

Wood Dale Public Library District
Regular June Board Meeting Minutes
June 29, 2015
7:30 p.m.

Meeting began at 7:31 pm.

The meeting was called to order by President Dunn.

I. Roll Call

Present: Dunn, Matuszewski, Norris, Sparacio, Stillabower, Winger

Absent: Zaremba

Others Present: Bergendorf

II. Town Hall: No one was present for town hall.

III. Minutes: A motion to approve the May 18, 2015 Regular Board Meeting minutes was made by Trustee Matuszewski and seconded by Trustee Stillabower. Roll Call Vote- Ayes: Dunn, Matuszewski, Sparacio, Stillabower; Abstain: Norris, Winger; Absent: Zaremba. Motion passed.

IV. Treasurer's Report - Revenue/Expenses by Fund: Trustee Sparacio gave an overview of the Treasurer's report. A motion to approve the Treasurer's report was made by Trustee Matuszewski and seconded by Trustee Norris. Roll Call Vote- Ayes: Dunn, Matuszewski, Norris, Sparacio, Stillabower, Winger; Absent: Zaremba. Motion passed.

V. Bill List/Cash Disbursement: The Board reviewed the Bill List/Cash Disbursement lists. A motion to approve the Bill List/Cash Disbursement lists was made by Trustee Winger and seconded by Trustee Stillabower. Roll Call Vote- Ayes: Dunn, Matuszewski, Norris, Sparacio, Stillabower, Winger, Zaremba. Motion passed. (*Please note: Trustee Zaremba entered the meeting at 7:35 pm.*)

VI. Director's Report: Director Bergendorf reviewed her report with the Board. The Board and Director reviewed year-end and upcoming fiscal year projects. A motion to approve the Director's Report was made by Trustee Zaremba and seconded by Trustee Stillabower. Roll Call Vote- Ayes: Dunn, Matuszewski, Norris, Sparacio, Stillabower, Winger, Zaremba. Motion passed.

VII. President's Report: President Dunn reported that Fred Lewis, longtime former conductor at Fenton High School, passed away. President Dunn requested the Library participate in recognizing Mr. Lewis when details become available. President Dunn also reported she attended a resident open house at the City of Wood Dale that detailed upcoming road construction in Wood Dale. She reported on the upcoming safety improvements scheduled at the Metra train tracks at Wood Dale Road and Irving Park Road which is projected to close northbound traffic on Wood Dale Road for a period of time. A motion to approve the President's Report was made by Trustee Matuszewski and seconded by Trustee Norris. Roll Call Vote- Ayes: Dunn, Matuszewski, Norris, Sparacio, Stillabower, Winger, Zaremba. Motion passed.

VIII. Correspondence: Nothing to report.

IX. Legal/Ethics Report: Nothing to report.

X. Continuing Business – Working Budget: Director Bergendorf reviewed a draft of the working budget income/expense sheets and the 2014 fiscal levy report with the Board of Trustees. She discussed the end-of-year status of each library fund and projected income for the fiscal year. She reported a draft will be presented in July once final budget figures from FY2015 are compiled.

XI. New Business

A. Fiscal Compliance Calendar: A motion to approve the fiscal compliance calendar was made by Trustee Sparacio and seconded by Trustee Stillabower. Roll Call Vote- Ayes: Dunn, Matuszewski, Norris, Sparacio, Stillabower, Winger, Zaremba. Motion passed.

B. Prevailing Wage Ordinance: A motion to approve the Prevailing Wage Ordinance was made by Trustee Sparacio and seconded by Trustee Stillabower. Roll Call Vote- Ayes: Dunn, Matuszewski, Norris, Sparacio, Stillabower, Winger, Zaremba. Motion passed.

C. Ordinance Transferring Funds to the Special Reserve Fund: A motion to approve the Ordinance Transferring Funds to the Special Reserve Fund was made by Trustee Matuszewski and seconded by Trustee Stillabower. Roll Call Vote- Ayes: Dunn, Matuszewski, Norris, Sparacio, Stillabower, Winger, Zaremba. Motion passed.

D. Personnel Manual – Benefit Policies: A motion to approve the changes to the Personnel Manual affecting our benefit policies (vacation) was made by Trustee Norris and seconded by Trustee Sparacio. Roll Call Vote- Ayes: Dunn, Matuszewski, Norris, Sparacio, Stillabower, Winger, Zaremba. Motion passed.

E. Discussion and Action Concerning Acquisition of Specific Property- Executive Session 120/2(c)(5)(property acquisition): No action needed.

F. Review of Executive Session Minutes - Executive Session 120/(c)(21): No action needed.

XII. Executive Session: No action needed.

XIII. Approval and Review of Executive Session Minutes: No action needed.

XIV. Adjournment

A motion to adjourn the meeting at 8:41 p.m. was made by Trustee Zaremba and seconded by Trustee Norris. Roll Call Vote- Ayes: Dunn, Matuszewski, Norris, Sparacio, Stillabower, Winger, Zaremba. Motion passed