

Wood Dale Library

520 North Wood Dale Road
Wood Dale, Illinois 60191
Telephone: (630) 766-6762
Fax: (630) 766-5715
www.wooddalelibrary.org



Certification

I, Lynnette Zaremba, Secretary of the Board of Library Trustees, Wood Dale Public Library District, attest that this is a true and correct issue of the Tentative Budget and Appropriation Ordinance, Ordinance #7B 2020 adopted August 3, 2020.

Lynnette Zaremba

Lynnette Zaremba, Secretary
Board of Library Trustees
Wood Dale Public Library District
DuPage County, Illinois
(seal)

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TENTATIVE BUDGET AND APPROPRIATION ORDINANCE ORDINANCE #7B 2020 WOOD DALE PUBLIC LIBRARY DISTRICT July 1, 2020 - June 30, 2021

Whereas, a Tentative Budget and Appropriation Ordinance has been prepared and submitted to the Trustees for inspection and approval in tentative form,
Now, Therefore, Be It Ordained by the Board of Library Trustees of the Wood Dale Public Library District as follows:

Section 1: That the fiscal year of this Library District be and the same hereby is fixed and declared to be beginning July 1, 2020 and ending June 30, 2021.

Section 2: That the Tentative Budget and Appropriation Ordinance as set out below shall be filed with the Secretary of the Wood Dale Public Library District, and that she shall make available said Tentative Budget for public inspection at the office of the Wood Dale Public Library District, 520 North Wood Dale Road, Wood Dale, Illinois for at least thirty (30) days or more.

ESTIMATED INCOME AVAILABLE

Balance on Hand, July 1, 2020 ¹	\$5,717,269	
Taxes to be received in fiscal year 2020-2021 from levy of 2019 and prior years		5,000
Corporate & Special Tax levies proposed for 2020-2021		2,650,360
Grants - State Per Capita and others		175,000
Personal and Corporate Property Replacement Tax		35,000
Fines and Fees		1,000
Donations		10,000
Interest		30,000
Other Income		25,000
Proceeds from Debt Certificate (Line of Credit) ²		2,000,000
Sub-total Estimated Income		4,931,360
TOTAL ESTIMATED AMOUNT AVAILABLE	10,648,629	

ESTIMATED EXPENDITURES – GENERAL FUND

A. Personnel		\$ 1,290,000
Salaries	\$1,100,000	
Insurance & Personnel Plans	110,000	
Professional Fees and Development	25,000	

¹ The Balance on Hand includes funds in the Library District's Special Reserve Fund for capital improvements, including the building renovation and addition project.

² The Library does not expect to access all proceeds from the Debt Certificate (Line of Credit) this fiscal year.

Illinois Municipal Retirement Fund	10,000	
FICA	10,000	
Contractual Services	35,000	
B. Building Operating Expenses & Service Contracts		\$ 25,000
Utilities	\$ 5,000	
Building Services and Supplies	10,000	
Facilities & Equipment Maintenance	10,000	
C. Professional Services and Programs		\$ 140,000
Legal Services & Publication	\$ 50,000	
Outside Professional Services	65,000	
Additional Insurance	25,000	
D. Information Resources and Support		\$ 321,170
Information Resources	\$ 296,170	
Material Processing and Supplies	25,000	
E. Promotion and Publicity		\$ 67,000
Library Programs	\$ 45,000	
Promotional Materials & Programs	22,000	
F. Library Operation		\$ 99,000
Supplies	\$ 55,000	
Postage	13,000	
Equipment, Maintenance & Fees	21,000	
Telephone	10,000	
G. Automation		\$ 115,000
Automation & Electronic Fees	\$ 75,000	
Automation Equipment & Accessories	40,000	
H. Capital Equipment & Expenditures		\$365,000
Loan (Debt Certificate) Repayment & Fees	\$ 165,000	
Library Equipment & Furniture	40,000	
Computer Hardware/Software	90,000	
Building Facilities, Sites & Grounds	50,000	
(including bookmobile operation and Maintenance)		
Miscellaneous Expenditures	20,000	
I. Grants		\$ 175,000
J. Staff, Friends, Foundation, Donation & Miscellaneous		\$ 5,000

K. Contingency	\$ 10,000
SUBTOTAL GENERAL FUND EXPENDITURES	2,612,170
SPECIAL TAX FUND EXPENDITURES	
Federal Insurance Contribution Fund	\$ 90,000
Illinois Municipal Retirement Fund	120,000
Liability Insurance Fund	35,000
Annual Audit Fund	12,000
Building and Maintenance Fund	130,000
Workers Compensation Insurance Fund	8,000
Working Cash Fund	97,905
SUBTOTAL SPECIAL FUND EXPENDITURES	\$ 492,905
SPECIAL RESERVE FUND EXPENDITURES	
For Building Renovation/Addition*	\$7,350,000
TOTAL ESTIMATED EXPENDITURES FROM ALL FUNDS	\$ 10,455,075

Section 3: As part of the Annual Budget:

- a) The cash on hand at the beginning of the fiscal year is **\$5,717,269.**
- b) The estimated cash expected to be received during the fiscal year from all sources is **4,931,360**
- c) The estimated expenditure for the year is \$ **10,455,075**
- d) The estimated cash expected to be on hand at the end of the fiscal year is **\$193,554**
- e) The estimated taxes to be received by the Wood Dale Public Library District during the fiscal year is **\$2,655,360;**
- f) The estimated amount of income and revenue to be received from sources other than library taxes for the fiscal year is **\$2,276,000**

Section 4: The above sums of money in the total amount of \$10,455,075 or so much thereof as may be authorized by law, be and the same are hereby appropriated for the purposes of the Wood Dale Public Library District, as hereinafter specified for the fiscal year beginning July 1, 2020, and ending June 30, 2021.

Section 5: Transfers from one appropriation of any amount specified for any object and purpose, not affecting the total amount appropriated, may be made at any meeting of the Board by ordinance enacted by a 2/3 vote of the Trustees. By a like vote, the Board may by ordinance make appropriations in excess of those authorized by the budget in order to meet an unforeseen emergency.

* Cost of the Building Renovation/Addition will be paid from accumulations in the Special Reserve Fund plus funds borrowed from time to time as needed from Itasca Bank pursuant to a line of credit (Debt Certificate).

Section 6: All unexpended balances of proceeds received annually from public library taxes not in excess of statutory limits may be transferred to and accumulated in a Special Reserve Fund. A transfer of approximately \$500,000 from the General Fund to the Special Reserve Fund is anticipated.

Section 7: This ordinance shall be in full force and effect from and after its passage and approval and publication as required by law.

Adopted this 3rd day of August, 2020 pursuant to a roll call vote of

6 AYES and 0 NAYS, to wit:

AYES Dunn, Krebasch, Matuszewski, Norris, Sparacio, Zaremba

NAYS -0-

ABSENT Winger

ABSTAIN -0-

Approved by me this 3rd day of August, 2020

Lynnette Zaremba
Lynnette Zaremba, Secretary

Kristy Norris
Kristy Norris, President

Board of Library Trustees, Wood Dale Public Library District

(Seal)