

Wood Dale Public Library District  
Regular April Board Meeting Minutes  
April 21, 2014  
7:30 p.m.

Meeting began at 7:34 p.m. The meeting was called to order by President Dunn.

**I. Roll Call:**

Present: Dunn, Matuszewski, Stillabower, Winger, Zaremba

Absent: Norris, Sparacio

Others Present: Bergendorf

**II. Town Hall:** No one was present for town hall.

**III. Minutes:** A motion to approve the March 14, 2014 Regular Board Meeting Minutes was made by Trustee Zaremba and seconded by Trustee Matuszewski. Roll Call Vote- Ayes: Dunn, Matuszewski, Stillabower, Zaremba; Abstain: Winger; Absent: Norris, Sparacio. Motion passed.

**IV. Treasurer's Report:** Trustee Winger reviewed the Treasurer's report with the Board of Trustees. A motion to approve the Treasurer's Report was made by Trustee Matuszewski and seconded by Trustee Stillabower. Roll Call Vote – Ayes: Dunn, Matuszewski, Sparacio, Stillabower, Winger, Zaremba; Absent: Norris. Motion passed. *(Please note: Trustee Sparacio entered the meeting at 7:37pm.)*

**V. Bill List/Cash Disbursement:** Trustee Winger reviewed the bill list with the Board. A motion to approve the Bill List/Cash Disbursement lists was made by Trustee Matuszewski and seconded by Trustee Winger. Roll Call Vote – Ayes: Dunn, Matuszewski, Sparacio, Stillabower, Winger, Zaremba; Absent: Norris. Motion passed.

**VI. Director's Report:** The Library Director reviewed her report with the Board of Trustees. Director Bergendorf distributed the tax revenue paperwork recently submitted to DuPage County. She reviewed the existing balances in the library accounts and discussed how the budget income for the library fund will be similar to the budgeted amount last fiscal year. A motion to approve the Director's Report was made by Trustee Winger and seconded by Trustee Matuszewski. Roll Call Vote – Ayes: Dunn, Matuszewski, Sparacio, Stillabower, Winger, Zaremba; Absent: Norris. Motion passed.

**VII. President's Report:** No report.

**VIII. Correspondence:** NA

**IX. Legal/Ethics Report:** Trustee Matuszewski reminded everyone to submit their completed Ethics Statement to DuPage County by the May 1<sup>st</sup> deadline. Several newspaper articles about libraries were submitted for the Trustees to review.

**X. Continuing Business:**

**A. Building Facilities:** Director Bergendorf gave a review of the recent building facility projects. Items discussed include improving water management around the facility; painting the bookmobile; painting the wood walls of the computer lab, meeting room, and wall adjacent to the public service desk; and several other building projects.

**XI. New Business**

**A. Budget:** This item was reviewed during the Director Report.

**B. Logo:** Director Bergendorf distributed several ideas for the Library logo and indicated she was not satisfied with the submitted work. The Trustees were in agreement, and after discussing different options, Director Bergendorf said she would consider other design ideas and revisit this topic at a later time.

**C. Engagement Contracts:** A motion to approve the auditor engagement contract was made by Trustee Winger and seconded by Trustee Stillabower. Roll Call Vote – Ayes: Dunn, Matuszewski, Sparacio, Stillabower, Winger, Zaremba; Absent: Norris. Motion passed.

**D. Discussion and Action of Specific Property- Executive Session 120/2(c)(5)(property acquisition):** No action taken.

**E. Review of Executive Session Minutes – Executive Session 120/2(c)(21) :** No action taken.

**XII. Executive Session:** No session needed.

**XIII. Approval and Review of Executive Session Minutes:** No action taken.

**XIV. Adjournment:** A motion to adjourn the meeting at 8:29 p.m. was made by Trustee Zaremba and seconded by Trustee Stillabower. Roll Call Vote – Ayes: Dunn, Matuszewski, Sparacio, Stillabower, Winger, Zaremba; Absent: Norris. Motion passed.