

Wood Dale Public Library District  
Regular February Board Meeting Minutes  
February 24, 2014  
7:30 p.m.

Meeting began at 7:30 p.m. The meeting was called to order by President Dunn.

**I. Roll Call:**

Present: Dunn, Matuszewski, Norris, Sparacio, Stillabower, Winger, Zaremba

Absent: None

Others Present: Bergendorf

**II. Town Hall:** No one was present for town hall.

**III. Minutes:** A motion to approve the January 20, 2014 Regular Board Meeting Minutes was made by Trustee Norris and seconded by Trustee Stillabower. Roll Call Vote- Ayes: Dunn, Norris, Sparacio, Stillabower; Abstain: Matuszewski, Winger, Zaremba. Motion passed.

**IV. Treasurer's Report:** Treasurer Winger reviewed the Treasurer's report with the Board of Trustees. A motion to approve the Treasurer's Report was made by Trustee Sparacio and seconded by Trustee Norris. Roll Call Vote – Ayes: Dunn, Matuszewski, Norris, Sparacio, Stillabower, Winger, Zaremba. Motion passed.

**V. Bill List/Cash Disbursement:** Treasurer Winger reviewed the bill list with the Board. A motion to approve the Bill List/Cash Disbursement lists was made by Trustee Matuszewski and seconded by Trustee Stillabower. Roll Call Vote – Ayes: Dunn, Matuszewski, Norris, Sparacio, Stillabower, Winger, Zaremba. Motion passed.

**VI. Director's Report:** The Library Director reviewed her report with the Board of Trustees. The Board discussed the popularity of the Battle of the Book events. A motion to approve the Director's Report was made by Trustee Norris and seconded by Trustee Sparacio. Roll Call Vote – Ayes: Dunn, Matuszewski, Norris, Sparacio, Stillabower, Winger, Zaremba. Motion passed.

**VII. President's Report:** President Dunn discussed the impact of the severe weather on library operations and need for public safety.

**VIII. Correspondence:** NA

**IX. Legal/Ethics Report:** Director Bergendorf reported a recent legal memorandum had been received regarding the use of medical marijuana. Director Bergendorf reported the recent language added to our existing policies in regards to being under the influence of intoxicants covers this issue.

**X. Continuing Business**

**A. Meeting Room Reservation Procedures:** Director Bergendorf gave an overview of how the Library offers a significant number of programs as compared to ten years ago. Director Bergendorf discussed the difficulty of the Library reserving the meeting room spaces for library programs, the increased demand for technology training programs, and the need to prioritize public meeting room space for organizations within our district boundaries. Director Bergendorf discussed that we are eligible for a Digital Divide grant which would allow us to create a dedicated community computer training lab in the small meeting room. The small meeting room would be utilized for library programming and community computer training sessions. Director Bergendorf reported with the support of the Board with this meeting room change, she would apply for the grant.

## **XI. New Business**

- A. Staff Inservice/Recognition Event:** The Board discussed keeping the in-service date of June 6 as long as it does not conflict with student homework needs due to the severe weather extended the school year.
- B. Strategic Activities:** Director Bergendorf reported our Library has been invited to participate in the Edge initiative. This initiative helps libraries outline technology goals and activities. Participation in this program will move the Library forward in planning our strategic activities.
- C. LIRA Resolution and By-Laws:** Director Bergendorf reviewed the LIRA Resolution with the board and the proposed by-laws. She reported the attorney has reviewed these items. A motion to approve the LIRA Resolution was made by Trustee Norris and seconded by Trustee Stillabower. Roll Call Vote – Ayes: Dunn, Matuszewski, Norris, Sparacio, Stillabower, Winger, Zaremba. Motion passed.
- A motion approving the by-laws, authorizing the Director to sign once final acceptance dates have been identified, was made by Trustee Zaremba and seconded by Trustee Stillabower. Roll Call Vote – Ayes: Dunn, Matuszewski, Norris, Sparacio, Stillabower, Winger, Zaremba. Motion passed.
- D. Discussion and Action of Specific Property- Executive Session 120/2(c)(5)(property acquisition):** No action taken.
- E. Review of Executive Session Minutes – Executive Session 120/2(c)(21) :** No action taken.

**XII. Executive Session:** No session needed.

**XIII. Approval and Review of Executive Session Minutes:** No action taken.

**XIV. Adjournment:** A motion to adjourn the meeting at 8:03 p.m. was made by Trustee Zaremba and seconded by Trustee Matuszewski. Roll Call Vote – Ayes: Dunn, Matuszewski, Norris, Sparacio, Stillabower, Winger, Zaremba. Motion passed.