

Wood Dale Public Library District
Regular January Board Meeting Minutes
January 19, 2015
7:30 p.m.

Meeting began at 7:32 p.m. The meeting was called to order by President Dunn.

I. Roll Call:

Present: Dunn, Sparacio, Stillabower, Winger, Zaremba

Absent: Matuszewski, Norris

Others Present: Bergendorf

II. Town Hall: No one was present for town hall.

III. Minutes: A motion to approve the December 15, 2014 Regular Board Meeting Minutes was made by Trustee Winger and seconded by Trustee Stillabower. Roll Call Vote- Ayes: Dunn, Sparacio, Stillabower, Winger, Zaremba; Absent: Matuszewski, Norris. Motion passed.

IV. Treasurer's Report: Trustee Winger reviewed the Treasurer's report with the Board of Trustees. A motion to approve the Treasurer's Report was made by President Dunn and seconded by Trustee Stillabower. Roll Call Vote- Ayes: Dunn, Sparacio, Stillabower, Winger, Zaremba; Absent: Matuszewski, Norris. Motion passed.

V. Bill List/Cash Disbursement: The Board reviewed the bill list with the Library Director. A motion to approve the Bill List/Cash Disbursement lists was made by President Dunn and seconded by Trustee Stillabower. Roll Call Vote- Ayes: Dunn, Sparacio, Stillabower, Winger, Zaremba; Absent: Matuszewski, Norris. Motion passed.

VI. Director's Report: The Library Director reviewed her report with the Board of Trustees. A motion to approve the Director's Report was made by Trustee Zaremba and seconded by Trustee Stillabower. Roll Call Vote- Ayes: Dunn, Sparacio, Stillabower, Winger, Zaremba; Absent: Matuszewski, Norris. Motion passed.

VII. President's Report: No report.

VIII. Correspondence: See Legal/Ethics Report.

IX. Legal/Ethics Report: Director Bergendorf reported on a recent legal memo received from the Library Attorney regarding a new Governmental Executive Order requiring governmental entities to submit personnel earning records to a central CMS database. Director Bergendorf informed the Trustees about two upcoming Illinois Library Association events: a legislative luncheon on Friday, February 13 and an all-day Trustee workshop on Saturday, February 14.

X. Continuing Business: No items to consider.

XI. New Business

A. TIF/Joint Review Board Representative: A motion to have Director Bergendorf continue serving as the TIF/Joint Review Board Representative was made by President Dunn and seconded by Trustee Sparacio. Roll Call Vote- Ayes: Dunn, Sparacio, Stillabower, Winger, Zaremba; Absent: Matuszewski, Norris. Motion passed.

B. Intergovernmental Agreement Authorization: A motion to authorizing the signature of the Intergovernmental Agreement by the President and Secretary of the Board pending recommendation by the Library Attorney was made by Trustee Sparacio and seconded by Trustee Stillabower. Roll Call Vote- Ayes: Dunn, Sparacio, Stillabower, Winger, Zaremba; Absent: Matuszewski, Norris. Motion passed.

C. Notice of Availability of Audit Report: A motion authorizing President Dunn to sign the Notice of Availability of Audit Report was made by Trustee Sparacio and seconded by Trustee Stillabower. Roll Call Vote- Ayes: Dunn, Sparacio, Stillabower, Winger, Zaremba; Absent: Matuszewski, Norris. Motion passed.

D. Certification of Ballot: Director Bergendorf reviewed with the Board of Trustees the draft election ballot information she was submitting to the DuPage Board of Elections. A motion reaffirming Director Bergendorf as the certifying election official was made by President Dunn and seconded by Trustee Winger. Roll Call Vote- Ayes: Dunn, Sparacio, Stillabower, Winger, Zaremba; Absent: Matuszewski, Norris. Motion passed.

E. Ethics Certification: Director Bergendorf advised the Board of Trustees that the annual ethics filing with DuPage County was transitioning to an online process. Director Bergendorf indicated individual online accounts would be set-up and she surveyed the Board about preferred contact information she was required to submit.

F. Facilities Use: Director Bergendorf updated the Board about last year's transition to a quarterly public meeting room reservation system. This transition was required since the Library is doing more than 110 programs a month and library programs serving the community should have priority access to library facilities (rooms and parking access). She received input from the Board of Trustees and will formalize our operational facilities to integrate liability waivers and a reservation process allowing equitable access by groups meeting our policy requirements.

G. Material Selection Policy: The Board reviewed the Material Selection Policy. Director Bergendorf indicated that in the future, adjustments will need to be made to accommodate the changing formats of material and the delivery of that content.

H. Discussion and Action Concerning Acquisition of Specific Property- Executive Session 120/2(c)(5)(property acquisition): No action taken.

H. Review of Executive Session Minutes – Executive Session 120/2(c)(21) : No action taken.

XII. Executive Session: No action taken.

XIII. Approval and Review of Executive Session Minutes: No action taken.

XIV. Adjournment: A motion to adjourn the meeting at 8:43 p.m. was made by Trustee Zaremba and seconded by President Dunn. Roll Call Vote- Ayes: Dunn, Sparacio, Stillabower, Winger, Zaremba; Absent: Matuszewski, Norris. Motion passed.