## **GENERAL SOCIAL MEDIA AND TERMS OF USE POLICY**

The Wood Dale Public Library District has established a social media presence for the purpose of presenting matters of public interest to library patrons or constituents. The District has adopted a General Social Media and Terms of Use Policy to establish procedures for the establishment and use of the District's social media sites, which policy is available for inspection from the District. The following Terms of Use are intended to inform users of the District's social media sites of the District's policies for posting comments and other information on this site.

The District encourages users of this site to post comments relating to District events, programs, and other activities. However, this site is not intended to be a public forum and the comments and discussions that take place on this site will be moderated by the District for compliance with these Terms of Use and the District's Social Media Policy. Comments containing any of the following inappropriate forms of content will not be permitted on District social media sites and are subject to removal and/or restriction:

- 1. Comments not related to the original topic, including random or unintelligible comments;
- 2. Profane, obscene, violent, sexual, or pornographic content and/or language;
- 3. Content that promotes, fosters, or perpetuates discrimination on the basis of race, color, age, religion, gender, sexual orientation, or national origin;
- 4. Defamatory statements or personal attacks;
- 5. Threats to any person or organization;
- 6. Solicitation of commerce, including advertising of any business or product for sale;
- 7. Conduct in violation of any federal, state, or local law;
- 8. Encouragement of illegal activity;
- 9. Information that may tend to compromise the safety or security of the public or public systems;
- 10. Spam or links to other sites;
- 11. The promotion of services, products, or activities not related to District business;
- 12. Content in support of or opposition to political campaigns or ballot measures;
- 13. Information about a user that is private or personal; or
- 14. Content that violates a legal ownership interest, such as a copyright or trademark.

The District reserves the right to restrict or remove any content that is deemed in violation of these Terms of Use, the District's Social Media Policy, or any applicable law. The District also reserves the right to deny access to District social media sites for any individual who violates these Terms of Use or the District Social Media Policy, at any time and without prior notice. Further, the District reserves the right to amend these Terms of Use or the District's Social Media Policy at any time, without notice.

A comment posted by a member of the public on any District social media site is the opinion of the poster only, and publication of a comment does not imply endorsement of, or agreement by, the District, nor do the comments necessarily reflect the opinions or policies of the District.

By using the Wood Dale Public Library District's social media sites a user agrees to indemnify the Wood Dale Public Library District and its Board of Library Trustees of the Wood Dale Public Library District and employees, from and against all liabilities, claims, judgments, damages, and costs (including attorney's fees) incurred by any of them which arise out of or relate to posted content.

Please be advised that content or posts on District social media sites that relate to District business may be a public record subject to disclosure under the Freedom of Information Act.