## Wood Dale Library

520 North Wood Dale Road Wood Dale, Illinois 60191 Telephone: (630) 766-6762 Fax: (630) 766-5715 www.wooddalelibrary.org



### Certification

I, Annette Zaremba, Secretary of the Board of Library Trustees of the Wood Dale Public Library District, attest that this is a true and correct issue of Conduct Ordinance – Ordinance #6B 2015 adopted October 19, 2015.

Lynnette Zaremba, Secretary Board of Library Trustees Wood Dale Public Library District DuPage County, Illinois

(seal)

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# CONDUCT ORDINANCE ORDINANCE #6B 2015

The Wood Dale Public Library District is dedicated to providing access to knowledge and information; providing patrons the right to use materials and services in a welcoming environment and for staff to deliver library services in an effective manner. The Public Library Act provides the Board of Library Trustees with the general power to carry out the spirit and intent of the Act in establishing and maintaining the library and providing library services and the specific power to "exclude from the use of the library any person who willfully violates an ordinance or regulation prescribed."

The Board of Library Trustees of the Wood Dale Public Library District establishes its conduct ordinance as follows:

#### Section 1.

A patron who engages in any activity which materially disrupts the use of library facilities, collections, or services by patrons or materially disrupts the ability of the staff to perform its duties shall cease such activity immediately upon request by library personnel.

#### Section 2.

In such instances involving minors, identification will be requested and the incident may be reported to the parent or guardian. If the minor fails or refuses to comply or responds to the request in an abusive fashion, parents or guardians of minors will be notified by telephone or in writing and advised of the consequences of any further recorded instances. Depending upon the severity of the infraction, the patron may lose access to library services, or certain services, for an outlined time period. Parents wishing to appeal such action may do so upon written request to the Board of Library Trustees.

#### Section 3.

If an adult patron fails or refuses to comply with a request by library personnel, or responds to the request in an abusive fashion, he or she will be required to leave the library premises immediately for the balance of that calendar day. If he or she fails to leave, the police will be summoned.

#### Section 4.

Library personnel will record instances in which adult patrons are required to leave the library due to Conduct Ordinance violation. Depending upon the severity of the infraction, the patron may lose access to library services, or certain services, for an outlined time period.

#### Section 5.

In the event a patron barred from the use of the library attempts entry to the library during any such period of exclusion, the police will be summoned and informed of the prior action.

#### Section 6.

In the event the patron persists in abusive conduct or disruptive behavior following such a period of exclusion, the Director will consider long-term exclusion of that patron. Patrons wishing to appeal such action may do so upon written request to the Board of Library Trustees.

#### Section 7.

This Ordinance shall take effect immediately upon enactment and approval according to law and be in full force and effect thereafter. A copy shall be posted within three days of enactment at the library and the secretary shall maintain a certified copy in the official records of the library available for public inspection.

Adopted this 19th day of October, 2015.

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	Barbara E. Dunn, President Board of Library Trustees of the

Wood Dale Public Library District

ATTEST:

Lynnette Zaremba, Secretary
Board of Library Trustees

Wood Dale Public Library District

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