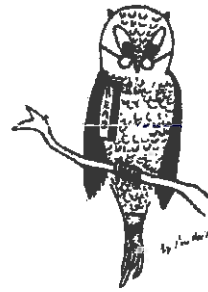


Wood Dale Library

520 North Wood Dale Road
Wood Dale, Illinois 60191
Telephone: (630) 766-6762
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www.wooddalelibrary.org



Wood Dale Public Library District

Guidelines for Public Comment

- Public comments are permitted during the “Public Comment/Town Hall” portion of the Agenda.
- The Board President may grant a request to address the Board during other portions of the meeting.
- The Board President will ask if anyone wishes to address the Board and will determine the order in which speakers will be recognized.
- Each speaker is asked to provide his or her name.
- Comments should be brief and to the point.
- An immediate response from the Board is not required.
- The Board President has discretion to determine the length of time and the number of times a speaker may speak.
- Unless additional time is granted by the Board President, each person is allowed a maximum of three (3) minutes to speak.
- Members of the public will not be allowed to speak a second time until all members of the audience who wish to speak have been allowed to speak.
- Minutes are a summary of the Board’s discussions and actions. Speaker requests to append written statements or correspondence to the minutes are not favored. Generally, written materials presented to the Board will be included in the Library’s files rather than in the minutes.

Approved by the Board of Trustees of the Wood Dale Public Library District: 9/21/2015

POSTED 9/22/2015