

## Wood Dale Library

520 North Wood Dale Road  
Wood Dale, Illinois 60191  
Telephone: (630) 766-6762  
Fax: (630) 766-5715  
www.wooddalelibrary.org



### Certification

I, Lynnette Zaremba, Secretary of the Board of Library Trustees of the Wood Dale Public Library District, attest that this is a true and correct issue of Resolution #5 2015 – Resolution Regarding Release of Closed Session Minutes adopted November 16, 2015.

Lynnette Zaremba

Lynnette Zaremba, Secretary  
Board of Library Trustees of the  
Wood Dale Public Library District  
DuPage County, Illinois  
(seal)

POSTED: 11/19/2015

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## Wood Dale Public Library District Resolution #5 2015

### RESOLUTION REGARDING RELEASE OF CLOSED SESSION MINUTES

WHEREAS, The Board of Library Trustees of the Wood Dale Public Library District met from time to time in closed session for purposes authorized by the Illinois Open Meetings Act; and

WHEREAS, pursuant to the requirements of 5 ILCS 120/2.06(d), the Board of Library Trustees of the Wood Dale Public Library District met in closed session to review closed session minutes; and

WHEREAS, the Board of Library Trustees of the Wood Dale Public Library District has determined that the minutes of the closed session meetings listed on the attached Schedule A no longer require confidential treatment and should be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD as follows:

Section 1: The minutes from those closed session meetings set forth on the attached Schedule A are hereby released.

Section 2: This Resolution is in full force and effect from and after its passage and approval.

Passed by the Board of Library Trustees of the Wood Dale Public Library District this 16<sup>th</sup> day of November, 2015.

Ayes: Dunn, Matuszewski, Norris, Sparacio, Stillabower, Winger, Zaremba

Nays: ∅

Absent: ∅

Abstain: ∅

APPROVED:

A handwritten signature in blue ink that reads "Barbara E. Dunn". The signature is written in a cursive style and is positioned above a horizontal line.

Barbara E. Dunn, President  
Board of Library Trustees  
Wood Dale Public Library District

ATTEST:

A handwritten signature in blue ink that reads "Lynnette Zaremba". The signature is written in a cursive style and is positioned above a horizontal line.

Lynnette Zaremba, Secretary  
Board of Library Trustees  
Wood Dale Public Library District

**Schedule A**

**Closed Session Minutes Recommended for Release**

May 10, 2004

June 13, 2005

April 23, 2006

September 18, 2006 Part I

September 18, 2006 Part II

April 6, 2008

May 5, 2008

May 19, 2008

June 23, 2008

July 21, 2008

July 28, 2008

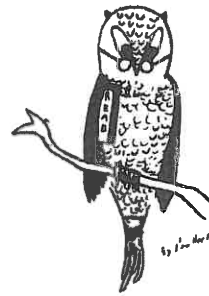
August 11, 2008

September 15, 2008

July 16, 2012

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### **Executive Session Minutes – May 10, 2004\***

Reason: Employment/Appointment Matters: The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body.

Statute: 5 ILCS 120/2(c)(1)

A motion to enter into Executive Session for discussing a personnel matter was made by Trustee Zwolfer and seconded by Dunn at 8:57 p.m. Roll Call Vote- Ayes: Dunn, Lombardi, Matuszewski, Mendez, Winger, Zwolfer; Absent – Drust. Motion passed.

Overview of Discussion: The board went into Executive Session to discuss the upcoming review for the Executive Director.

A motion to exit Executive Session and reenter the regular board meeting at 9:18 p.m. was made by Trustee Dunn and seconded by Trustee Zwolfer. Roll Call Vote- Ayes: Dunn, Lombardi, Matuszewski, Mendez, Winger, Zwolfer; Absent – Drust. Motion passed.

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Approved: November 15, 2004

Released: November 16, 2015

Resolution #5 2015 – Resolution Regarding Release of Closed Session Minutes adopted November 16, 2015.

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### **Executive Session Minutes – June 13, 2005\***

Reason: Employment/Appointment Matters: The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body.

Statute: 5 ILCS 120/2(c)(1)

Executive Session: A motion to enter into Executive Session to discuss a personnel matter was made by Trustee Lombardi and seconded by Trustee Matuzewski at 9:38 p.m. Roll Call Vote- Ayes: Dunn, Lombardi, Matuszewski, Sparacio, Winger, Zwolfer; Absent: Mendez. Motion passed.

Overview of Discussion: The Board discussed hiring Sandy Whitmer on an as-needed contractual basis. The Board also discussed the performance of Director Bergendorf and the process for implementing staff raises and adjustments.

A motion to adjourn Executive Session and reenter into regular session at 9:49 p.m. was made by Trustee Lombardi and seconded by Trustee Zwolfer. Roll Call Vote- Ayes: Dunn, Lombardi, Matuszewski, Sparacio, Winger, Zwolfer; Absent: Mendez. Motion passed.

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Approved: July 11, 2005

Motion: A motion to approve the June 13, 2005 Executive Session minutes was made by Trustee Dunn and seconded by Trustee Matuszewski. Roll Call Vote: Ayes: Dunn, Lombardi, Matuszewski, Sparacio, Winger, Zwolfer; Abstain: Mendez. Motion passed.

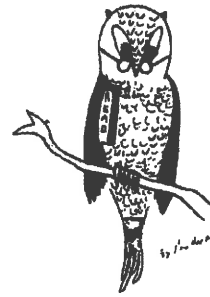
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### **Executive Session Minutes – April 23, 2006 (Personnel Committee)\***

Reason: Reason: To discuss the appointment, employment compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel, including hearing testimony on a complaint lodged against an employee or against legal counsel to determine its validity.

Statute: 5 ILCS 120/2(c)(1) and (c)2

Executive Session: A motion to go into Executive Session at 3:49 p.m. was made by Trustee Dunn and seconded by Trustee Sparacio. Roll call vote – Ayes: Dunn, Sparacio, Zwolfer. Motion passed.

Overview of Discussion: Personnel committee reviewed individual salaries and performances of individuals for upcoming salary adjustments.

A motion to exit Executive Session at 4:50 p.m. was made by Trustee Zwolfer and seconded by Trustee Dunn. Roll call vote – Ayes: Dunn, Sparacio, Zwolfer. Motion passed.

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Approved: September 18, 2006

Motion: A motion approving and keeping closed Executive Session Minutes dated March 8, 2004 – July 10, 2006 was made by Trustee Winger and seconded by Trustee Dunn. Roll Call Vote – Ayes: Dunn, Lombardi, Mendez, Sparacio, Winger, Zwolfer; Absent: Matuszewski. Motion passed.

Released: November 16, 2015

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### **Executive Session Minutes – September 18, 2006\***

Reason: Review of Executive Session Minutes

Statute: 5 ILCS 120/2 (c)(21)

A motion to go into Executive Session at 8:20 p.m. pursuant to Section 120/2 (c)(21) (review of executive session minutes) was made by President Lombardi and seconded by Trustee Dunn.

Roll Call Vote- Ayes: Dunn, Lombardi, Mendez, Sparacio, Winger, Zwolfer; Absent: Matuszewski. Motion passed.

Overview of Discussion: The board discussed keeping Executive Session minutes dated from March 8, 2004 to current as closed. It was determined that the board also wanted to discuss a personnel item. It was advised to exit Executive Session and reenter into Executive Session with the relevant statute quoted.

A motion to exit Executive Session at 8:23 p.m. and resume regular session was made by Trustee Dunn and seconded by Trustee Zwolfer. Roll Call Vote- Ayes: Dunn, Lombardi, Mendez, Sparacio, Winger, Zwolfer; Absent: Matuszewski. Motion passed.

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Approved: June 11, 2007

Motion: A motion approving Executive Session minutes September 18, 2006 Part I was made by Trustee Winger and seconded by Trustee Matuszewski. Roll Call Vote – Ayes: Dunn, Lombardi, Matuszewski, Winger, Zwolfer; Abstain – Stillabower; Absent – Sparacio. Motion passed.

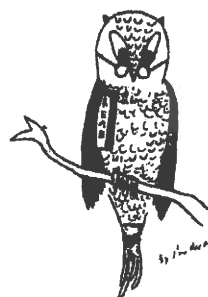
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### **Executive Session Minutes – September 18, 2006 Part II\***

Reason: Review of Executive Session Minutes and Employment/Appointment Matters: The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body; property acquisition

Statute: 5 ILCS 120/2 (c)(21) and 5 ILCS 120/2(c)1

A motion to go into Executive Session at 8:24 p.m. pursuant Section 120/2 (c)(21) (review of executive session minutes) and pursuant to Section 120/2(c)(1) (personnel) was made by Trustee Dunn and seconded by President Lombardi. Roll Call Vote- Ayes: Dunn, Lombardi, Mendez, Sparacio, Winger, Zwolfer; Absent: Matuszewski. Motion passed.

Overview of Discussion: An incident involving a specific staff member was raised. Director Bergendorf discussed the importance of providing documentation so the incident can be addressed. The board discussed keeping the Executive Session Minutes dated March 8, 2004 to July 10, 2006 closed.

A motion to exit Executive Session at 8:32 p.m. and resume regular session was made by Trustee Winger and seconded by Trustee Dunn. Roll Call Vote- Ayes: Dunn, Lombardi, Mendez, Sparacio, Winger, Zwolfer; Absent: Matuszewski. Motion passed.

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Approved: June 11, 2007

Motion: A motion approving Executive Session minutes September 18, 2006 Part II was made by Trustee Zwolfer and seconded by Trustee Winger. Roll Call Vote – Ayes: Dunn, Lombardi, Matuszewski, Winger, Zwolfer; Abstain – Stillabower; Absent – Sparacio. Motion passed.

Released: November 16, 2015

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### **Executive Session Minutes – April 6, 2008\***

Reason: Property Acquisition

Statute: 5 ILCS 120/2 (c)(5)

A motion to go into Executive Session at 12:38 p.m., pursuant to Section 120/2(c)(5)(property acquisition), was made by Trustee Winger and seconded by Trustee Matuszewski. Roll Call Vote- Ayes: Dunn, Lombardi, Matuszewski, Stillabower, Winger; Absent: Sparacio, Zwolfer. Motion passed.

Overview of Discussion: Board discussed potential property acquisition.

A motion to exit Executive Session at 12:56 p.m. and resume regular session was made by Trustee Lombardi and seconded by Trustee Dunn. Roll Call Vote- Ayes: Dunn, Lombardi, Matuszewski, Stillabower, Winger; Absent: Sparacio, Zwolfer. Motion passed.

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Approved: June 29, 2009

Motion: A motion to approve Executive Session Minutes – April 6, 2008 was made by Trustee Lombardi and seconded by Trustee Dunn. Roll Call Vote – Ayes: Dunn, Lombardi, Sparacio, Stillabower, Winger; Absent: Matuszewski; Abstain: Zaremba. Motion passed.

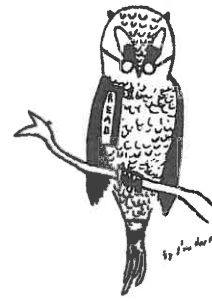
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### **Executive Session Minutes – May 5, 2008\***

Reason: Property Acquisition

Statute: 5 ILCS 120/2 (c)(5)

A motion to go into Executive Session at 8:19 p.m., pursuant to Section 120/2(c)(5)(property acquisition), was made by President Lombardi and seconded by Trustee Dunn. Roll Call Vote- Ayes: Dunn, Lombardi, Matuszewski, Sparacio, Winger, Zwolfer; Absent: Stillabower. Motion passed.

Overview of Discussion: Board discussed potential property acquisition.

A motion to exit Executive Session at 8:46 p.m. and resume regular session was made by President Lombardi and seconded by Trustee Dunn. Roll Call Vote- Ayes: Dunn, Lombardi, Matuszewski, Sparacio, Winger, Zwolfer; Absent: Stillabower. Motion Passed.

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Approved: June 29, 2009

Motion: A motion to approve Executive Session Minutes – May 5, 2008 was made by Trustee Lombardi and seconded by Trustee Dunn. Roll Call Vote – Ayes: Dunn, Lombardi, Sparacio, Winger; Absent: Matuszewski; Abstain: Sparacio, Zaremba. Motion Passed.

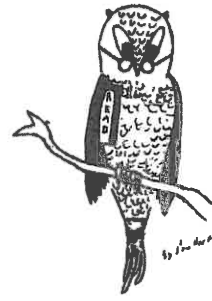
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### **Executive Session Minutes – May 19, 2008\***

Reason: Property Acquisition

Statute: 5 ILCS 120/2 (c)(5)

A motion to go into Executive Session at 7:31 p.m., pursuant to Section 120/2(c)(5)(property acquisition), was made by Trustee Zwolfer and seconded by Vice President Dunn. Roll Call Vote- Ayes: Dunn, Matuszewski, Stillabower, Winger, Zwolfer; Absent: Lombardi, Sparacio. Motion passed.

Overview of Discussion: Board discussed potential property acquisition.

A motion to exit Executive Session at 7:54 p.m. and resume regular session was made by Trustee Winger and seconded by Trustee Matuszewski. Roll Call Vote- Ayes: Dunn, Matuszewski, Stillabower, Winger, Zwolfer; Absent: Lombardi, Sparacio. Motion passed.

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Approved: June 29, 2009

Motion: A motion to approve ExecutiveSession Minutes – May 19, 2008 was made by Trustee Stillabower and seconded by Trustee Dunn. Roll Call Vote – Ayes: Dunn, Stillabower, Winger; Absent: Matuszewski; Abstain: Lombardi, Sparacio, Zaremba. Motion Passed.

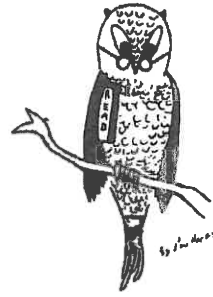
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### **Executive Session Minutes – June 23, 2008\***

Reason: Employment/Appointment Matters: The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body and Property Acquisition  
Statute: 5 ILCS 120/2(c)1, ILCS 120/2 (c)(5)

A motion to go into Executive Session at 7:37 p.m., pursuant to Section 120/2(c)(1)(personnel - performance of specific employee); Section 120/2(c)(2)(deliberations concerning salary schedules for one or more classes of employees); Section 120/2(c)(5)(property acquisition) and Section 120/2(c)(21)(discussion and review of Executive Session minutes), was made by President Lombardi and seconded by Trustee Dunn. Roll Call Vote- Ayes: Dunn, Lombardi, Matuszewski, Sparacio, Stillabower, Winger, and Zwolfer. Motion passed.

Overview of Discussion: Review of Director and review of personnel items regarding specific individuals and the Board discussed contract of potential property acquisition.

A motion to exit Executive Session at 8:23 p.m. and resume regular session was made by President Lombardi and seconded by Trustee Dunn.

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Approved: June 29, 2009

Motion: A motion to approve Executive Session Minutes – June 23, 2008 was made by Trustee Sparacio and seconded by Trustee Stillabower. Roll Call Vote – Ayes: Dunn, Lombardi, Sparacio, Stillabower, Winger; Absent: Matuszewski; Abstain: Zaremba. Motion Passed.

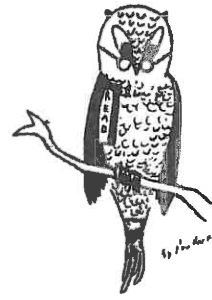
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### **Executive Session Minutes - July 21, 2008\***

Reason: Property Acquisition

Statute: 5 ILCS 120/2 (c)(5)

A motion to go into Executive Session at 8:06 p.m., pursuant to Section 120/2(c)(5)(property acquisition) was made by Trustee Matuszewski and seconded by Vice President Dunn. Roll Call Vote- Ayes: Dunn, Matuszewski, Sparacio, Stillabower, Winger; Absent: Lombardi, Zwolfer. Motion passed.

Overview of Discussion: Board discussed property acquisition.

A motion to exit Executive Session at 10:15 p.m. and resume regular session was made by Trustee Winger and seconded by Vice President Dunn. Roll Call Vote- Ayes: Dunn, Matuszewski, Sparacio, Stillabower, and Winger; Absent: Lombardi, Zwolfer. Motion passed.

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Approved: June 29, 2009

Motion: A motion to approve Executive Session Minutes – July 21, 2008 was made by Trustee Sparacio and seconded by Trustee Stillabower. Roll Call Vote – Ayes: Dunn, Sparacio, Stillabower, Winger; Absent: Matuszewski; Abstain: Lombardi, Zaremba. Motion Passed.

Released: November 16, 2015

Resolution #5 2015 – Resolution Regarding Release of Closed Session Minutes adopted November 16, 2015.

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### **Executive Session Minutes – July 28, 2008\***

Reason: Property Acquisition

Statute: 5 ILCS 120/2 (c)(5)

A motion to go into Executive Session at 8 p.m., pursuant to Section 120/2(c)(5)(property acquisition) was made by President Lombardi and seconded by Trustee Dunn. Roll Call Vote- Ayes: Dunn, Lombardi, Matuszewski, Sparacio, Stillabower, Winger; Absent: Zwolfer. Motion passed.

Overview of Discussion: Board discussed potential property acquisition.

A motion to exit Executive Session at 8:17 p.m. and resume regular session was made by Trustee Dunn and seconded by Trustee Stillabower. Roll Call Vote- Ayes: Dunn, Lombardi, Matuszewski, Sparacio, Stillabower, and Winger; Absent: Zwolfer. Motion passed.

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Approved: June 29, 2009

Motion: A motion to approve Executive Session Minutes – July 28, 2008 was made by Trustee Sparacio and seconded by Trustee Stillabower. Roll Call Vote – Ayes: Dunn, Lombardi, Sparacio, Stillabower, Winger; Absent: Matuszewski; Abstain: Zaremba. Motion Passed.

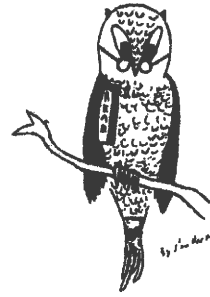
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### **Executive Session Minutes – August 11, 2008\***

Reason: Property Acquisition

Statute: 5 ILCS 120/2 (c)(5)

A motion to go into Executive Session at 8:16 p.m., pursuant Section 120/2(c)(5)(property acquisition) was made by Trustee Dunn and seconded by Trustee Winger. Roll Call Vote- Ayes: Dunn, Lombardi, Matuszewski, Sparacio, Winger, Zwolfer; Absent: Stillabower. Motion passed.

Overview of Discussion: Board discussed potential property acquisition.

A motion to adjourn Executive Session at 8:34 p.m. and return to regular session was made by President Lombardi and seconded by Trustee Winger. Roll Call Vote- Ayes: Dunn, Lombardi, Matuszewski, Sparacio, Winger, Zwolfer; Absent: Stillabower. Motion passed.

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Approved: June 29, 2009

Motion: A motion to approve Executive Session Minutes – August 11, 2008 was made by Trustee Sparacio and seconded by Trustee Dunn. Roll Call Vote – Ayes: Dunn, Lombardi, Sparacio, Winger; Absent: Matuszewski; Abstain: Stillabower, Zaremba. Motion Passed.

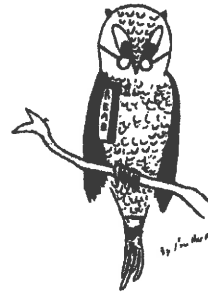
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### **Executive Session Minutes – September 15, 2008\***

Reason: Property Acquisition

Statute: 5 ILCS 120/2 (c)(5)

A motion to go into Executive Session at 8:13 p.m., pursuant Section 120/2(c)(5)(property acquisition) was made by President Pro Tem Dunn and seconded by Trustee Sparacio. Roll Call Vote- Ayes: Dunn, Matuszewski, Sparacio, Stillabower, Winger, Zwolfer; Absent: Lombardi. Motion passed.

Overview of Discussion: Board discussed potential property acquisition.

A motion to adjourn Executive Session at 8:32 p.m. and return to regular session was made by Trustee Zwolfer and seconded by Trustee Stillabower Roll Call Vote- Ayes: Dunn, Matuszewski, Sparacio, Stillabower, Winger, Zwolfer; Absent: Lombardi. Motion passed.

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Approved: June 29, 2009

Motion: A motion to approve Executive Session Minutes – September 15, 2008 was made by Trustee Sparacio and seconded by Trustee Stillabower. Roll Call Vote – Ayes: Dunn, Sparacio, Stillabower, Winger; Absent: Matuszewski; Abstain: Lombardi, Zaremba. Motion Passed.

Released: November 16, 2015

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### **Executive Session Minutes – July 16, 2012\***

Reason: Employment/Appointment Matters: The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body

Statute: 5 ILCS 120/2(c)(5), 5 ILCS 120/2(c)1

A motion to go into Executive Session at 8:17 p.m. pursuant to Personnel – Executive Session 120/2(c)(1) following a brief break was made by Trustee Matuszewski and seconded by Trustee Dunn. Roll Call Vote- Ayes: Dunn, Matuszewski, Norris, Sparacio, Stillabower, Winger; Absent: Zaremba. Motion passed.

Summary of Discussion: The Board discussed the current performance of the Library Director.

A motion to exit Executive Session and return to regular session at 9:07 p.m. was made by Trustee Dunn and seconded by Trustee Matuszewski. Roll Call Vote- Ayes: Dunn, Matuszewski, Norris, Sparacio, Stillabower, Winger; Absent: Zaremba. Motion passed.

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Approved: September 17, 2012

Motion: A motion to approve and keep closed Executive Session Minutes – July 16, 2012 was made by Trustee Sparacio and seconded by Trustee Dunn. Roll Call Vote – Ayes: Dunn, Norris, Sparacio, Stillabower, Winger; Absent: Matuszewski; Abstain: Zaremba. Motion Passed.

Released: November 16, 2015

Resolution #5 2015 – Resolution Regarding Release of Closed Session Minutes adopted November 16, 2015.

\*This meeting was held at the Programming Center of the Wood Dale Public Library District at 140 School Street, Wood Dale, Illinois with connecting access via sidewalks from the Main Facility at 520 North Wood Dale Road, Wood Dale, Illinois.