

Wood Dale Public Library

Terms & Conditions for Online Reservation of Conference Room, Study Room 1 and Study Room 2

- Patrons are limited to one 2-hour online booking per day and up to twenty hours per month.
- Bookings can be made up to 14 days in advance.
- There is a 30-minute interval when making online reservations.
- Online bookings can only be made to start 30 minutes after the opening and must end 30 minutes before the library closes.
- Same day online bookings are permitted and can be cancelled anytime online or by calling the Library at 630-766-6762.
- When not reserved, the Conference Room and Study Rooms may be used by other patrons. Please stop by the Public Service Desk if the room is occupied at the start of your reservation.
- Patrons using the rooms must follow the Wood Dale Public Library [Conduct Ordinance](#).
- The Library reserves the right to make exemptions to these terms and conditions for library sponsored meetings or projects done in cooperation with the Library.