

WOOD DALE PUBLIC LIBRARY DISTRICT

NOTICE OF LIBRARY DRUG AND ALCOHOL POLICY

The Wood Dale Public Library District has long recognized that the non-medical use of controlled substances is hazardous to the health of the patrons and employees of the Library. Additionally, the use of alcohol by patrons and employees is recognized as both hazardous and often illegal, and the irresponsible use of alcohol is detrimental to the library environment. As such, the use, sale, manufacture, distribution, possession or consumption of alcohol, cannabis, cannabis or THC-infused products, illegal drugs or other controlled substances without a prescription ("Illicit Substances") is prohibited on any Library property including, but not limited to:

- any Library-owned facility or grounds;
- property rented by the Library or used to run Library programs;
- Library rented, leased or owned vehicles; or
- while conducting Library business.

Any employee who violates the term of the Library's drug and alcohol policy may be suspended or terminated pursuant to the rules and regulations of the Library and applicable state statutes. The Library may, in its discretion, refer incidents to appropriate legal authorities for prosecution when this policy is violated. Sanctions against employees shall be in accordance with prescribed library regulations and procedures. The Library's employees, as a condition of their employment, agree to abide by the terms of this policy and to notify the Library, no later than five (5) days after a conviction, of any criminal drug or alcohol statute conviction for a violation occurring at a library location. The Library, if or when required by law, shall report such conviction to the appropriate authorities.

A patron who violates the terms of this policy may be expelled from the library location involved or any library location at the discretion of the Library, and use privileges may be suspended for a specified period of time. The Library may, in its discretion, refer incidents to appropriate legal authority for prosecution when this policy is violated. Sanctions against patrons shall be in accordance with prescribed library regulations and procedures. In the event a violation of this policy involves a minor the minor's parents shall be contacted.

Approved by Board of Library Trustees: 11-15-2021