

C. Ethics Certification List: A motion to approve the Ethics Certification List was made by President Winger and seconded Trustee Sparacio. Roll Call Vote- Ayes: Dunn, Matuszewski, Sparacio, Winger, Zaremba; Absent: Norris, Stillabower. Motion passed.

Director Bergendorf gave an update on the status of the library systems.

D. Discussion and Action Concerning Acquisition of Specific Property- Executive Session

120/2(c)(5)(property acquisition): See Executive Session below.

E. Review of Executive Session Minutes – Executive Session 120/2(c)(21): See Executive Session below.

A motion to go into Executive Session pursuant to Section 120/2(c)(5)(property acquisition) and Section 120/2(c)(21) (review of executive session minutes) immediately following a short break was made by Trustee Matuszewski and seconded by Trustee Dunn. Roll Call Vote- Ayes: Dunn, Matuszewski, Sparacio, Winger, Zaremba; Absent: Norris, Stillabower. (Board began Executive Session at 8:53 p.m.) A motion to exit Executive Session at 9:33 p.m. and resume regular session was made by Trustee Dunn and seconded by Trustee Sparacio. Roll Call Vote- Ayes: Dunn, Matuszewski, Sparacio, Winger, Zaremba; Absent: Norris, Stillabower. Motion passed.

A motion to approve and keep closed the November 8, 2010 Executive Session minutes was made by Trustee Matuszewski and seconded by Trustee Sparacio. Roll Call Vote: Ayes: Dunn, Matuszewski, Sparacio, Winger, Zaremba; Absent: Norris, Stillabower. Motion passed. A motion to approve and keep closed the November 16, 2010 Executive Session minutes was made by Trustee Matuszewski and seconded by Trustee Sparacio. Roll Call Vote: Ayes: Dunn, Matuszewski, Sparacio, Winger, Zaremba; Absent: Norris, Stillabower. Motion passed.

XIII. Adjournment

A motion to adjourn the meeting at 9:35 p.m. was made by Trustee Zaremba and seconded by Trustee Dunn. Ayes: Dunn, Matuszewski, Sparacio, Winger, Zaremba; Absent: Norris, Stillabower. Motion Passed.